



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 8th June 2021 for the Ordinary Parish Council Meeting at Redlynch Village Hall at 7:15pm.

PRESENT: Cllrs Horbury (Chair), Newbery, Peacock, Romain and Stride.

IN ATTENDANCE: 5 members of the public, Unitary Cllr Zoe Clewer and Mrs Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME:

A parishioner spoke to request the reinstatement of the footpath which runs from Highfield Lane to Lodge Drove.

The applicant for planning application 21/00507 spoke to confirm she was happy to answer any questions Cllrs may have regarding the application.

21.25 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

Apologies were received from Cllrs Bennett and Voss. Members **RESOLVED** to accept their reasons for absence which were due to them being away.

21.26 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

Cllr Stride declared a non-pecuniary interest in planning application 21/00454 and abstained from voting.

21.27 ADOPTION OF THE MINUTES FOR MEETING HELD ON 18th MAY 2021:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 18th May 2021 as a true record and they were signed by the Chair.

21.28 CHAIRMAN'S ANNOUNCEMENTS:

The Newhouse Estate is currently up for sale which will have an impact on the parish and parishioners especially those who are current tenants. The Estate has been owned by the family for over 400yrs.

The rededication service for the re-installed benches at Redlynch Playing Fields will take place on Saturday 12th June at 2.00pm.

21.29 REPRESENTATIVE REPORTS:

Southern Wiltshire Area Board – Cllr Newbery

A police report was received from Inspector Tina Osborn and the Area Board's priorities for 2021/2022 were discussed.

21.30 CLERK'S REPORT:

- Planning Applications from last month – Applications from last month – McQueen House no decision as yet. Previous application for Locks Farm was approved. Still no decision for Templeman's Farm.
- Insurance – Cllr Voss and the Clerk chose to remain with the Council's current insurers Zurich.
- Clerk advised members of issues experienced with Lloyds bank when trying to amend account signatories and online access. Complaint submitted and now resolved with compensation received.



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- Clerk reported on meeting held with Parish Steward where she asked him to remove the encroaching grass on the pavement near Little Woodfalls Drive and general tidy up of pavement.
- Great British Spring Clean – taking place Friday 11th June to Sunday 13th June.
- Walking Football – the first session took place yesterday and there were 18 participants.
- Signs at Loosehanger – redone to include the wording “Enter at your own Risk”.
- The replacement springer and adaptor kit has been received.
- Temporary Road Closure of Apple Tree Road and Orchard Road due to start tomorrow 9th June – 18th June resurfacing works.
- Police Community Messaging System now includes a Dog Watch Newsletter.
- New planning application received for Kyte Croft, Slab Lane.
- Electoral services advised of Trevor Watkins not taking up his seat and vacancy being advertised.

21.31 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

21.32 TO RECEIVE THE FINAL INTERNAL AUDIT REPORT FOR 2020/2021:

The internal audit report was received and it was noted that no issues were identified.

21.33 SECTION 1 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021 -
To approve Section 1 – Annual Governance Statement of the Annual Return for submission to the Parish Council’s External Auditors:

Members **RESOLVED** to approve Section 1.

21.34 SECTION 2 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021 -
To approve Section 2 – Account Statements of the Annual Return and Statement of Variances for 2020/2021 for submission to the Parish Council’s External Auditors:

Members **RESOLVED** to approve Section 2 and the Statement of Variances.

21.35 KILN LANE BENCH – To discuss the issues raised of anti-social behaviour at the site and to discuss and agree the removal of the bench:

The Clerk informed members of complaints received regarding youths congregating at the bench and issues of anti-social behaviour. A discussion took place regarding the need for reporting of all anti-social behaviour to help build up a picture and ensure police resources are allocated where needed. It was agreed in the first instance to tackle the issues raised rather than remove the bench, by going down the route of ASBRAC via Wiltshire Council. Unitary Cllr Clewer agreed to make enquiries as to who to contact within Wiltshire Council for assistance.

21.36 VILLAGE ENTRY FENCES AND 30MPH REPEATER SIGNS – To discuss and agree submitting an application to CATG for the installation of village entry fences at either end of The Ridge and for additional 30mph repeater signs:

With agreement the Chair opened the floor to allow two members of the public speak to voice their concerns regarding the speed of traffic on The Ridge and to request the entry fences and increased signage be agreed.

Due to the costings received from Wiltshire Council Highways it was agreed to first check the specifications for the village entry fences and to enquire whether the Parish Council could source



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and install their own. In the event this was not possible members **RESOLVED** to agree the sum of £4900 for two fences and four roundels and to submit an application to CATG.

- 21.37 DEFIBRILLATORS** – To agree the purchase of two defibrillators for the parish and to submit an application to SWAB for funding towards the project:

The Clerk obtained quotations from Community Heartbeat Trust for three different types of defibrillators and members **RESOLVED** (subject to confirmation of installation costs) to purchase two Zoll AED 3 defibrillators at a cost of £1910 each, to be placed on the side of Redlynch Village Hall and Morgan’s Vale and Woodfalls Village Hall. An application will be made to SWAB for funding towards the project.

- 21.38 STORAGE OF PARISH COUNCIL PROPERTY** – To discuss and agree a permanent solution for the storage of PC items such as signage, bollards etc:

It was agreed for the Clerk to contact the Chairman of Redlynch Village Hall Committee to ask if there was availability at the hall for PC storage.

- 21.39 TIME CAPSULE** – To discuss the idea of a parish time capsule as raised by a parishioner at the Annual Parish Meeting:

A discussion took place regarding local organisations that may wish to be involved with the time capsule and it was agreed for the Clerk to approach them to ask if they wished to participate. Members **RESOLVED** to approve a maximum cost of £100 for the capsule itself with a local company being approached initially before purchasing a generic model.

- 21.40 LOVER AND REDLYNCH PRE-SCHOOL TENANCY AT WILL AGREEMENT** – To review and agree a further four year term Agreement:

Members **RESOLVED** to approve the Agreement in its current format for a further four year term and the Clerk to arrange for the signing of the new agreement.

- 21.41 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

- 21.42 DATE AND VENUE OF NEXT MEETING** – Ordinary Parish Council Meeting 13th July 2021 at Redlynch Village Hall starting at 7.15pm.

With no further business the Chair closed the meeting at 8.35pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
21/00454	Foundary Farm, Kiln Lane, Redlynch, SP5 2HT - 1no. Chimney.	Yes	Members RESOLVED to SUPPORT the application (Option 1).	8 th June 2021
PL/2021/03811	2 Apple Tree Close, Redlynch, SP5 2JG - Partial demolition of	Yes	Members	17 th June 2021



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	existing utility room and rear of garage, convert carport to entrance hall and laundry room. Provide new kitchen via small extension and provide new pitch in lieu of existing flat roof.		RESOLVED to SUPPORT the application.	
21/00507	Springfield, Loosehanger, Redlynch, SP5 2PS - Timber cladding to first floor gables and existing dormers of dwelling and existing garage; single storey pitched roof carport with roof mounted solar panels.	Yes	Members RESOLVED to SUPPORT the application (Option 1).	24 th June 2021

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Zurich Town and Parish Council Insurance	978.99	0.00	978.99	Annual Insurance Premium
Redlynch Leisure Installations Ltd	357.00	71.40	428.40	Replacement springer and adaptor kit
Redlynch Leisure Installations Ltd	1100.00	220.00	1320.00	Relocation of benches
Redlynch Village Hall	14.00	0.00	14.00	Hall Hire
Wade Digital Ltd	11.00	2.20	13.20	Website
Staffing Costs	1668.51	0.00	1668.51	Staffing costs
Lightatouch	250.00	0.00	250.00	Internal audit
Hills Waste Solutions Ltd	26.90	5.38	32.28	Cemetery waste collection (May)