



**REDLYNCH PARISH COUNCIL
FULL PARISH COUNCIL MEETING AGENDA
Nicky Ashton Parish Clerk- 01725 513245**

8th October 2020

To all Redlynch Parish Councillors
You are summoned to meet on 13th October 2020 for the Ordinary Parish Council Meeting. Due to the current government coronavirus response, the meeting will be held virtually via Zoom¹ (Meeting ID: 816 532 8368 Passcode: 5bEy9D). The meeting will start at 7:15pm for the purpose of transacting the following business.

**Nicky Ashton
Parish Clerk**

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through "electronic, digital, virtual locations and telephone conferencing")

7.15PM PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware that the meeting may be recorded.

AGENDA

- 20.70 APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence.
- 20.71 DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests.
- 20.72 ADOPTION OF THE MINUTES FOR MEETING HELD ON 8th SEPTEMBER 2020.**
- 20.73 CHAIRMAN'S ANNOUNCEMENTS.**
- 20.74 REPRESENTATIVES REPORTS.**
- 20.75 CLERK'S REPORT.**
- 20.76 CLLR DECLARATION OF ACCEPTANCE OF OFFICE** – To agree to an extension for the signing of the Acceptance of Office due to unforeseen circumstances which has prohibited Cllr Horsburgh from signing before this meeting.
- 20.77 PLANNING APPLICATIONS** – To agree recommendations for the planning applications as listed in the schedule below (i).
- 20.78 QUARTERLY BUDGET REVIEW** – To receive a review for the period 1st Jul to 30th Sept 2020.
- 20.79 BANK RECONCILIATION** – To receive and approve the bank reconciliation for Qtr 2 (1st Jul to 30th Sept 2020).
- 20.80 ANNUAL RETURN FOR 2019/20** – To receive a report on the completion of the external audit.
- 20.81 BOOK EXCHANGE PHONE BOXES** – To receive an update on parishioner responses regarding usage of book exchanges and to agree any actions.



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- 20.82 PCC'S COMMUNITY ACTION FUND** – To receive a report on possible application funding ideas.
- 20.83 REMEMBRANCE SUNDAY** – To approve the Risk Assessment and to agree Cllrs to lay the wreaths.
- 20.84 DEFIBRILLATOR** – To receive a report on a proposed defibrillator in the parish and to agree any actions.
- 20.85 DITCHES AND DRAINS** – To discuss the issue of filled ditches and blocked drains in the parish and to agree any actions.
- 20.86 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii).
- 20.87 DATE AND VENUE OF NEXT MEETING** – 10th November 2020, venue to be confirmed.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	PARISH COUNCIL RESPONSE REQUIRED BY
20/00533	Spring Cottage, The Row, Redlynch, SP5 2JT - Roof alterations, 3No. dormers and 1No. rooflight to facilitate first floor habitable floorspace; porch; alteration to front door; 1No. new window; demolition of chimney (Revised plans)	Yes	14 th October 2020

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr M Wade	75.00	0.00	75.00	Website Accessibility Icon
Mr M Wade	11.00	2.20	13.20	Website (Oct)
PKF Littlejohn LLP	300.00	60.00	360.00	External Audit
Southern Electric Power Distribution PLC	354.96	70.99	425.95	New Electricity Connection
ASG Maintenance Ltd	492.36	0.00	492.36	Grass Cutting
ASG Maintenance Ltd	530.60	0.00	530.60	Cemetery Grass Cutting
Lover Repair Cafe	213.60	0.00	213.60	Road Signs Maintenance and Materials
BT	58.97	11.65	70.62	Telephone Bill
Hills Waste	21.81	4.36	26.17	Cemetery Waste (Aug)
Staffing Costs	1470.84	0.00	1470.84	Staffing Costs