



## REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 12<sup>th</sup> March 2019 for an Ordinary Parish Council Meeting at Redlynch Village Hall at 7:15pm.

**PRESENT:** Cllrs Baker-Beall, Bennett, Blocksidge, Budworth (Chair), Newton, Peacock, Simpson, Stride and Voss.

**IN ATTENDANCE:** Unitary Cllr Randall, Mrs Nicky Ashton (Parish Clerk).

### PUBLIC QUESTION TIME

There were no members of the public present.

**18.171 APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence:

Apologies were received from Cllrs Ramsay as she may be late attending.

**18.172 DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests.

**18.173 ADOPTION OF THE MINUTES FOR MEETING HELD ON 12<sup>th</sup> FEBRUARY 2019:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 12<sup>th</sup> February 2019 as a true record and they were signed by the Chair.

**18.174 CHAIRMAN'S ANNOUNCEMENTS:**

Cllr Budworth and Cllr Simpson carried out the Clerk's appraisal last week.

**18.175 REPRESENTATIVE REPORTS:**

**North West Quadrant Meeting – Cllr Baker-Beall**

Cllr Baker-Beall circulated his report prior to the meeting.

**Lover Green – Cllr Bennett**

A meeting is due to take place this month. An issue has arisen with the boundary which will be discussed. Cllr Bennett will be checking the boundary prior to the meeting.

**18.176 CLERKS REPORT:**

- Planning applications for 4 Spring Cottages and Tanglewood both approved. Certificate Of Lawful Development for caravan at Tinneys Firs Cottage deemed lawful. No decision as yet on the other Tinneys Firs Cottage application.
- Road Closures – Letter has been sent to residents affected by road closure from 25<sup>th</sup> March.
- Parish Steward has repaired potholes in Besomer Drove which were reported by parishioner in our last meeting. Due to bad weather he also checked and cleared drains in the parish.
- Our joint SID application was approved at the last Area Board meeting.
- Clerk is working with Landford and Downton on joint application for replacement bus shelter panels as Area Board may provide funding again.
- Flood signs now stored at Morgan's Vale Hall.
- Lots of activity between Clerks regarding suspicious activity which will be discussed in more detail under agenda item 18.181.



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- New play equipment now installed and being used
- Sign request received for Methodist Church which Clerk referred to Highways Engineer.
- Horse Watch bulletins being sent from the Police due to number of incidents with burglaries at stables across the county.
- There has been an issue with the installing the cemetery deer fencing.
- A Local Government Ethical Standards Report has been published. It contains recommendations that would enable councillors to be held to account effectively and would enhance the fairness and transparency of the standards process. Introducing a power of suspension and a model code of conduct will enable councillors to be held to account for the most serious or repeated breaches and support officers to address such behaviour, including in parish councils.

**18.177 ASSET GRANTS FOR 2019/2020** – To review the asset grant criteria and agree any changes for 2019/2020:

Members **RESOLVED** to agree asset grants could be used for asset equipment repairs but not for general running costs. The asset grant documentation will be amended accordingly.

**18.178 MAINTENANCE** – To receive an update and agree action for the following:

- Finger posts:  
Cllr Baker-Beall sent out a report regarding the finger posts prior to the meeting. Members **RESOLVED** to approve the purchase of replacement posts from Knightwood Oak and Cllr Baker-Beall will repaint the finger posts.
- Fencing at Loosehanger:  
Members **RESOLVED** to replace the damaged fencing at Loosehanger at a cost of £170.
- Noticeboards and benches:  
Members **RESOLVED** to carry out general maintenance works to the noticeboards and benches with the proposal being amended to include maintenance works to Quavey Well, parish owned bus shelters and the cemetery gates at a cost of £506.20.
- Trees on Parish Council land:  
Cllr Bennett raised concerns regarding risk assessment of trees on parish land with particular emphasis on Loosehanger. The frequency of tree inspections was discussed and it was agreed these should be carried out on a quarterly basis.
- Wooden barrier replacement at footpath 22:  
Cllr Bennett advised the surface has now been scrapped back but the access barrier is damaged. Members **RESOLVED** to repair the barrier up to a cost of £60.

**18.179 RISK ASSESSMENT** – To review the Risk Assessment:

Members **RESOLVED** to approve the Risk Assessment however, due to earlier discussions regarding trees on parish land, it was agreed to amend the Assessment to state checks on trees will be quarterly.

**18.180 EAR-MARKED RESERVES** – To review and agree ear-marked reserves:

Members **RESOLVED** to approve the ear-marked reserves.

**18.181 CRIMINAL ACTIVITY** – To discuss the issue of ongoing outbuilding burglaries and lead theft in the parish and neighbouring parishes and agree any actions:

Cllr Blocksidge reported on the meeting he attended at Landford where the issues of outbuilding burglaries and other thefts were discussed. Police were in attendance to listen to the concerns raised. It was stressed by the Police that all incidents should be reported by phoning 101 to ensure they are all recorded. A discussion then took place regarding CCTV, Neighbourhood Watch Schemes and use of social media to alert people of any incidents. Cllr Randall will raise the issue



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at the next Area Board meeting and it was agreed to discuss the matter further at the Annual Parish Meeting.

- 18.182 WEBSITE** – To receive a report from Cllr Simpson (further to discussions last month) and agree any actions:

Cllr Simpson reported on his findings further to discussions which took place last month. He has looked into GDPR compliance including Cllrs email addresses and has approached three companies to provide quotations for a new website. Members **RESOLVED** to proceed with a new website accepting the quotation from Mike Wade Web Design.

- 18.183 ANNUAL PARISH MEETING** – To receive an update on guest speakers:

The Clerk has been unable to secure any speakers from telecommunications companies. She has contacted the Police and there will be a Police presence but it has not been confirmed who will be attending. It was agreed that the meeting should be used to further discuss criminal activity in the parish.

- 18.184 CEMETERY WASTE COLLECTION** – To review and agree the pricing received for 2019/2020 from the current contractor:

The Clerk has requested quotations from two other contractors with only one response received at the current time. Members **RESOLVED** to continue with the current contractor unless the outstanding quotation once received is cheaper.

- 18.185 BEST KEPT VILLAGE COMPETITION** – To agree to enter the competition:

A discussion took place and concerns were raised that the parish is a collection of small villages. It was agreed the Clerk should enquire if an entry can be made for the parish as a whole and to then discuss again at the Annual Parish Meeting.

- 18.186 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (i):

Members **RESOLVED** to approve the payments as listed in the schedule.

- 18.187 DATE AND VENUE OF NEXT MEETING** – 9<sup>th</sup> April 2019 at Morgan's Vale and Woodfalls Village Hall starting at 7.30pm.

With no further business the Chair closed the meeting at 8.45pm.

(i) **SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
BT	57.14	11.42	68.56	Telephone Bill
Hills Waste Solutions Ltd	50.30	10.06	60.36	Cemetery Waste Collection
Hills Waste Solutions Ltd	14.50	2.90	17.40	Cemetery Waste Collection
Redlynch Playing Fields Association	1000.00	0.00	1000.00	Asset Grant
Morgan's Vale and Woodfalls Village Hall	27.00	0.00	27.00	Hall Hire
Staffing Costs	1290.80	0.00	1290.80	Staffing costs