



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 9th June 2020 at 7.15pm for the Ordinary Parish Council Meeting. Due to the current government coronavirus response, the meeting was held virtually via Zoom¹.

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through "electronic, digital, virtual locations and telephone conferencing")

PRESENT: Cllrs Bennett, Blocksidge, Budworth (Chair), Horbury, Newton, Peacock, Stride and Voss.

IN ATTENDANCE: Unitary Cllr Leo Randall, 2 members of the public and Mrs Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME

The planning applicants for Amberley spoke in its favour.

20.01 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

There were no absences.

20.02 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests received.

20.03 ADOPTION OF THE MINUTES FOR MEETING HELD ON 10th MARCH 2020:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 10th March 2020 as a true record and they were signed by the Chair (Cllrs Horbury, Newton and Voss abstained as not present at the meeting).

20.04 CHAIRMAN'S ANNOUNCEMENTS:

Due to the change in the current legislation Parish Councils are not required to hold annual meetings, and as we didn't hold our annual meeting in May the current appointments of Chairman and Vice Chairman will continue until the next Annual Parish Council meeting in 2021. There was also no Annual Parish Meeting due to the pandemic and the next one will be held in 2021.

At the NSA AGM held recently it was sadly agreed to dissolve the charity as no replacement trustees came forward. The charity managed the Nomansland recreation ground previously owned by this Council prior to the boundary changes.

20.05 CLERK'S REPORT:

- Received a fantastic response to the call for volunteers to assist the vulnerable in our community during this pandemic. It has only been necessary to call on volunteers on a couple of occasions. Our website was updated with a Covid-19 page containing various pieces of useful information and links.
- Gully emptier has been in the parish emptied drains on corner of Morgan's Vale Rd.
- A complaint has been sent to the leader of Wiltshire Council concerning the junction at Morgan's Vale by a parishioner.
- Due to recent change in the government restrictions the tennis court is now open but the play equipment must still remain closed.
- Fly tipping on Loosehanger has been reported to Wiltshire Council.
- Clerk attended a virtual meeting with the Internal Auditor to sign off the year end accounts.



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- The Council's annual insurance has been renewed as agreed via email.
- The signed Lease for Redlynch Playing Fields has been sent to the Council's Solicitor.
- Wiltshire Council has acknowledged receipt of the Council's nomination of the Kings Head as an asset of community value.

20.06 ADOPTION OF POLICIES – To agree to the adoption of the Virtual Meeting Policy and the Policy on Recording Parish Council Meetings:

Members **RESOLVED** to agree to the adoption of both policies.

20.07 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i) and to ratify the recommended approval of the following applications - 19/11978 (revised application for Caprini); 20/00149 (Option 1 selected to approve but would accept the Officer's decision); 20/02128 (3 Little Woodfalls Drive); 20/02738 (Down House); 20/00232 (Redwings):

Members agreed the recommendations as detailed in the schedule and ratified approval of the applications listed above.

20.08 TO RECEIVE THE FINAL INTERNAL AUDIT REPORT COVERING OCT 2019 TO YEAR END:

The internal audit report was received and it was noted that no issues were identified.

20.09 BANK RECONCILIATION – To receive and approve the bank reconciliation for Qtr 4 (1st Jan to 31st Mar 2020):

Members **RESOLVED** to approve the final quarter and year end bank reconciliations and the bank balance as at 31st March 2020 of £52718.36 was noted.

20.10 SECTION 1 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2020 -
To approve Section 1 – Annual Governance Statement of the Annual Return for submission to the Parish Council's External Auditors:

Members **RESOLVED** to approve Section 1.

20.11 SECTION 2 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2020 -
To approve Section 2 – Account Statements of the Annual Return and Statement of Variances for 2019/2020 for submission to the Parish Council's External Auditors:

Members **RESOLVED** to approve Section 2 and the Statement of Variances.

20.12 MAINTENANCE – To agree to repair broken fencing at Loosehanger and to install a replacement post at Petticoat Lane at a cost of £369.00 (Cllr Bennett):

Members **RESOLVED** to agree the repairs and install the replacement post.

20.13 ASSET GRANT APPLICATION – To approve the application received for Redlynch Playing Fields Association:

Members **RESOLVED** to approve the application.

20.14 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

20.15 DATE AND VENUE OF NEXT MEETING:



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The next meeting is scheduled for 14th July and due to current restrictions it is likely this will be a virtual meeting. The agenda will provide the meeting venue details.

With no further business the Chair closed the meeting at 8.05pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/ WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
20/03325	Ashlyn, The Ridge, Woodfalls, SP5 2LD - Loft conversion with increase in eaves and ridge height and front gable extension. Side extension and other alterations.	Yes	Members RESOLVED to SUPPORT the application.	4 th June 2020 (extension requested)
20/03933	Amberley, Slab Lane, Woodfalls, SP5 2NF - Proposed single storey side extension.	Yes	Members RESOLVED to SUPPORT the application.	11 th June 2020
20/00321	Hedgerows, Lodge Drive, Woodfalls, SP5 2NH - Application for a Certificate of Lawful Development for existing use of a building as a dwelling house.	Yes	Members RESOLVED to recommend Approval by selecting option 1 - We recommend PERMISSION, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.	18 th June 2020
20/00281	Field Cottage, Bohemia, Redlynch, SP5 2PT - Single storey extension.	Yes	Members RESOLVED to OBJECT (by selecting option 4) as it is contrary to Core Policy DP36 (Cllrs Budworth and Voss abstained).	15 th June 2020

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
The Play Inspection Company	135.00	27.00	162.00	Annual Inspection
Redlynch Village Hall	22.00	0.00	22.00	Hall Hire (March)
ASG Maintenance Ltd	492.36	0.00	492.36	Grass cutting
ASG Maintenance Ltd	530.60	0.00	530.60	Grass cutting - cemetery
Mr M Wade	11.00	0.00	11.00	Website (April)
Staffing	2646.22	0.00	2646.22	Staffing Costs (Includes payments for Feb, Mar & Apr)
IT Shack (Mrs N Ashton)	75.00	15.00	90.00	Laptop upgrade to Windows 10 (to be refunded)



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HM Land Registry (Mrs N Ashton)	3.00	0.00	3.00	Purchase of Land Registry plan for Community Asset Nomination of Kings Head (to be refunded)
Mrs N Ashton	37.00	0.00	37.00	Printer Cartridge (to be refunded)
Mr D Bennett	24.05	0.00	24.05	Wireless Mouse x2 for CCTV (to be refunded)
P P Young	345.00	69.00	414.00	Painting of fingerposts and fixing of letters (to be paid)
Hills Waste	22.18	4.44	26.62	Cemetery Waste Collection
Mr M Wade	11.00	0.00	11.00	Website (May)
Zurich Municipal	960.82	0.00	960.82	Annual insurance
Wiltshire Association of Local Councils	841.10	168.22	1009.32	Annual subscription for WALC and NALC
Lightatouch	245.00	0.00	245.00	Internal audit
Hills Waste	14.93	2.99	17.92	Cemetery Waste Collection
BT	62.56	12.51	75.07	Telephone Bill
Mr M Wade	11.00	0.00	11.00	Website (June)
Staffing	1787.60	0.00	1787.60	Staffing Costs (Apr & May)