



## REDLYNCH PARISH COUNCIL ANNUAL PARISH COUNCIL MEETING MINUTES

**Redlynch Parish Councillors met on 14<sup>th</sup> May 2019 for the Annual Parish Council Meeting at Redlynch Village Hall at 7:15pm.**

**PRESENT:** Cllrs Baker-Beall, Bennett, Blocksidge, Budworth (Chair), Newton, Peacock, Ramsay, Simpson and Voss.

**IN ATTENDANCE:** Unitary Cllr Randall and Mrs Nicky Ashton (Parish Clerk).

### **7.15PM PUBLIC QUESTION TIME:**

There were no public present.

#### **19.01 TO ELECT A CHAIRMAN FOR 2019/2020:**

Members **RESOLVED** to elect Cllr Budworth.

#### **19.02 TO ELECT A VICE CHAIRMAN FOR 2019/2020:**

Members **RESOLVED** to elect Cllr Blocksidge.

#### **19.03 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:**

Apologies were received from Cllr Stride. Members **RESOLVED** to accept Cllr Stride's reason for absence which was due to work commitments.

#### **19.04 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:**

There were no declarations of interest or dispensation requests.

#### **19.05 ADOPTION OF THE MINUTES FOR MEETING HELD ON 9<sup>th</sup> APRIL 2019:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 9<sup>th</sup> April 2019 as a true record and they were signed by the Chair.

#### **19.06 ADOPTION OF THE MINUTES FOR THE ANNUAL PARISH MEETING HELD ON 9<sup>TH</sup> APRIL 2019:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the Annual Parish Meeting held on 9<sup>th</sup> April 2019 as a true record and they were signed by the Chair.

#### **19.07 CHAIRMAN'S ANNOUNCEMENTS:**

The Celebrating Village Life event takes place Saturday in the Old School from 12pm until 4pm.

#### **19.08 REPRESENTATIVE REPORTS:**

##### **Downton Annual Parish Meeting – Cllr Blocksidge**

The Police and Crime Commissioner, Mr Angus MacPherson, was the guest speaker. The information provided by the police was the same given at the Redlynch Annual Parish Meeting.

##### **Southern Wiltshire Area Board – Cllr Blocksidge**

There were no items discussed which directly affect Redlynch parish. The Lover Community Trust was awarded a grant of £5,000.

##### **Redlynch Playing Fields Association – Cllr Voss**

At the AGM of the Social Club committee all key members resigned. A subsequent meeting was held and the positions of Chair, Treasurer and Secretary have now been filled.



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### Redlynch Village Hall – Cllr Simpson

There will be a meeting on 4<sup>th</sup> June. Cllr Simpson is still advertising the vacant committee positions.

#### 19.09 CLERK'S REPORT:

- Planning applications from April – Hill House withdrawn and Wingrove approved.
- Planning Enforcement – no current cases for Wiltshire and one case for NFNPA (unauthorised works to listed building).
- Works completed to barrier at footpath 22.
- Bus shelter works have not taken place as company has ceased trading. An introduction has been received from another company and looking at obtaining collaborative quotes with Landford and Downton PC's.
- Cemetery waste – the weight issue is a result of grass cuttings being placed in the bin.
- Annual play inspections completed in March. Both areas are low risk with just some minor maintenance areas mentioned. Cllr Peacock has also picked up on his inspections minor maintenance required. The Clerk will put forward list of works to consider in June meeting.
- No parish steward in May.
- Auditor visit next week to finish checks for 2018/2019.
- Email received about encroaching hedge at Woodfalls bus stop
- Email received about bonfires.

#### 19.10 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

#### 19.11 TO CONSIDER AND APPROVE NOMINATIONS FOR PARISH COUNCIL REPRESENTATIVES:

- (a) Morgan's Vale Village Hall Committee (1):  
Members **RESOLVED** to appoint Cllr Horbury.
- (b) Redlynch Village Hall Committee (1):  
Members **RESOLVED** to appoint Cllr Simpson.
- (c) Chalk Pit Management Committee (3):  
Members **RESOLVED** to appoint Cllrs Bennett, Blocksidge and Budworth.
- (d) Redlynch Playing Fields Association Committee (2):  
Members **RESOLVED** to appoint Cllrs Newton and Voss.
- (e) Lover Green Sub-Committee (1):  
Members **RESOLVED** to appoint Cllr Bennett.
- (f) Southern Wiltshire Area Board (2):  
Members **RESOLVED** to appoint Cllrs Baker-Beall and Blocksidge.
- (g) Community Area Transport Group (1):  
Members **RESOLVED** to appoint Cllr Blocksidge.
- (h) Stockman and Woodlands Charitable Trust (2):  
Members **RESOLVED** to appoint Cllrs Bennett and Horbury.
- (i) New Forest Consultative Panel (1):  
Members **RESOLVED** to appoint Cllr Baker-Beall.
- (j) North West Quadrant of the National Park (1):  
Members **RESOLVED** to appoint Cllr Baker-Beall.
- (k) Downton Link (1):  
Members **RESOLVED** to appoint Cllr Simpson.
- (l) Neighbourhood Tasking Group (2):  
Members **RESOLVED** to appoint Cllrs Blocksidge and Voss.

#### 19.12 TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2019/2020:

Members **RESOLVED** the Cllrs and Clerk responsibilities as follows:



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- Grove Lane Lawn Cemetery – Cllr Bennett.
- Quavey War Memorial – Cllr Bennett.
- Bowers Hill War Memorial – Cllr Blocksidge.
- Allotments – Cllr Budworth and the Clerk.
- Bus Shelter at Reids Corner – Cllr Baker-Beall.
- Bus Shelter opposite Woodfalls Shop – Clerk.
- Lover Telephone Box – Cllr Simpson.
- Woodfalls Telephone Box – Cllr Stride.
- Monitoring of Public Rights of Way – Cllrs Baker-Beall and Bennett (responsibility of Wiltshire Council and landowners).
- Monitoring of Public Highways – Clerk to liaise with Parish Steward.
- Finance and Staffing – Cllr Simpson and Budworth.
- Play Equipment Inspections – Cllr Peacock (Lover) and Cllr Simpson in Cllr Peacock's absence. The Clerk (Redlynch Playing Fields) and Cllr Peacock in the Clerk's absence.
- Tree Inspections – Cllr Bennett.
- Monitoring of Loosehanger Site – Cllr Baker-Beall.
- Monitoring of land at Elmfield Close – Cllr Blocksidge.
- Monitoring of land at Morgan's Vale (used as school car park) – the Clerk.
- Wells and Springs – Cllr Bennett.

### 19.13 TO REVIEW AND ADOPT AMENDED STANDING ORDERS:

Members **RESOLVED** to adopt the amended Standing Orders.

### 19.14 TO REVIEW THE FINANCIAL REGULATIONS:

Members reviewed the Financial Regulations and no amendments were required.

### 19.15 TO REVIEW AND APPROVE THE ASSET REGISTER:

Members **RESOLVED** to approve the Asset Register subject to the Clerk amending the insurance figures and including the WW1 benches located at Bowers Hill and Lover Green.

### 19.16 TO REVIEW AND AGREE THE INSURANCE POLICY RENEWAL AND INSURABLE RISKS FOR 2019/2020:

Members **RESOLVED** to agree the insurance policy renewal and insurable risks with an increase in cover for the play equipment of £7500.

### 19.17 TO AGREE THE COUNCIL'S ANNUAL MEMBERSHIP OF WALC AND NALC:

Members **RESOLVED** to agree the Annual Membership of WALC and NALC at a cost of £834.17.

### 19.18 TO APPROVE LIGHTER TOUCH AS THE COUNCIL'S INTERNAL AUDITOR FOR 2019/2020:

Members **RESOLVED** to appoint Lighter Touch as the internal auditor for 2019/2020.

### 19.19 TO RECEIVE A FINAL BUDGET REPORT FOR 2018/2019:

Cllr Simpson reported the final figures for 2018/2019.

### 19.20 TO RECEIVE AND APPROVE THE FINAL QUARTER AND YEAR END BANK RECONCILIATIONS FOR 2018/2019:



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Members **RESOLVED** to approve the final quarter and year end bank reconciliations and the bank balance as at 31<sup>st</sup> March 2019 of £40397.69 was noted.

**19.21 TO RECEIVE THE INTERNAL AUDIT REPORT FOR OCT 18 – FEB 19:**

The internal audit report was received and it was noted that no issues were identified.

**19.22 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

**19.23 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 11<sup>th</sup> June 2019 at Morgan’s Vale and Woodfalls Village Hall starting at 7.15pm.**

With no further business the Chair closed the meeting at 8.40pm.

**(i) SCHEDULE OF PLANNING APPLICATIONS**

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
19/03048/VAR	Rolleston, Highfield Lane, Woodfalls, SP5 2NG - Variation of condition 2 on 18/07806/VAR to allow for design changes.	Yes	Members <b>RESOLVED</b> to recommend Approval	20 <sup>th</sup> May 2019
19/03429	Block of Garages Junction of Vale Road and Valley Close Woodfalls SP5 2LX - Demolition of block of garages and erection of two storey dwelling	Yes	Members <b>RESOLVED</b> to recommend Refusal as contrary to Core Policy 57	21 <sup>st</sup> May 2019

**(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr D Bennett	110.00	22.00	132.00	Digger Hire for Footpath 22
Redlynch Leisure Installations Ltd	14102.00	2820.40	16922.40	Play Equipment
Redlynch Village Hall	33.00	0.00	33.00	Hall hire for qtr 2
Lightatouch	204.16	0.00	204.16	Internal Audit
The Play Inspection Company Ltd	130.00	26.00	156.00	Annual play equipment inspection
Landford Parish Council	95.49	0.00	95.49	Cllr training
Mr D Huckfield	50.00	10.00	60.00	Website
ASG Maintenance Ltd	482.72	0.00	482.72	Grass cutting
ASG Maintenance Ltd	520.20	0.00	520.20	Grass cutting (cemetery)
Riverbourne Community Farm	85.00	0.00	85.00	SID
Mrs N Ashton	77.14	0.00	77.14	Reimbursement for printer cartridges, postage
Morgan’s Vale and Woodfalls Village Hall	18.00	0.00	18.00	Hall hire
Hills Waste Solutions Ltd	12.90	2.58	15.48	Cemetery Waste Collection (Feb)



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Hills Waste Solutions Ltd	21.30	4.26	25.56	Cemetery Waste Collection (March)
Hills Waste Solutions Ltd	25.18	5.04	30.22	Cemetery Waste Collection (April)
Staffing Costs	2885.42	0.00	2885.42	Staffing Costs (March & April)

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