



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 14th December 2021 for the Ordinary Parish Council Meeting at Redlynch Village Hall at 7:15pm.

PRESENT: Cllrs Bennett, Horbury (Chair), Newbery, Peacock, Stride and Voss.

IN ATTENDANCE: Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME

There were no members of the public present.

Report from Unitary Cllr Zoe Clewer – Cllr Clewer was unable to attend.

21.131 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

Apologies were received from Cllr Romain due to ill health. Members **RESOLVED** to accept her reason for absence.

21.132 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

Cllr Horbury declared an interest in planning application PL/2021/11425 and did not take part in discussions or voting.

21.133 COUNCILLOR VACANCY - To receive an application from Nicky Newton for a Councillor vacancy (vacancies arising from the May election) and to approve her co-option:

Members **RESOLVED** to approve the co-option of Nicky Newton. As she was absent from the meeting members **RESOLVED** to agree to receive her signed Declaration of Acceptance of Office before the next meeting.

21.134 ADOPTION OF THE MINUTES FOR MEETING HELD ON 9th NOVEMBER 2021:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 9th November 2021 as a true record and they were signed by the Chair (Cllrs Newbery and Peacock abstained as not present).

21.135 CHAIRMAN'S ANNOUNCEMENTS:

Cllr Horbury announced the sad passing of the parishioner who switched on the lights of last year's first ever parish Christmas tree. Cllr Bennett stated that switching on the lights had meant the world to her.

Cllr Horbury confirmed the meeting will primarily be to approve the budget and precept requirement and due to recent NALC guidance (in response to the Omicron variant) not to hold December meetings it was agreed that some agenda items may be deferred to the January meeting.

21.136 REPRESENTATIVE REPORTS:

Stockman and Woodlands Charity – Cllr Bennett

Recent meeting taken place and the annual delivery of flowers to those who have lost relatives during the year is currently taking place.

Morgan's Vale and Woodfalls Village Hall – Cllr Stride

The centenary celebrations scheduled for 11th December were postponed and will hopefully take place next year.



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Redlynch Playing Fields Committee – Cllrs Voss and Peacock

The AGM recently took place with very positive reports being provided.

21.137 CLERK'S REPORT:

- Planning Applications – applications from Nov meeting: Woodland View refused, Rosslyn approved, Skylark approved but no decision yet for Maples. Previous applications for Ridge Farm still no decision and Lambourne now approved.
- Christmas tree – Christmas Tree ceremony went well with good attendance. The tree was put up on Saturday by Cllrs Bennett and Romain and the Clerk with help from parishioners and decorated by Cllr Romain and the Clerk on Sunday.
- The Clerk met with parish steward – issues with bank at entrance to Lodge Drove as raised by a parishioner. He cleared grass and may try to arrange for some soil removal to assist with visibility issues. Cleared section of pavement on The Ridge of encroaching vegetation and cleared blocked drain. During his visit it was noticed that the kerb edging at St Birinus Rd was loose and potential trip hazard. Traffic cones have now been placed on site until they can be replaced.
- The Clerk has requested the vactor to clear drains on The Ridge, Whiteshoot and School Rd.
- Drains still blocked on Bowers Hill as a result of road works which contractor was supposed to come back and clear. The Clerk has chased Highways.
- Internal audit rearranged for 12th Jan.
- Defibrillators have been delivered but electrician suffering from COVID so date of installation is currently unknown.
- Fire Risk Assessments completed at both village halls which has raised some issues.
- Report received of footpath gate being broken as you walk through the field off Loosehanger.
- Backlog of traffic surveys hoping to be done by Christmas.
- Primrose Lane Road Closure Notice placed on website.

21.138 REPORT ON MEETING HELD WITH SPEED WATCH MEMBERS – To receive feedback on the meeting held to address concerns raised regarding the SID purchase and transparency and to agree any actions:

On behalf of the Parish Council, Cllr Peacock and the Clerk recently met with two members of the Speed Watch team who have raised concerns at recent Parish Council meetings. At the meeting they expressed their concerns and Cllr Peacock and the Clerk gave them an update on the Speed Indicator Device (SID) project, and discussed how we can best move forward to ensure we all implement and communicate on this project. On behalf of the Parish Council, Cllr Peacock and the Clerk committed to keep them abreast of any delays or developments as we await delivery of the SID, and the Speed Watch members committed to share the speed watch data they capture so that it can be shared regularly at Parish Council meetings. Cllr Peacock agreed to be the focal point for the Speed Watch Team, and together with the Clerk we will ensure the communication lines remain open. All attendees agreed that this meeting was valuable and fruitful, and we can now focus on the implementation and reporting aspects of road speed monitoring in our parish.

21.139 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

21.140 BUDGET 2022/2023, 2023/2024, 2024/2025

- To consider and agree the budget and precept requirement for 2022/2023 and budget requirement for 2023/2024, 2024/2025:



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The Clerk presented the budget and precept requirement for 2022/2023 and future budget requirements. Members **RESOLVED** to approve the budget of £51841 for 2022/2023 and approved a 0% increase in precept resulting in a precept requirement of £46580.42 meaning the annual charge for Band D will remain at £38.84.

- ii. To review the Risk Assessment as part of the budget discussions:

No issues were identified which could impact budget requirements.

- iii. To review the earmarked reserves and agree any allocations for 2022/2023:

Members **RESOLVED** to earmark reserves in principle for the Queens Platinum Jubilee celebrations, further NAL sockets for the shared SID, future parish decorations (including further Christmas lighting), future asset maintenance and outdoor fitness equipment. It was agreed earmarked reserves would be reviewed again in the March meeting prior to the end of the financial year.

- iv. To ratify the use of CIL monies which were used towards the zip wire purchase:

Members **RESOLVED** to ratify the decision (as part of the 2021/2022 budget discussions) to use £3856.48 CIL monies towards the zip wire purchase.

- 21.141 LOVER PLAY AREA** – To consider carrying out works to the safety surfacing and fencing using the CIL funds received during this financial year:

Members **RESOLVED** to approve works in principle to the safety surfacing and fencing this financial year subject to quotations being received.

- 21.142 CATG APPLICATION** – To receive an update on the application submitted to the CATG meeting held on 17th November:

The application was successfully approved to the Top 5 Priority List and a scheme of works and costings will now be prepared for presentation and approval at the February CATG meeting.

- 21.143 LOOSEHANGER SITE FENCING** – To agree repairs to the fencing at a cost of £130.00 which has been vandalised again and to agree any further action regarding the ongoing vandalism issue:

Members **RESOLVED** to approve the repairs and to defer discussions regarding the vandalism issue until the next meeting.

- 21.144 RIGHTS OF WAY** – To agree to a standing agenda item for Rights of Way and to discuss any current issues:

Members **RESOLVED** to defer this agenda item until the next meeting.

- 21.145 TELEPHONE BOOK EXCHANGES:**

- i. To receive an update regarding the book exchanges and the issues being experienced by the volunteers and to agree any actions:

Previous to the meeting the Clerk distributed feedback to Cllrs from volunteers regarding the volume of books being left in the Woodfalls book exchange. It is becoming increasingly difficult for the volunteers to deal with the large number of books being left. It was agreed a message should go out on social media to remind people it is a book exchange and not a facility to leave large volumes of unwanted books.

- ii. To receive an update regarding maintenance to the boxes and agree any actions:
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The Clerk advised water is coming in through the window panes as they need resealing. Cllr Horbury and the Clerk checked both boxes and identified a number of panes requiring maintenance. Cllr Horbury informed members she had spoken to the Lover Repair Café and they will be carrying out an inspection to assess what work is required and will report back.

- 21.146 RBL CENTENARY** – To consider a request to decorate the tree at Bowers Hill War Memorial with cascading poppies to commemorate the local RBL branches centenary next year:

Members **RESOLVED** to approve the request to decorate the tree.

- 21.147 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

Additional payment received for works to wells and spring of £200.00.

Members **RESOLVED** to approve the payments as listed in the schedule (Cllr Bennett abstained).

- 21.148 DATE AND VENUE OF NEXT MEETING** – Ordinary Parish Council Meeting 11th January 2022 at Redlynch Village Hall starting at 7.15pm.

With no further business the Chair closed the meeting at 8.30pm

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/W C WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
21/00938	Lower Windyeats Cottage, Forest Road, Redlynch, SP5 2PU - Single storey extension; alterations to doors and windows; porch; render; cladding; roof alterations including rooflights; repairs to external elements; demolition of existing porch and 1no. dormer	Yes	Members RESOLVED to Support the application (Option 1)	13 th December 2021 (extension agreed)
PL/2021/10153	Treknighton, Slab Lane, Woodfalls, SP5 2NF - Variation of condition 2 to application : PL/2021/07044 "Proposed detached bungalow with access" - Minor Material Amendment to extend proposed bungalow to improve bedroom 3 and utility room	Yes	Members RESOLVED to Support the application	8 th December 2021 (extension agreed)
PL/2021/10601	Clearbury View, Paccombe, Redlynch, SP5 2JJ - Erection of double car port / garage with modifications from previously granted permission in granted application: 18/05879/FUL.	Yes	Members RESOLVED to Support the application	20 th December 2021
PL/2021/11425	Mulberry Cottage, Morgans Vale Road, Redlynch, SP5 2HY - Construction of a single storey rear extension and the conversion of a hip roof into a gable roof at first floor along with cladding at Mulberry Cottage	Yes	Members RESOLVED to Support the application	6 th January 2022

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
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DM Payroll Service	60.00	0.00	60.00	Payroll services
Mr D Bennett	146.95	0.00	146.95	Reimbursement for key locks
Mr D Bennett	138.18	0.00	138.18	Reimbursement for spot light and cage for Bowers Hill War Memorial
Mr D Bennett	3.86	0.00	3.86	Reimbursement for new cemetery noticeboard lock
Wade Digital Ltd	11.00	2.20	13.20	Website
BT	65.80	13.16	78.96	Telephone bill
Poppy Appeal	36.00	0.00	36.00	Wreaths for Remembrance Sunday
Mrs N Ashton	126.00	0.00	126.00	Working from home allowance April - Nov
Staffing Costs	1668.50	0.00	1668.50	Staffing costs
Hills Waste Solutions Ltd	23.84	4.77	28.61	Cemetery waste (Nov)