



## REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

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**Redlynch Parish Councillors met on 12<sup>th</sup> October 2021 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:15pm.**

**PRESENT:** Cllrs Bennett, Horbury (Chair), Newbery, Peacock, Romain, Stride and Voss.

**IN ATTENDANCE:** 4 members of the public attended the public session time only, Unitary Cllr Zoe Clewer and Mrs Nicky Ashton (Parish Clerk).

**PUBLIC QUESTION TIME:**

Members of the local Speed Watch asked to be included in the discussions for agenda item 21.101. A vote was taken and the request was declined. Any comments were asked to be made in the public session time. A concern was raised regarding the previous conversation on this issue held during the last meeting resulting in further discussions. Due to the time limit on the public session time the Chair agreed to extend the session. A concern was also raised about the usage of e-scooters with the Chair advising the issue should be reported via 101. With the session time approaching 30 minutes, a point of order was called to end the session and the members of the public present left the meeting.

**21.94 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:**

There were no absences.

**21.95 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:**

There were no declarations of interest or dispensation requests received.

**21.96 ADOPTION OF THE MINUTES FOR MEETING HELD ON 14<sup>th</sup> SEPTEMBER 2021:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 14<sup>th</sup> September 2021 as a true record and they were signed by the Chair (Cllrs Peacock, Romain and Voss abstained as not present).

**21.97 CHAIRMAN'S ANNOUNCEMENTS:**

Cllr Horbury confirmed the bulbs for the planting project had arrived and pupils from Morgan's Vale School will be assisting with the planting at Bowers Hill War Memorial site.

An application has been submitted for the free "Plant a Tree for the Jubilee" scheme being run by the Woodland Trust however it is not possible to apply for a single tree. If the application is successful it will be a pack of 15 saplings.

Lover Repair Café has donated a total of £8000 to The Stars Appeal and congratulations to them for this fantastic achievement.

**21.98 REPRESENTATIVE REPORTS:**

**Police Meeting – Cllr Horbury**

Cllr Horbury and the Clerk attended a meeting with Downton Parish Council and our new Police Inspector Tina Osborn. Inspector Osborn gave an overview of policing in our area and reiterated the need to report any anti-social behaviour using 101 or the online reporting system. Feedback was provided to Inspector Osborn regarding perceived lack of action taken for thefts at both the Co-Op and Woodfalls shop. As a result of this feedback the Police visited both establishments to discuss the issues.



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### **Chalk Pit Meeting – Cllr Horbury**

Due to new Cllrs being appointed to the Chalk Pit Committee the Terms of Reference were amended to indicate the correct membership names. The Annual Agreement with Downton Scouts was re-signed.

### **North West Quadrant Meeting – Cllr Horbury**

Discussions took place regarding the Partnership Plan and also the two current consultations for the Draft Design Guide and Temporary Campsites.

### **New Forest Consultative Panel – Cllr Newbery**

There was a general discussion regarding future meeting topics and how to run meetings. Discussions also took place regarding the reintroduction of White-tailed Eagles and Hen Harriers.

### **Redlynch Playing Fields – Cllr Voss**

The Committee are currently looking into the possibility of building an extension to accommodate ladies changing facilities and showers. They will also be trialling the removal of the bins in the play area for a month and if unsuccessful will reinstate them.

### **Downton Link – Clerk**

The arrangements for the AGM were discussed and it will take place on 11<sup>th</sup> November.

## **21.99 CLERK'S REPORT:**

- Planning Applications from last month – Saltash approved but no decisions as yet for the other three applications.
- Telephone Box Book Exchanges – Clerk has placed a notice at the Woodfalls box asking people not to leave books on floor etc.
- Sign regarding usage of zip wire has been installed with thanks to Cllr Bennett.
- Drains on Bowers Hill - Clerk has taken pictures of the blocked drains and passed back to Highways who have in turn gone back to the contractors who carried out the road works.
- Footpaths – another letter received regarding REDL25 which Clerk has passed to the Rights of Way Officer. Rights of Way are also currently dealing with issues relating to footpaths REDL52 and 35.
- More tyres have been dumped on Loosehanger which the Clerk has reported to Wiltshire Council together with the green waste bin and black bin bags at Morgan's Rise bus shelter.
- The SID has been ordered but no delivery date confirmed.
- There has been a delay with the delivery of the defibrillators.
- Cllr Bennett and the Clerk carried out topple tests at the cemetery with three headstones identified as an issue. These have been cordoned off whilst we try to contact next of kin.
- Member of public called at the home of the Clerk regarding the flooding issues at Lover Garage. This is an ongoing issue which the Clerk continues to raise with Wiltshire Highways to try to establish a resolution.
- The Clerk has been in contact with the manager for Hamptworth Estate and hopefully they will be able to provide a tree again this year. The Church and Woodfalls Band will attend the switching on of the lights.

## **21.100 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):**

Members agreed the recommendations as detailed in the schedule.

## **21.101 CATG APPLICATION – To agree to any amendments for the CATG application in relation to speeding on The Ridge and taking into account the recent response from Wiltshire Council regarding the crossing point:**



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Further to previous agenda item 21.85 (Sept meeting) where it was agreed to request roundels upon entry to the village at Paccombe, it has been brought to the Council's attention that roundels are already in existence at this location. Due to this fact it was agreed to review where the roundels should be placed. After a discussion members **RESOLVED** to include a request within the CATG application for a single roundel opposite the takeaways before the Bowers Hill junction on the road side heading towards The Ridge and another single roundel in the vicinity of Morgan's Vale Village Hall on the road side heading towards Morgan's Vale Road junction.

Upon requesting the repainting of the crossing point Wiltshire Council has responded by advising that as part of planned footway maintenance works it is proposed to upgrade the worn path in front of the war memorial to a tarmac surface and subject to the Parish Council's agreement would provide a new dropped kerb allowing crossing movements to take place at a better location. The coloured surfacing at the existing crossing point won't be replaced by Wiltshire Council unless requested in a CATG application. Members **RESOLVED** to agree to the proposed dropped down kerb but to also request bollards either side of the dropped down kerb and signage to indicate a crossing point ahead. Should the request for bollards and signage not be agreed to include the request within the CATG application.

**21.102 REDLYNCH PLAYGROUND AREA** – To discuss and agree replacing the swings:

The last external playground inspection highlighted minor damage to the seats and wearing of the chains. Members discussed the merits of replacing the swings now and the corrosion highlighted in the inspection. A quotation from the contractor used for the Council's play equipment replacement programme stated the cost of replacing all seats would be £745. Members **RESOLVED** to proceed with replacing the swings and as it was unclear if the cost of new chains was inclusive an amount of £1000 was agreed.

**21.103 QUEEN'S PLATINUM JUBILEE** – To receive a report on the community meeting held to discuss village celebrations to mark the jubilee (Cllr Newbery):

Cllr Newbery reported on the meeting held with members of other interested community groups in the parish wishing to mark the jubilee. Discussions included a possible pageant, a Sunday picnic, a film night, proms in the park, flower festival and the burying of the time capsule. The interested parties will meet again on 17<sup>th</sup> November to discuss ideas further and set up a Steering Committee.

**21.104 ASSET KEY LOCKS** – To agree to install key locks at the Council's assets (Cllr Bennett):

Further to agenda item 21.74 (August meeting), Cllr Bennett has sourced suitable key locks for the Council's assets and members **RESOLVED** to approve the purchase of key locks at a maximum cost of £170.00.

**21.105 HEDGE LETTERS** – To discuss and agree actions regarding overgrown hedges (Cllr Peacock):

Cllr Peacock highlighted the issue of overgrown hedges impacting the highways in the parish and the dangers they can present for all road users. A proposed letter to owners/occupiers of properties with overgrown hedges was circulated to all Cllrs prior to the meeting. Members **RESOLVED** to approve the letter with a minor amendment and for Cllr Peacock to hand deliver letters making a note of delivery addresses and dates of delivery.

**21.106 FOOTPATH WORKING GROUP** – To receive an update:

Cllr Romain enquired about another footpath group in the area but feedback received suggested it was not currently active. After information provided by a parishioner, the Clerk has contacted a gentleman within the New Forest National Park who trains and runs a team of volunteers that carry out conservation tasks across the Park including maintenance. She has enquired if they could assist with footpath maintenance. Members agreed to wait for a response to the Clerk's enquiry before using social media to ask for more volunteers.



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**21.107 REMEMBRANCE SUNDAY** – To approve the Risk Assessment and to agree Cllrs to lay the wreaths:

Members **RESOLVED** to approve the Risk Assessment subject to the inclusion of a line regarding potential terrorist acts such as the use of vehicles as a weapon.

It was agreed that Cllr Horbury will lay the wreath at the Bowers Hill War Memorial and Cllr Newbery will lay the wreath at Quavey War Memorial.

**21.108 ALLOTMENT GRASS CUTTING** – To review quotations received for the allotment grass cutting and agree how to proceed (Cllrs Bennett and Horbury):

Two quotations have been received with four cuts a year potentially costing £400. Members **RESOLVED** to approach the allotment holders to propose the Council carry out two cuts a year with further cuts being carried out by them. Alternatively, the Council will pay for the grass cutting but the costs for doing so will mean an increase in allotment rents.

**21.109 STREET NAMING** – To discuss and agree a suggested street name for the new Skylark development:

Members **RESOLVED** to suggest the new development be named “Skylark Close” and the Clerk will forward the necessary documentation to the developer.

**21.110 ASSET GRANT APPLICATION** – To approve the Lover Green application:

Members **RESOLVED** to approve the application.

**21.111 POSTS AT BOWERS HILL** – To agree to replace the rotten wooden posts located around the War Memorial site:

There is currently one rotten post with a quotation of £40 received to replace it. Members **RESOLVED** to replace the post.

**21.112 REDLYNCH VILLAGE HALL** – To discuss a request from the hall committee regarding proposed works to the hall:

The Hall Management Committee is looking to carry out works to provide a suitable emergency exit route for disabled users of the hall. They are approaching the Council to carry out the works with funds they will donate. Members agreed details and copies of the quotations need to be provided before a decision can be made as well as confirmation from HMRC regarding any VAT implications.

**21.113 CONSULTATIONS** – To agree whether or not to respond to the following consultations:

- Wiltshire Council’s Climate Strategy
- New Forest National Park’s Temporary Campsites
- New Forest National Park’s Draft Design Guide

It was agreed the Clerk would respond to the consultations and Cllrs should send their comments to her before the end of the week.

**21.114 QUARTERLY BUDGET REVIEW** – To receive a review for the period 1<sup>st</sup> Jul to 30<sup>th</sup> Sept 2021:

The Clerk provided the expenditure figures against budget for the second quarter.

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**21.115 BANK RECONCILIATION** – To receive and approve the bank reconciliation for Qtr 2 (1<sup>st</sup> Jul to 30th Sept 2021):

Members **RESOLVED** to approve the quarterly bank reconciliation for 1st July to 30th Sept 2021 and the total bank balance at 30th Sept 2021 of £ £78,184.71 was noted.

**21.116 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

A query relating to the payment for the Loosehanger fencing was raised and it was agreed to clarify the details before approving this payment. Members **RESOLVED** to approve the other payments as listed in the schedule.

**21.117 DATE AND VENUE OF NEXT MEETING** – Ordinary Parish Council Meeting **9<sup>th</sup> November 2021 at Redlynch Village Hall starting at 7.15pm.**  
**With no further business the Chair closed the meeting at 9.30pm.**

**(i) SCHEDULE OF PLANNING APPLICATIONS**

APPLICATION N NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/ WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
21/00805	Rollington House, Princes Hill, Redlynch, SP5 2HF - Two storey infill extension; single storey extension; additional doors; canopy; demolition of existing outbuilding	Yes	Members <b>RESOLVED</b> to Support the application (Option1)	11 <sup>th</sup> October 2021
21/00813	Lambourne, Grove Lane, Redlynch, SP5 2NR - 2no. single storey extensions; alterations to 1no. outbuilding to form additional habitable floorspace; cladding; render; two storey outbuilding; demolition of second outbuilding	Yes	Members <b>RESOLVED</b> to Support the application (Option1)	26 <sup>th</sup> October 2021

**(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mr J Plaskett	500.00	0.00	500.00	Clearance works at the cemetery
Mr J Plaskett	120.00	0.00	120.00	Loosehanger fencing
Redlynch Village Hall	21.00	0.00	21.00	Hall Hire
Wade Digital Ltd	11.00	2.20	13.20	Website
ASG Landscaping Ltd	502.19	100.43	602.62	Parish grass cutting
ASG Landscaping Ltd	541.21	108.24	649.45	Cemetery grass cutting
Downton Signs	55.00	0.00	55.00	Zip wire sign
P Young	993.00	198.60	1191.60	Replacement telephone box door
Mr D Bennett	22.99	0.00	22.99	Reimbursement for steel fencing pins at cemetery
Mr D Bennett	52.80	0.00	52.80	Reimbursement for allotment fence panel
Staffing Costs	1668.51	0.00	1668.51	Staffing costs
Hills Waste Solutions Ltd	42.58	8.52	51.10	Cemetery waste (Sept)