



REDLYNCH PARISH COUNCIL FULL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 12th January 2021 at 7.15pm for the Ordinary Parish Council Meeting. Due to the current government coronavirus response, the meeting was held virtually via Zoom¹.

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 allows for remote meetings through “electronic, digital, virtual locations and telephone conferencing”)

PRESENT: Cllrs Bennett, Budworth (Chair), Horbury, Horsburgh, Peacock, Stride and Voss.

IN ATTENDANCE: Unitary Cllr Leo Randall, 5 members of the public and Mrs Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME

The applicants for Lanterns, Yew Tree Cottage and Curlew planning applications spoke in their favour.

The neighbour of Curlew spoke in opposition of the planning application.

A representative for 1st Downton Scouts Group spoke to provide further information regarding the grant application.

20.117 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

There were no absences.

20.118 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

Cllr Bennett declared a non-pecuniary interest in planning applications 20/10297 and 20/00831.

20.119 ADOPTION OF THE MINUTES FOR MEETING HELD ON 8th DECEMBER 2020:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 8th December 2020 as a true record and they were signed by the Chair.

20.120 CHAIRMAN'S ANNOUNCEMENTS:

There were no announcements.

20.121 REPRESENTATIVES REPORTS:

Redlynch Playing Fields Association – Cllr Voss

Cllr Voss reported that he attended a site meeting together with Redlynch Leisure, two reps from the Playing Fields Association and the Clerk to verify the proposed location for the zip wire. All parties agreed to the proposed location with the possibility of the overhead rotator being removed to provide extra space.

20.122 CLERK'S REPORT:

- Planning Applications from last month – Applications from last month were all approved. The licensing application will be heard at a NFDC Licensing Sub-Committee meeting being held on Monday 25th January at 10.00am. Letter received asking if a rep of the PC would like to attend with confirmation of attendance required by Wednesday 20th Jan. Previous applications for The Woodfalls Inn and Hazeldene have now been approved.



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- Email received regarding the Wiltshire Local Plan Review Consultation and the separate Gypsy and Traveller Local Plan consultation. The consultations run from tomorrow until Tuesday 9th March. Online events taking place to communicate the local plan and Rural events will be held Monday 1st February and Tuesday 2nd February (you need to sign up to take part). [Local Plan Review - Wiltshire Council](#)
- Email received regarding the Public Consultation on the draft mitigation for recreational impacts on New Forest European sites supplementary planning document. Consultation runs 8th January until Sunday 21st February. [Mitigation Strategy - New Forest District Council](#)
- The RSPB are holding a public virtual meeting on Thursday to provide an update on Franchises Lodge and the plan for the year ahead.
- The precept request has been sent to Wiltshire Council
- Email received from the Scouts to inform the PC that there has been a new break in at the Chalk Pit. The gate was cut and a motorbike stored in the stables. It has been reported to the police.

20.123 PLANNING APPLICATIONS – To agree recommendations/responses for the planning and licensing applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

20.124 INTERNAL AUDIT- To receive a report on the completion of the internal audit for Apr – Nov 2020:

The internal audit report for the period April to Nov 2020 was received and noted. The Clerk was thanked for her work to ensure a positive audit outcome.

20.125 QUARTERLY BUDGET REVIEW – To receive a review for Qtr 3 (1st Oct to 31st Dec 2020):

The Clerk provided the expenditure figures against budget for the third quarter.

20.126 BANK RECONCILIATION – To receive and approve the bank reconciliation for Qtr 3 (1st Oct to 31st Dec 2020):

Members **RESOLVED** to approve the quarterly bank reconciliation for 1st Oct to 31st Dec 2020 and the total bank balance at 31st Dec 2020 of £ 73,345.16 was noted.

20.127 RISK ASSESSMENT – To review the Risk Assessment:

Members **RESOLVED** to approve the risk assessment and Cllr Stride was thanked for his work on the assessment.

20.128 DEFIBRILLATORS – To discuss the provision of defibrillators in the parish:

Cllr Horbury raised the issue again of a lack of defibrillators in the parish as previously discussed (previous agenda item 20.84). There is only one defibrillator in the parish which is currently out of order. It was agreed that Cllr Horbury would check with the Senior Teacher at Morgan's Vale if progress had been made with the possible siting of a defibrillator at the Church. It was also agreed that an approach be made to Redlynch Village Hall Committee to enquire if consent would be given to the siting of a defibrillator at the hall.

20.129 MAINTENANCE

- To agree to the purchase of a suitable locking system for the telephone box:

The strap has been removed from the Woodfalls telephone box and it was agreed to purchase another locking system to keep the box closed during lockdown. The closure will be reviewed again should the situation change.



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- ii. To agree to repair the Woodfalls telephone box entrance door:

It was agreed repairs are required to the entrance door and Cllr Bennett will obtain quotations for the repairs.

- iii. To agree to include additional wording of “enter at your own risk” on the Loosehanger site signage and to the removal of old signage:

The Clerk obtained advice from the Council’s insurers regarding the site and appropriate signage. She was informed that it would be advisable to add “enter at your own risk” to signage. A discussion took place and it was agreed that Cllr Horbury compile appropriate wording for the sign.

- iv. To agree to the cleaning of the bus shelters:

The Clerk informed Cllrs she is awaiting a quotation and it was agreed to discuss again once the quotation has been received.

20.130 ZIP WIRE – Further to previous agenda item 20.65, to agree to proceed with the installation:

Members **RESOLVED** to approve the installation at a cost of £14241.00 which includes the repositioning of two benches and the removal of the overhead rotator. It was agreed to offer the overhead rotator to other local parish councils.

20.131 LANGLEY WOOD FOOTPATH – To consider a request for funding towards further footpath improvements.

Members **RESOLVED** to contribute £500.00 to the improvement of footpath REDL47 in Langley Wood.

20.132 CHRISTMAS TREE – To receive a report on this year’s Christmas tree, to discuss future improvements and further sites for Christmas illuminations:

Cllr Horbury provided a report on the success of the Christmas tree which included the positive reactions to social media posts regarding the tree, with one post receiving 153 positive reactions and 23 positive comments. Morgan’s Vale Primary School pupils made decorations for the tree and held a carol service at the site. Due to the ongoing pandemic the tree provided a real boost for the local community and this was demonstrated by all the positive reactions.

Future improvements include the use of a metal collar to assist with putting up the tree and Access Engineering have kindly provided this free of charge. The hanging of the lights will also be reviewed to try to ensure an even distribution.

It was agreed to explore the possible lighting of the oak tree opposite Hale Newsagents as part of next year’s festive illuminations.

20.133 BOWERS HILL WAR MEMORIAL SPOT LIGHT – To discuss and agree the purchase of a spot light to be used for Remembrance services:

As there is now an electricity supply at the site Cllr Bennett proposed the purchase of a spot light to illuminate the War Memorial during the week surrounding Armistice Day. Members **RESOLVED** to approve the purchase of a spot light at a maximum cost of £150.00 subject to any required planning consent being granted.

20.134 PAYROLL – To discuss and agree outsourcing payroll:



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Cllr Voss informed Cllrs that during discussions with the internal auditor it was suggested that the Council may wish to consider outsourcing its payroll. Cllr Voss obtained three quotations ranging from £400 to £120. A discussion took place and it was agreed that outsourcing of payroll would ensure due diligence and members **RESOLVED** to approve the outsourcing to a suitable company as identified by Cllr Voss at a maximum annual cost of £250.00.

- 20.135 POLICE PRECEPT SURVEY** – To discuss and agree a response to the Wiltshire and Swindon’s Police and Crime Commissioner’s survey asking what is being done well and where improvements could be made, as well as a proposed increase in the policing element of the council tax:

Members **RESOLVED** to respond directly to the Police and Crime Commissioner as the survey only consisted of six questions which limited responses. It was agreed to query where the proposed 46 additional police officers would be based and to highlight the issues of increasing rural crime.

- 20.136 1st DOWNTON SCOUT GROUP** – To consider a request for a grant towards the refurbishment of the toilets and kitchen facilities at Downton Scout Hut:

The Parish Council do not have a budget for community grants and a discussion took place regarding the merits of a grant and how many children in Redlynch parish would benefit. As there are a large number of children from the parish who attend, members **RESOLVED** to approve a grant of £500.00 with the monies to come from the Council’s general reserves.

- 20.137 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

- 20.138 DATE AND VENUE OF NEXT MEETING** – 9th February 2021, to be held virtually.

With no further business the Chair closed the meeting at 9.33pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
20/10140	Skylark Motor Services Ltd, The Ridge, Woodfalls, SP5 2LW - Erect 8 dwellings	Yes	Members RESOLVED to accept the decision of the Planning Officer but to raise concerns about the number of parking spaces not being sufficient and to support comments made by a resident of Springfield Crescent.	6 th January 2021
20/10297	Curlew, 4 Valley Close, Woodfalls, SP5 2LZ - New detached annex/outbuilding to garden.	Yes	Members RESOLVED to accept the decision of the Planning Officer having no prior experience of discussing such a proposal (Cllr Bennett abstained).	6 th January 2021



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20/00879	Lanterns, The Row, Redlynch, SP5 2JT – Outbuilding	Yes	Members RESOLVED to SUPPORT the application by selecting Option 3.	6 th January 2021
20/00892	Poppins, Church Hill, Lover, SP5 2PL - Replacement conservatory	Yes	Members RESOLVED to SUPPORT the application by selecting Option 3.	8 th January 2021
20/00831	Yew Tree Cottage, Vicarage Road, Lover, SP5 2PE - Outbuilding; creation of new access (close up existing); replacement oil tank in new location	Yes	Members RESOLVED to SUPPORT the application by selecting Option 3 (Cllr Bennett abstained).	11 th January 2021

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr M Wade	11.00	2.20	13.20	Website
Lover Repair Cafe	195.40	0.00	195.40	Road signs
Wiltshire Council	533.00	0.00	533.00	NAL socket and Lover signs
Mr D Bennett	111.09	0.00	111.09	Reimbursement for Christmas tree timer, cabinet heater, thermostat, plug and socket
Mr D Bennett	59.95	0.00	59.95	Reimbursement for materials to repair Quavey Well fencing
Ben Rhind-Tutt	150.00	0.00	150.00	Christmas tree electrics
Lightatouch	250.00	0.00	250.00	Internal audit
ASG Maintenance	492.36	0.00	492.36	Parish grass cutting
ASG Maintenance	530.60	0.00	530.60	Cemetery grass cutting
Hills Waste	18.45	3.69	22.14	Cemetery waste (Nov collection)
Hills Waste	14.29	2.86	17.15	Cemetery waste (Dec collection)
Staffing Costs	1787.24	0.00	1787.24	Staffing costs including back pay