



## REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

**Redlynch Parish Councillors met on 8<sup>th</sup> March 2022 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:15pm.**

**PRESENT:** Cllrs Newton, Peacock, Romain (Chair), Stride and Voss.

**IN ATTENDANCE:** 3 members of the public, Unitary Cllr Zoe Clewer and Mrs Nicky Ashton, Parish Clerk.

### **PUBLIC QUESTION TIME:**

A member of the public thanked the Council for adding a post on the Council's Facebook page regarding the need for more co-ordinators at Downton Link.

A member of the public spoke to raise concerns about parking in Lover and to ask the Council to assist in finding a solution. This will be added as a future agenda item for discussion.

### **Report from Unitary Cllr Zoe Clewer**

- The PSPO (agenda item 21.204) will be part of a wider formal consultation.
- Enquiries are still ongoing with regards to specific Rights of Way and as yet a response has not been received from the Rights of Way Team.
- Part of the A36 will be closed from 11<sup>th</sup> March to 15<sup>th</sup> March and the details have been put on the local Facebook page.
- The Southern Wiltshire Area Board meeting taking place on 27<sup>th</sup> April at Whiteparish Memorial Hall at 6.30pm will be an environment themed event "Building a Greener, Cleaner Southern Wiltshire Community Area".
- On the last Friday of each month there is an event at Downton Memorial Hall offering people the chance to pop in for coffee, cake, company and a chat for people of all ages.
- There is a "Pop Up Youth Night" at Winterslow on 6<sup>th</sup> April at 6.00pm.
- The Wessex Community Action newsletter contains lots of information including funding opportunities.
- Litter pick due to take place on A36, the last time this took place 17 tons of rubbish was collected and costs involved were £70,000.

### **21.192 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:**

Apologies were received from Cllrs Bennett and Newbery. Members **RESOLVED** to accept their reasons for absence which were due to ill health and attending another event.

### **21.193 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:**

There were no declarations of interest or dispensation requests received.

### **21.194 ADOPTION OF THE MINUTES FOR MEETING HELD ON 8<sup>th</sup> FEBRUARY 2022:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 8th February 2022 as a true record and they were signed by the Chair.

### **21.195 CHAIRMAN'S ANNOUNCEMENTS:**

There has been good engagement on the Council's Facebook page and the Chair asked Cllrs to share posts to assist in increasing its number of followers. It is not possible to set up a poll on our Facebook page regarding the mobile signal issue. An alternative would be to get in touch with the local village Facebook page to ask if they could do a poll on our behalf.



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The SID has been installed and seems to be having an affect already.

### 21.196 REPRESENTATIVE REPORTS:

#### **Make a Friend Be a Friend – Cllr Newton**

Cllr Newton reported on a meeting she attended about the MAFBAF project which aims to tackle loneliness for over 65's. It involves finding local organisations to sign up and having a dedicated person within that organisation who can be contacted should a person want to join or take part in activities. Postcards will be delivered to homes in Downton, Morgan's Vale and Woodfalls to make people aware of the scheme

#### **Redlynch Playing Fields – Cllrs Voss and Peacock**

The Committee are still looking into the possibility of installing female changing rooms and toilets, refurbishment of the tennis court, a public toilet and general repairs. The Clerk read out a letter she had received from a committee member about the projects and the requirement for funds – an application has not yet been submitted for an Asset Grant as they are still working out costings.

#### **Queen's Platinum Jubilee – Cllr Newbery**

A report was submitted by Cllr Newbery which confirmed once details of events had been finalised an article will be submitted to the Parish Magazine to advertise the events.

#### **Redlynch Village Hall – Cllr Newbery**

A report was submitted by Cllr Newbery advising a meeting was held on 1<sup>st</sup> March and she has become a Trustee as an individual but also represents the Parish Council. Fees have increased to £10.00 an hour for regular hirers to cover the increased costs. There are two major costs coming up relating to the Fire Risk Assessment and the Electrical Certificate. There are questions being raised about the CCTV and GDPR matters.

### 21.197 CLERK'S REPORT:

- Planning Applications – No decisions yet for The Old Byre, 4 St Mary's Close and Mulberry Cottage.
- The emergency tree works have now been completed at Loosehanger.
- Works completed at Bowers Hill to install drop down kerb and tarmacing to path, bollards haven't been installed yet.
- The vandalised bin at Morgan's Rise will be replaced by Wiltshire Council.
- There hasn't been a call for an Election to fill Cllr Horbury's vacancy meaning the Council are free to co-opt.
- VAT reclaim of £6,106.36 has been received from HMRC.
- Lover Café were unable to fix the printer and the Clerk has now purchased another printer. The old printer was given to Lover Café to use for parts.
- The local RBL will be celebrating their 100th anniversary this year with plans for a celebration being arranged.
- Wiltshire Council Climate Strategy was adopted at Full Council (Item 12) on the 15th of February.
- The Clerk has per normal, registered the Council to take part in the Great British Spring Clean.
- Wiltshire Council currently has a Streetscene and Wild About Wiltshire initiative. A number of virtual meetings are being held to enable both Wiltshire Council members and town and parish councils to find out more about the Streetscene service, including grass cutting, the forthcoming Wild About Wiltshire campaign and litter.

**21.198 PLANNING APPLICATIONS** – No planning applications have been received.

**21.199 PLAY AREA TRAINING** – To receive a report on the training provided by the Play Inspection Company and agree any actions:



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Cllrs Peacock, Stride and the Clerk attended the training which involved both theory and practical training. Site visits were carried out at Downton Memorial Gardens and Redlynch Playing Fields to put training into practice by inspecting the play equipment. As a result of the training Cllrs Peacock and Stride will now carry out "Routine Weekly Inspections" and "Operational Monthly Inspections" and the inspection sheets have been amended accordingly. The external "Annual Play Inspection" will continue as normal.

### 21.200 PLAY AREA MAINTENANCE – To discuss and approve the following:

- i. Replacement of safety surfacing at Lover play area under the swings and mushroom seating using CIL fund as previously discussed (Minute Ref: 21.141 Dec meeting):

As a result of the recent play area training Cllr Peacock made an alternative proposal of setting up a working party to look at giving the play area an overhaul not just replacing safety surfacing. It was agreed that Cllr Peacock, Cllr Stride and the Clerk would form the working party and would look at what could be achieved at the site. They would also contact the local pre-school to ask for feedback on the site and its usage. Once they have obtained feedback, ideas of what can be done and associated costings they will report back.

- ii. Maintenance works to the slide at Redlynch Playing Fields to replace corroded parts:

Members **RESOLVED** to replace the corroded parts at a cost of £140.00.

- iii. To top up the area around the slide and seesaw at Redlynch Playing Fields with soil to remove potential trip hazard:

Members **RESOLVED** to top up the area with soil at a maximum cost of £50.00.

### 21.201 ASSET REGISTER – To review and approve the Asset Register:

Members **RESOLVED** to approve the updated Asset Register to include the zip wire and Moor Lane finger post.

### 21.202 RISK ASSESSMENT – To review and approve the Risk Assessment:

Members **RESOLVED** to amend the Risk Assessment to include the revised play area inspection frequency and to state Cllrs who carry out the inspections should receive the appropriate training.

### 21.203 EARMARKED RESERVES FOR 2022/23 – As per minute ref 21.140 iii (Dec meeting) to review the earmarked reserves:

A report on expected expenditure to year end had been sent to Cllrs and an estimate of general reserves. Members **RESOLVED** to earmark reserves for Queens Platinum Jubilee celebrations (£1000), further NAL sockets for the shared SID (£1000), future parish decorations including further Christmas lighting (£1800), future asset maintenance (£5000), outdoor fitness equipment (£4000), the speed calming measures to The Ridge as per the approved CATG application (£2600.50) and the asset grant funds not spent this year for Redlynch Village Hall and Redlynch Playing Fields due to works not yet being finalised (£2000).

### 21.204 PROPOSED PUBLIC SPACES PROTECTION ORDER (PSPO) – To discuss and respond to the email received regarding anti-social behaviour and the proposed PSPO:

Members **RESOLVED** to respond stating the proposed Order should cover the whole parish and not just designated streets/roads. It should also cover not only the use of catapults and ball bearings but any object which could cause potential damage and general anti-social behaviour.

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- 21.205 CEMETERY** – To discuss and agree the purchase of a second wheelie bin for the cemetery at a cost of £160 (exc VAT) and monthly collection costs of approx. £20 per month or alternatively to consider a fortnightly collection:

Members **RESOLVED** to approve the purchase of a second wheelie bin.

- 21.206 HAMPTWORTH CROQUET CLUB** – Further to the email response received from the Croquet Club regarding the proposed outreach programme to discuss and agree a way forward:

It was agreed that Cllr Newton would compile a response to clarify what the Parish Council envisaged for an outreach programme namely to ensure that those students who do not attend Trafalgar would have an opportunity to engage. This would give a wider range of young people in the parish the opportunity to play Croquet.

- 21.207 SPEEDING CONCERNS IN LOVER AND REDLYNCH** – To discuss concerns raised by parishioners and agree any actions:

Concerns have been raised regarding speeding in areas of Lover and Redlynch. After a discussion about possible solutions it was agreed the first course of action is to have traffic surveys carried out. It was also agreed to look at possible sites in these areas to install poles to be able to deploy the shared SID.

- 21.208 ANNUAL PARISH MEETING** – To discuss and agree a format for the Annual Parish Meeting:

The Clerk advised the paramedic who was going to provide defibrillator training is unable to attend the Annual Parish Meeting. A member of the public advised the Wiltshire Air Ambulance give talks. It was agreed the Clerk contact Wiltshire Air Ambulance and enquire if they provide defibrillator training.

- 21.209 RIGHTS OF WAY** – To discuss any current issues:

There are no updates regarding ongoing issues with specific rights of way and there are no new issues at the present time.

- 21.210 MONTHLY PAYMENTS AND DIRECT DEBITS** - To approve the following payments listed in the Schedule below (i):

Members **RESOLVED** to approve the payments as listed in the schedule.

- 21.211 DATE AND VENUE OF NEXT MEETING** – Annual Parish Meeting 12<sup>th</sup> April 2022 at Redlynch Village Hall starting at 7.15pm.

With no further business the Chair closed the meeting at 8.51pm.

### (i) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Lightatouch	375.00	0.00	375.00	Internal audit
Start Traffic Ltd	38.46	7.69	46.15	Clamps for SID
Society of Local Council Clerks	171.00	0.00	171.00	Annual membership
Wade Digital Ltd	11.00	2.20	13.20	Website
Redlynch Village Hall	14.00	0.00	14.00	Hall hire
Staffing Costs	1668.50	0.00	1668.50	Staffing costs



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Hills Waste Solutions Ltd	26.56	5.31	31.87	Cemetery waste (Feb)
BT	66.35	13.26	79.61	Telephone
Mr D Bennett	6.48	0.00	6.48	Reimbursement for rat bait
Mrs N Ashton	79.09	0.00	79.09	Working from home allowance (Dec-Mar) and reimbursement for postage and stationery

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