



**REDLYNCH PARISH COUNCIL
FULL PARISH COUNCIL MEETING AGENDA
Nicky Ashton Parish Clerk- 01725 513245**

7th January 2021

To all Redlynch Parish Councillors
You are summoned to meet on 12th January 2021 for the Ordinary Parish Council Meeting. Due to the current government coronavirus response, the meeting will be held virtually via Zoom¹ (Meeting ID: 927 5349 3412 Passcode: 723751). The meeting will start at 7:15pm for the purpose of transacting the following business.

Nicky Ashton
Parish Clerk

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through "electronic, digital, virtual locations and telephone conferencing")

7.15PM PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware that the meeting may be recorded.

AGENDA

- 20.117 **APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence.
- 20.118 **DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests.
- 20.119 **ADOPTION OF THE MINUTES FOR MEETING HELD ON 8th DECEMBER 2020.**
- 20.120 **CHAIRMAN'S ANNOUNCEMENTS.**
- 20.121 **REPRESENTATIVES REPORTS.**
- 20.122 **CLERK'S REPORT.**
- 20.123 **PLANNING APPLICATIONS** – To agree recommendations/responses for the planning and licensing applications as listed in the schedule below (i).
- 20.124 **INTERNAL AUDIT-** To receive a report on the completion of the internal audit for Apr – Nov 2020.
- 20.125 **QUARTERLY BUDGET REVIEW** – To receive a review for Qtr 3 (1st Oct to 31st Dec 2020).
- 20.126 **BANK RECONCILIATION** – To receive and approve the bank reconciliation for Qtr 3 (1st Oct to 31st Dec 2020).
- 20.127 **RISK ASSESSMENT** – To review the Risk Assessment.
- 20.128 **DEFIBRILLATORS** – To discuss the provision of defibrillators in the parish.
- 20.129 **MAINTENANCE**
 - i. To agree to the purchase of a suitable locking system for the telephone box



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- ii. To agree to repair the telephone box entrance door.
- iii. To agree to include additional wording of “enter at your own risk” on the Loosehanger site signage and to the removal of old signage.
- iv. To agree to the cleaning of the bus shelters.

20.130 ZIP WIRE – Further to previous agenda item 20.65, to agree to proceed with the installation.

20.131 LANGLEY WOOD FOOTPATH – To consider a request for funding towards further footpath improvements.

20.132 CHRISTMAS TREE – To receive a report on this year’s Christmas Tree, to discuss future improvements and further sites for Christmas illuminations.

20.133 BOWERS HILL WAR MEMORIAL SPOT LIGHT – To discuss and agree the purchase of a spot light to be used for Remembrance services.

20.134 PAYROLL – To discuss and agree outsourcing payroll.

20.135 POLICE PRECEPT SURVEY – To discuss and agree a response to the Wiltshire and Swindon’s Police and Crime Commissioner’s survey asking what is being done well and where improvements could be made, as well as a proposed increase in the policing element of the council tax.

20.136 1st DOWNTON SCOUT GROUP – To consider a request for a grant towards the refurbishment of the toilets and kitchen facilities at Downton Scout Hut.

20.137 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii).

20.138 DATE AND VENUE OF NEXT MEETING – 9th February 2021, to be held virtually.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	PARISH COUNCIL RESPONSE REQUIRED BY
20/10140	Skylark Motor Services Ltd, The Ridge, Woodfalls, SP5 2LW - Erect 8 dwellings	Yes	6 th January 2021
20/10297	Curlew, 4 Valley Close, Woodfalls, SP5 2LZ - New detached annex/outbuilding to garden.	Yes	6 th January 2021
20/00879	Lanterns, The Row, Redlynch, SP5 2JT – Outbuilding	Yes	6 th January 2021
20/00892	Poppins, Church Hill, Lover, SP5 2PL - Replacement conservatory	Yes	8 th January 2021
20/00831	Yew Tree Cottage, Vicarage Road, Lover, SP5 2PE - Outbuilding; creation of new access (close up existing); replacement oil tank in new location	Yes	11 th January 2021

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr M Wade	11.00	2.20	13.20	Website
Lover Repair Cafe	195.40	0.00	195.40	Road signs



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Wiltshire Council	533.00	0.00	533.00	NAL socket and Lover signs
Mr D Bennett	111.09	0.00	111.09	Reimbursement for Christmas tree timer, cabinet heater, thermostat, plug and socket
Mr D Bennett	59.95	0.00	59.95	Reimbursement for materials to repair Quavey Well fencing
Ben Rhind-Tutt	150.00	0.00	150.00	Christmas tree electrics
Lightatouch	250.00	0.00	250.00	Internal audit
ASG Maintenance	492.36	0.00	492.36	Parish grass cutting
ASG Maintenance	530.60	0.00	530.60	Cemetery grass cutting
Hills Waste	18.45	3.69	22.14	Cemetery waste (Nov collection)
Hills Waste	14.29	2.86	17.15	Cemetery waste (Dec collection)
Staffing Costs	1787.24	0.00	1787.24	Staffing costs including back pay