



REDLYNCH PARISH COUNCIL ANNUAL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 10th May 2022 for the Annual Parish Council Meeting at Redlynch Village Hall starting at 7:15pm.

PRESENT: Cllrs Bennett, Newbery, Peacock, Romain and Stride.

IN ATTENDANCE: 2 members of the public, Wiltshire Council's Public Protection Manager, Unitary Cllr Zoe Clewer and Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME:

There were no public questions.

Report from Unitary Cllr Zoe Clewer:

Cllr Clewer provided some feedback on the following:

- the recent Southern Wiltshire Area Board meeting and the change in name of CATG to LHFIG.
- the Solar Together Wiltshire scheme which gives homeowners the opportunity to invest in renewables through a group-buying scheme for solar panels and battery storage.
- an invitation has been sent to parish councils to attend a meeting regarding investment opportunities.
- an inspection will be taking place of the slurry works carried out to footways due to complaints being received. The works were not resurfacing works but works to assist with extending the life of the footways.
- the line painting works will not be taking place until resurfacing works are completed.
- there's an opportunity for the Council to sit in on upcoming meetings and learn more about Streetwatch which is a scheme being discussed for Downton. This approach has been successful in Bemerton Heath and aims to reduce ASB by carefully managed and coordinated work in the community to engage young people.

22.01 TO ELECT A CHAIRMAN FOR 2022/2023:

Members **RESOLVED** to elect Cllr Romain. Cllr Romain duly signed her Declaration of Acceptance of Office of Chairman.

22.02 TO ELECT A VICE CHAIRMAN FOR 2022/2023:

Members **RESOLVED** to elect Cllr Newbery.

22.03 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

Apologies were received from Cllrs Newton and Voss. Members **RESOLVED** to accept their reasons for absence which were due to being away and ill health.

22.04 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011:

There were no declarations of interest or dispensation requests.

22.05 ADOPTION OF THE MINUTES FOR MEETING HELD ON 12th APRIL 2022:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 12th April 2022 as a true record and they were signed by the Chair (Cllr Bennett abstained).

22.06 CHAIRMAN'S ANNOUNCEMENTS:



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The Centenary Celebration of the local Royal British Legion takes place on Sunday 15th May at St Mary's Church.

Note: At this point in the meeting the Chair proposed to move agenda item 22.21 and Cllrs **RESOLVED** to move this item for discussion after agenda item 22.06 and to open the floor to allow the Public Protection Manager to give an update on the proposed PSPO.

22.07 REPRESENTATIVE REPORTS:

Queen's Platinum Jubilee Steering Group – Cllr Newbery

The various events have been arranged and the next stage is to put up all the advertising posters.

Redlynch Playing Fields – Cllr Peacock

An architect has been appointed to draw up the plans for the new changing rooms. Notices will be going up to explain the bins in the play area have been removed for a trial period.

Town and Parish Clerks/Wiltshire Council – Clerk

Various issues were discussed including an update on the SID (Speed Indicator Device) survey and details of a meeting with Wiltshire Police regarding the concept to use data from Speed Indicator Devices across Wiltshire to help inform Wiltshire Police where they need to focus Road Safety/Speed checks. A pilot will be run in the Salisbury Community Police Team (CPT) area with data from parishes being used to determine which areas are the worst for speeding and require police presence. Wiltshire Police are recruiting 3 Road Safety Officers and one of these Officers will be assigned to work specifically on the SID data pilot.

Downton Link – Clerk

The Clerk reported she was unable to attend the last meeting but she informed Cllrs celebrations for the Link's 25th Anniversary would be taking place on 14th May. There is still a need for more co-ordinators.

22.08 CLERK'S REPORT:

- Planning Applications – the applications for Bamptons Field and Wyvern have both been approved.
- Road Closures – RBL Centenary Parade Sunday 15th May between the hours of 13:30 and 13:45 for School Rd and parts of Church Hill and Vicarage Rd. Slab Lane (Part), from its junction with Primrose Lane for approximately 800m in a north westerly direction to enable BT to carry out replacement of communication poles. This Order will come into operation on 05 July 2022 and the closure will be required between the hours of 09:30 and 15:30 for 1 day.
- CATG is now known as LHFIG (Local Highways and Footways Improvement Group) and at a recent meeting an update was given on our successful application. The works order for signage and village gate installation works is currently being prepared and will be issued in May 2022. Proposed lining works to be undertaken following carriageway resurfacing works currently planned for July 2022.
- Complaints received regarding the pavement works on The Ridge specifically near Tinneys Close and along the Social Club. Both Cllr Clewer and the Clerk have been in touch with Highways and the works are to be inspected.
- Complaints received regarding building works at Skylark taking place at weekends. The Clerk has contacted the Planning Enforcement Officer who has contacted the developer to remind them of the planning consent conditions.
- Gullies – the discretionary tanker will be in the parish in a couple of weeks. Clerk originally requested clearance of gullies along The Ridge, Whiteshoot and School Rd in Lover but has been asked to put in order of priority as can't all be done in one visit.



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- Community Speed Watch results for last two sessions – on 22 April, 183 vehicles counted with 24 recorded over 35mph. On 28 April, 246 vehicles counted with 20 over 35mph and one recorded at 52mph.
- Wiltshire & Swindon Youth Commission on Police and Crime 2022 – The Youth Commission enables young people to support, challenge and influence decisions about policing and crime in Wiltshire & Swindon. The Youth Commission allows young people aged 14-25 years to get involved and have their say about policing and crime where they live. They are currently looking for a group of young people to take part and the application pack can also be accessed via this link: <https://www.wiltshire-pcc.gov.uk/the-pcc-and-you/have-your-say/youth-commission/> Application deadline is 27th May 2022.
- The Clerk is in the process of sorting out the Traffic Surveys for Whiteshoot and Grove Lane. These reports will assist with determining if NAL sockets can be installed in these areas for the SID.

22.09 **PLANNING APPLICATIONS** – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

22.10 **TO CONSIDER AND APPROVE NOMINATIONS FOR PARISH COUNCIL REPRESENTATIVES:**

- (a) Morgan's Vale Village Hall Committee (1):
Members **RESOLVED** to appoint Cllr Stride.
- (b) Redlynch Village Hall Committee (1):
Members **RESOLVED** to appoint Cllr Newbery.
- (c) Chalk Pit Management Committee (3):
Members **RESOLVED** to appoint Cllrs Bennett, Newbery and Romain.
- (d) Redlynch Playing Fields Association Committee (2):
Members **RESOLVED** to appoint Cllrs Peacock and Voss.
- (e) Lover Green Sub-Committee (1):
Members **RESOLVED** to appoint Cllr Voss.
- (f) South Wiltshire Area Board (2):
Members **RESOLVED** to appoint Cllrs Newbery and Romain.
- (g) Community Area Transport Group (1):
Members **RESOLVED** to appoint Cllr Romain.
- (h) Stockman and Woodlands Charitable Trust (1):
Members **RESOLVED** to appoint Cllr Bennett.
- (i) New Forest Consultative Panel (1):
Members **RESOLVED** to appoint Cllr Newton.
- (j) North West Quadrant of the National Park (1):
Members **RESOLVED** to appoint Cllr Newton.
- (k) Downton Link (1):
Members **RESOLVED** to appoint the Clerk.
- (l) Neighbourhood Tasking Group (2):
Members **RESOLVED** to appoint Cllr Romain and the Clerk.

22.11 **TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2022/2023:**

Members **RESOLVED** the responsibilities as follows:

- Grove Lane Lawn Cemetery – Cllr Bennett.
 - Quavey War Memorial – Cllr Bennett.
 - Bowers Hill War Memorial – Cllr Romain.
 - Allotments – Cllr Bennett, Cllr Peacock and the Clerk.
 - Bus Shelter at Harthill – Cllr Peacock.
 - Bus Shelter opposite Woodfalls Shop – Cllr Stride.
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- Lover Telephone Box – Cllr Romain.
- Woodfalls Telephone Box – Cllr Stride.
- Monitoring of Public Rights of Way – Cllr Bennett (responsibility of Wiltshire Council and landowners).
- Monitoring of Public Highways – Clerk to liaise with Parish Steward.
- Finance – Cllr Voss
- Play Equipment Inspections – Cllr Peacock (Lover) and Cllr Stride (Redlynch Playing Fields).
- Tree Inspections – Cllr Bennett.
- Monitoring of Loosehanger Site – Cllr Peacock.
- Monitoring of land at Elmfield Close – Cllr Bennett
- Monitoring of land at Morgan's Vale (used as school car park) – the Clerk.
- Wells and Springs – Cllr Bennett.

22.12 TO REVIEW AND ADOPT AMENDED STANDING ORDERS:

Members **RESOLVED** to adopt the amended Standing Orders with amendments made by the National Association of Local Councils to Standing Order 18.

22.13 TO REVIEW THE FINANCIAL REGULATIONS:

Members reviewed the Financial Regulations and no amendments were required.

22.14 TO REVIEW AND AGREE THE INSURANCE POLICY RENEWAL AND INSURABLE RISKS FOR 2022/2023:

Members **RESOLVED** to approve the insurance renewal with Zurich and agreed the insurable risks.

22.15 TO APPROVE MEETING DATES AND VENUES FOR 2022/2023:

Members **RESOLVED** to approve the meeting dates and venues.

22.16 TO AGREE THE COUNCIL'S ANNUAL MEMBERSHIP OF WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC), NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) AND SOCIETY OF LOCAL COUNCIL CLERKS (SLCC):

Members **RESOLVED** to agree the annual memberships.

22.17 INTERNAL AUDITOR FOR 2022/2023 - To approve Lighter Touch as the Council's Auditor:

Members **RESOLVED** to appoint Lighter Touch.

22.18 HILLS WASTE – To approve Hills Waste as the contractor for 2022/2023:

Members **RESOLVED** to approve Hills Waste.

22.19 TO RECEIVE A FINAL BUDGET REPORT FOR 2021/2022:

The Clerk provided members with the final budget figures for 2021/2022.

22.20 TO RECEIVE AND APPROVE THE FINAL QUARTER AND YEAR END BANK RECONCILIATIONS FOR 2021/2022:



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Members **RESOLVED** to approve the bank reconciliations for the final quarter and year end and the final year end balance of £66,539.92 was noted.

22.21 PUBLIC SPACES PROTECTION ORDER – To receive an update on the proposed PSPO:

The Public Protection Manager informed members the formal consultation has opened and will close on 15th June. The legislation regarding the PSPO can be found on Wiltshire Council's website <https://www.wiltshire.gov.uk/article/1041/Public-spaces-protection-orders>. The PSPO will cover the whole of Downton and Redlynch parishes. The consultation is online but there are also paper copies available at Downton library. The Order will cover the use of catapults, slingshots or similar items capable of launching a projectile which could harm or damage. If the PSPO is approved it should come into force quite quickly and it is hoped it will be in force by the summer holidays. Signage will be put up in both parishes to inform people the Order is in place. It will be enforceable by the Police who can serve a fixed notice penalty. The Order will be in place for a 3yr period.

The Public Protection Manager has approached the PCC to enquire if he would attend a public meeting in the parish to discuss the PSPO further. It was agreed for the Clerk to also invite the PCC to a public meeting to discuss not only the proposed PSPO but other issues affecting residents such as speeding.

22.22 LOVER FAYRE – To agree to waiver the “no dogs” rule within the Lover Green lease for the day of the Lover Fayre to allow a dog show to take place:

Members **RESOLVED** to agree to waiver the no dogs rule for the day of the Fayre.

22.23 CEMETERY BIN – To discuss the rental of a second wheelie and not to purchase a bin as per minute ref. 21.205:

Members **RESOLVED** to rent a second bin from Hills Waste rather than purchasing a bin.

22.24 CCTV – To discuss a request received for the Parish Council to service the village halls CCTV systems:

A discussion took place regarding the ownership of the CCTV and it was agreed that as far as the Council was concerned ownership was devolved to the halls after installation and the Council was not responsible for carrying out servicing of the systems.

22.25 REDLYNCH VILLAGE HALL LEASE – To discuss drawing up a new lease with the Management Hall Committee:

Members **RESOLVED** to potentially look at drawing up a new updated lease due to the existing agreement being a Memorandum of Understanding based on the original lease of 1972. It was agreed that Cllr Newbery and the Clerk would look into the costs involved and report back at a future meeting.

22.26 ROAD CLOSURE FOR RBL CENTENARY CELEBRATION – To approve the Risk Assessment and road closure arrangements:

Members **RESOLVED** to approve the Risk Assessment and road closure arrangements.

22.27 ANNUAL PLAY EQUIPMENT INSPECTIONS – To review the reports and agree any actions:

As the company carrying out the inspections was unable to carry out a full inspection of the zipwire it was agreed the Clerk contact them to enquire if a full inspection, involving the dismantling of some parts to inspect internal mechanisms, could be carried out for future inspections. It was also agreed the Clerk contact the installer to enquire if they can carry out annual inspections of the



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zipwire and to query the height of the basket swing and to order replacement fixings for equipment as noted in the reports.

22.28 RIGHTS OF WAY – To discuss any current issues:

REDL52 - is still an ongoing issue and due to the length of time involved in trying to find a resolution, it has been suggested by the Rights of Way Officer the parish may like to serve a S.130A notice on the Highway Authority. Cllr Bennet advised the issue has been ongoing for four years and it was agreed to add an agenda item for the next meeting regarding the serving of the S.130A notice.

REDL16 – collaboration is taking place with the RSPB to complete the works to the bridleway.
REDL39 – the Clerk informed members she had received a report that the bridleway had been blocked at one end. It was agreed the Clerk and the Chair would walk the path to check if it is passable and will report back at the next meeting.

22.29 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

22.30 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 14th June 2022 at Redlynch Village Hall starting at 7.15pm.

With no further business the Chair closed the meeting at 9.07pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

| APPLICATION NO. | LOCATION AND APPLICATION DETAILS | ON NFNPA/WC WEBSITE | MEMBERS DECISION | PARISH COUNCIL RESPONSE REQUIRED BY |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| PL/2022/01697 | Meaders, The Ridge, Woodfalls, SP5 2LW - Single storey side extension, single storey rear extension. Dormer roof. Alterations to front elevation and internal alterations. | Yes | Members RESOLVED to SUPPORT the application as compliant with Core Policy 57. | 11 th May 2022 |
| 22/00263 | Ash Grove House, Church Hill, Lover, SP5 2PL - Greenhouse | Yes | Members RESOLVED to SUPPORT the application as compliant with policies DP2, SP17, DP18 and DP37 (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers). | 16 th May 2022 |
| 22/00317 | Oakside, Lodge Drove, Woodfalls, SP5 2NH - Render | Yes | Members RESOLVED to | 24 th May 2022 |



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| | | | <p>SUPPORT the application as compliant with policies DP2, SP17 and DP18 (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers).</p> |
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(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

| PAYABLE TO | AMOUNT | VAT | TOTAL | DETAIL |
|-----------------------------------------|---------|--------|---------|----------------------------------------|
| Wiltshire Association of Local Councils | 840.97 | 168.19 | 1009.16 | Annual subscription for WALC and NALC |
| Hills Waste Solutions Ltd | 17.38 | 3.48 | 20.86 | Cemetery waste collection (Mar) |
| Wade Digital Ltd | 11.00 | 2.20 | 13.20 | Website |
| Wiltshire Air Ambulance | 100.00 | 0.00 | 100.00 | Donation |
| Redlynch Village Hall | 14.00 | 0.00 | 14.00 | April Hall Hire |
| Staffing Costs | 1689.88 | 0.00 | 1689.88 | Staffing costs for April |
| Mrs N Ashton | 8.99 | 0.00 | 8.99 | Reimbursement for purchase of rat bait |