



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 13th October 2020 at 7.15pm for the Ordinary Parish Council Meeting. Due to the current government coronavirus response, the meeting was held virtually via Zoom¹.

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through "electronic, digital, virtual locations and telephone conferencing")

PRESENT: Cllrs Bennett, Budworth (Chair), Horbury, Newton, Peacock, Stride and Voss.

IN ATTENDANCE: Mrs Nicky Ashton (Parish Clerk), 1 member of the public (attended for the Public Question Time only).

PUBLIC QUESTION TIME

The Senior Teacher from Morgan's Vale school spoke about the possibility of another defibrillator in the parish. She voiced her concerns as currently there is only one in the parish and she believes another defibrillator would be beneficial to not only those using the school but also the wider community. She was seeking the views of Councillors and their support of the proposal. A discussion took place regarding the positioning of the defibrillator and the need for it to be accessible 24hrs for the whole community which would mean school grounds were unsuitable. The church porch was discussed as an alternative site.

20.70 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

Apologies were received from Cllr Horsburgh. Members **RESOLVED** to accept her reason for absence which was due to ill health.

Unitary Cllr Randall had also passed on his apologies as he was attending another meeting.

20.71 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests.

20.72 ADOPTION OF THE MINUTES FOR MEETING HELD ON 8th SEPTEMBER 2020:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 8th September 2020 as a true record and they were signed by the Chair.

20.73 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Budworth informed Cllrs that unfortunately Cllr Horsburgh had suffered an accident and at this current time it is not possible for her to attend.

There has been a Closure Order for another address in Downton.

There are still issues with Councils experiencing hacked emails and for everyone to be aware.

20.74 REPRESENTATIVES REPORTS:

Redlynch Playing Fields – Cllr Voss

The possibility of siting a zip wire at the playing fields was presented by the Clerk to the Playing Fields Committee. The proposal was received positively and a subsequent site visit was carried out to check measurements. The idea of fitness equipment was also discussed and again received a positive response.



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

North West Quadrant Meeting – Cllr Newton

A review of activity in the Forest during lockdown and beyond was carried out. There have been issues with littering, BBQ's, feeding animals and parking on verges and the New Forest Ambassadors were used to educate visitors to the area. It was acknowledged that the pop up campsites were of benefit to the local economy but prior warning of the intention to have campsites was needed. Discussions took place regarding the proposed planning changes with concerns raised about the negative impact of such changes on local rural communities if there is no consultation.

Southern Wiltshire Area Board – Cllr Horbury

The Area Board Boundary review was discussed and the consultation on the draft recommendations is open until 31st October. The Area Board will be reviewing local priorities as a result of the pandemic. Our application for CATG funding towards maintenance of the road signs was approved.

20.75 CLERK'S REPORT:

- Planning Applications from last month for 1 Kyte Croft Cottages and Redwings were both approved. Spring Cottage being discussed again this evening due to revised plans. Previous application for Windrush was approved. Still no decision as yet for Templemans farm or Hedgerows.
- No response as yet from the police regarding the proposed hub.
- Community speed watch is now up and running.
- Site visits carried out with Parish Steward at Morgan's Vale Rd and School Rd, Lover to look at issues with the drains and flooding. These issues have been reported back to Wiltshire Highways requesting further action.
- WW2 bench has been ordered.
- Fitness trail – the Clerk has made enquiries about siting of equipment at a couple of locations and received positive feedback. Parishioners have also been asked for their feedback via the Newsletter and via the next edition of the Parish Magazine.
- Christmas tree – payment has been made to SSE for the electrical connection and receipt confirmed. Site visit has taken place with Cllrs Bennett and Horbury.
- Cllr Bennett has installed the replacement springer at Lover play area.
- Accessibility statement has been added to the website together with the disability icon.
- The replacement Lover signs have been installed.
- There will be a meeting with Highways regarding the Morgan's Vale junction on 21st October.

20.76 CLLR DECLARATION OF ACCEPTANCE OF OFFICE – To agree to an extension for the signing of the Acceptance of Office due to unforeseen circumstances which has prohibited Cllr Horsburgh from signing before this meeting:

Members **RESOLVED** to agree an extension.

20.77 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

20.78 QUARTERLY BUDGET REVIEW – To receive a review for the period 1st Jul to 30th Sept 2020:

The Clerk provided the expenditure figures against budget for the second quarter.

20.79 BANK RECONCILIATION – To receive and approve the bank reconciliation for Qtr 2 (1st Jul to 30th Sept 2020):



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

Members **RESOLVED** to approve the quarterly bank reconciliation for 1st Jul to 30th Sept 2020 and the total bank balance at 30th Sept 2020 of £83458.97 was noted.

20.80 ANNUAL RETURN FOR 2019/20 – To receive a report on the completion of the external audit:

The audit of the Annual Return for 2019/2020 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

20.81 BOOK EXCHANGE PHONE BOXES – To receive an update on parishioner responses regarding usage of book exchanges and to agree any actions:

The Clerk has received responses from several parishioners expressing their support of the book exchanges. From the responses received, it is viewed as a beneficial facility and there have been offers to assist with keeping the boxes tidy. Members **RESOLVED** to keep the boxes closed for the time being due to the pandemic but will review the situation on a regular basis.

20.82 PCC'S COMMUNITY ACTION FUND – To receive a report on possible application funding ideas:

This agenda item was deferred for discussion to the next meeting.

20.83 REMEMBRANCE SUNDAY – To approve the Risk Assessment and to agree Cllrs to lay the wreaths:

Members **RESOLVED** to approve the Risk Assessment. It was agreed that Cllr Budworth will lay a wreath at Quavey War Memorial and Cllr Horbury will lay a wreath at Bowers Hill War Memorial.

20.84 DEFIBRILLATOR – To receive a report on a proposed defibrillator in the parish and to agree any actions:

Further to the discussions which took place during the public session it was agreed in principle, that the Parish Council was supportive of another defibrillator in the parish. However, agreement would need to be sought from the church to have a defibrillator sited on their property.

20.85 DITCHES AND DRAINS – To discuss the issue of filled ditches and blocked drains in the parish and to agree any actions:

A discussion took place regarding the issue of ditches being filled in over the years and blocked drains which are no longer cleaned out on a regular basis. The Clerk has requested the gully emptier clear a number of blocked drains in the parish but there have been incidents reported recently with site visits carried out with the Parish Steward. It was agreed that an audit of all drains in the parish would be beneficial and the Clerk was asked to contact Wiltshire Highways to request a map of the drainage within the parish.

20.86 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

20.87 DATE AND VENUE OF NEXT MEETING – 10th November 2020, venue to be confirmed.

With no further business the Chair closed the meeting at 8.30pm and confirmed the next meeting will be held virtually.



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION N NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
20/00533	Spring Cottage, The Row, Redlynch, SP5 2JT - Roof alterations, 3No. dormers and 1No. rooflight to facilitate first floor habitable floorspace; porch; alteration to front door; 1No. new window; demolition of chimney (Revised plans)	Yes	Members RESOLVED to OBJECT as contrary to Core Policy DP36	14 th October 2020

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr M Wade	75.00	0.00	75.00	Website Accessibility Icon
Mr M Wade	11.00	2.20	13.20	Website (Oct)
PKF Littlejohn LLP	300.00	60.00	360.00	External Audit
Southern Electric Power Distribution PLC	354.96	70.99	425.95	New Electricity Connection
ASG Maintenance Ltd	492.36	0.00	492.36	Grass Cutting
ASG Maintenance Ltd	530.60	0.00	530.60	Cemetery Grass Cutting
Love Repair Cafe	213.60	0.00	213.60	Road Signs Maintenance and Materials
BT	58.97	11.65	70.62	Telephone Bill
Hills Waste	21.81	4.36	26.17	Cemetery Waste (Aug)
Staffing Costs	1470.84	0.00	1470.84	Staffing Costs