



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 12th July 2022 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:15pm.

PRESENT: Cllrs Bennett, Newton, Peacock, Romain (Chair), Stride and Voss

IN ATTENDANCE: 1 member of the public.

Mrs Nicky Ashton (Parish Clerk) attended via Zoom.

PUBLIC QUESTION TIME

There were no public questions or statements.

Report from Unitary Cllr Zoe Clewer:

As Cllr Clewer was unable to attend the meeting, Cllr Romain read out her report in her absence.

- Flooding group email forwarded 6 Jul 22.
- If Parish Councillors or residents know of Ukrainian refugees in the local area, please make sure they have registered with the Salisbury area Hub. Especially the Family Scheme (as opposed to the refugee scheme) Wiltshire Council do not get notified in any way of arrivals to the Family Scheme but only become aware when for example registering e.g. for a school place. Register for regular email updates at admin@salisburyukraine.org.uk Beth Negus is coordinating events locally beth@executiveenglish.eu Another useful email is refugees@wiltshirecouncil.gov.uk
- Home and possessions DNA marking. Neighbourhood Alert email please pass on to people or organisations that might benefit but not via social media please.
- Significant extra funding being voted on at Cabinet next week for renewing white lining, gully work including and additional machine and fly tipping. More detail here www.wiltshire.gov.uk/news/road-safety-improvements-flood-measures-and-fly-tipping-crackdown-on-agenda-at-cabinet-meeting

22.49 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

Apologies were received from Cllr Newbery. Members **RESOLVED** to accept her reason for absence which was due to being away.

22.50 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests received.

22.51 ADOPTION OF THE MINUTES FOR MEETING HELD ON 14th JUNE 2022:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 14th June 2022 as a true record and they were signed by the Chair (Cllr's Romain and Voss abstained).

22.52 CHAIR'S ANNOUNCEMENTS:

Cllr Romain informed Cllrs that she and the Clerk would be looking to make changes to the website to make it more user friendly and modern.

22.53 REPRESENTATIVE REPORTS:

Redlynch Playing Fields Association – Cllr Peacock

Cllr Peacock put forward the possible suggestion of the Parish Council paying for waste to be collected from a bin at the play area of the playing fields. The Committee were happy with the suggestion. The use of the site for Hamptworth Croquet Club was mentioned but the site isn't large



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

enough to accommodate the Croquet Club. Cllr Newton asked if the possibility of holding a Big Lunch event at the playing fields could be mentioned at their next committee meeting.

Stockman and Woodlands Trust – Cllr Bennett

The secretary recently stepped down and after advertising the position a replacement has been found. A new email address will be set up for the use of the secretary.

Lover Green – Cllr Voss

There have been recent changes to the Committee due to the Chair stepping down.

22.54 CLERK'S REPORT:

- Planning Applications – applications from June meeting, Vale House, Merrie Meade, Foundary Farm and Hillcrest all approved. Cruachan was Refused and a revised application has been received for 8 Springfield Crescent.
- CSW results for 29 June - 112 vehicles counted with 7 recorded over 35mph with a max speed of 42mph recorded. 30 June – 198 vehicles counted no data available regarding number recorded speeding.
- The SID was put up on Friday 1st July and will be turned around possibly this week.
- Received an email to apologise that no response was received to the Clerk's letter asking if the PCC would be able to attend an Open Meeting in the parish (issues with staff shortages and holidays). Will be contacting the Clerk with some dates for a meeting.
- There is a meeting being held on Thursday for Streetwatch in Downton and the Clerk together with Cllr Newton has also been invited to attend.
- Hamptworth Croquet Club is looking for a new home, and the email received has been forwarded to Redlynch Playing Fields Association.
- Fly tipped rubbish on Grove Lane has been reported.
- The Clerk gave an update regarding an issue with bollards/cones being placed on the Highway which has been ongoing since January. The Clerk has been in contact with Wiltshire Highways who have written to the property owner but the issue is still not resolved.

22.55 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

22.56 PUBLIC SPACES PROTECTION ORDER (PSPO) – To receive an update on the formal public consultation and to consider making any further comments during the additional 6 week consultation period which commenced 24th June:

Over 120 responses were received, mainly from local residents. 89% responded stating that the issue relating to the use of catapults in the area was a problem or a very big problem. As a result Wiltshire Council will be proceeding with the introduction of a PSPO.

Members agreed that no further comments were necessary.

22.57 REDLYNCH PLAYING FIELDS – To consider paying for a bin if needed and for weekly waste collections from the play area only of the playing fields to assist Redlynch Playing Fields Association:

Members **RESOLVED** to pay for a bin collection from the play area only, if the Playing Fields Association reinstates the original black bin that was removed. It was agreed that if the original bin is no longer suitable the Playing Fields Association would need to pay for a new bin.

22.58 QUARTERLY BUDGET REVIEW - To receive a review for Qtr 1 (1st Apr to 30th Jun 22):



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

The Clerk provided the expenditure figures against budget for the first quarter.

22.59 BANK RECONCILIATION - To receive and approve the bank reconciliation for Qtr 1 (1st Apr to 30th Jun 2022):

Members **RESOLVED** to approve the quarterly bank reconciliation for 1st April to 30th June 2022 and the total bank balance at 30th June 2022 of £80,525.21 was noted.

22.60 PAYMENTS – To review and approve the continued use of direct debits and standing orders as a means of payment as per Financial Regulations 6.7 and 6.8:

Members **RESOLVED** to approve the continued use of direct debits and standing orders as a means of payment for telephone services, cemetery waste collection, website, staff salaries, pension, home working allowance and HMRC PAYE.

22.61 RIGHTS OF WAY – To receive the following and to consider any further actions:

- i. To receive an update on REDL52:
The Clerk confirmed the Section 130A notice has been served but as yet no response has been received from Wiltshire Council Rights of Way Officers.
- ii. To receive an update on REDL11 and REDL23:
Complaints had been received about the condition of both paths. The Clerk confirmed they have now been cut by the Parish Steward.
- iii. To consider carrying out repairs to REDL18 gate:
After some discussion it was believed the land and gate is owned by New House Estate and Members **RESOLVED** to write to the Estate asking for repairs to be carried out.
- iv. To review REDL25:
Due to issues being raised again by a parishioner regarding REDL25, Cllr Romain agreed to walk the footpath to review the situation and report back.
- v. To discuss any other current issues:
A discussion took place regarding the setting up of a footpath group which had been tried in the past but only two volunteers came forward.

22.62 HIGHWAYS – To receive the following and to consider any further actions:

- i. To receive an update on the slurry works carried out on The Ridge pavements:
Cllr Newton has taken photos of the pavement works carried out alongside the site of the Woodfalls Inn and the social club and forwarded to Cllr Clewer. She was advised to report the works on MyWilts app – it was agreed the Clerk would make the report.
- ii. To receive an update on the road surfacing and sealing works on the B3080 (Pacombe to the county border):
The date for the road works has been changed and will now be completed from 28th July to 30th July between the hours of 9.00am – 3.00pm.
- iii. To receive an update on the Traffic Surveys requested:
Traffic survey has been conducted on Grove Lane but as yet no results have been received. The other two surveys requested for Whiteshoot have yet to take place.
- iv. To discuss any other current issues:
There were no other issues raised.

22.63 MAINTENANCE – To consider the following:

- i. Maintenance works to trees on parish council land opposite Woodfalls shop and at the top of Bowers Hill:
Members **RESOLVED** for the works to be carried out and for the Clerk to contact the grass cutting contractor to request he carry them out.
- ii. General inspection and cleaning of both Parish Council owned bus shelters:



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

- Cllr Stride agreed to complete the inspection and cleaning of the shelter opposite Woodfalls shop and Cllr Peacock agreed to inspect and clean the Harthill shelter.
- iii. Cleaning of the Wiltshire Council owned bus shelters:
Members **RESOLVED** to instruct the contractor who carried out the previous clean of the shelters (High Spec) to complete another clean subject to a maximum expenditure of £500.
- iv. The installation of a noticeboard at the Harthill bus shelter:
The Clerk informed the Council that notices were being stapled to the outside of both the bus shelter and the Parish Council's noticeboard. Members **RESOLVED** to install a noticeboard inside the bus shelter for public use and Cllr Bennett agreed to carry out the works.
- v. Repainting of the telephone boxes and other maintenance works deemed necessary:
It was agreed works both boxes require repainting and Cllr Bennett will obtain quotes. The Clerk will also contact the Repair Café about the loose panes to ask again if they can assist.

22.64 REPLACEMENT JUBILEE TREE – To consider holding a parish event for the planting of the Jubilee tree:

Members agreed in principle to the holding of an event which Cllr Newbery has agreed to organise with the assistance of the Clerk. Cllr Romain also volunteered to assist with the event.

22.65 OPERATION LONDON BRIDGE – To approve the Protocol for Operation London Bridge:

Members **RESOLVED** to approve the protocol.

22.66 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

22.67 DATE AND VENUE OF NEXT MEETING – To be advised:

Due to holiday commitments and to ensure the Council responds to all planning applications received, Members **RESOLVED** to hold an extra meeting on 26th July and to amend the August meeting date for later in the month subject to availability of the hall.

22.68 Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS – STAFFING MATTERS

The Chair to propose the following resolution – 'That in view of the confidential nature of the business about to be transacted on staffing matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'.

22.69 STAFF ANNUAL LEAVE – To approve the annual leave request and to discuss cover arrangements during this period:

Members approved the Clerk's annual leave request and it was agreed that in her absence email correspondence and telephone calls received would receive out of office messages advising them to contact Cllrs Newton and Newbery due to the Chair also being away. All cemetery enquiries would be referred to Cllr Bennett and Cllr Peacock will monitor all planning applications received and request consultation extensions if necessary.

With no further business the Chair closed the meeting at 8.56pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
22/00276	The Old School, School Road, Lover, SP5 2PW -	Yes	Members RESOLVED	13 th July 2022



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

	Single storey extension; addition of cladding		to SUPPORT the application as compliant with policies DP2, SP17, and DP18 (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers).	
22/00246	Pine View Cottage, Chapel Lane, Redlynch, SP5 2HN - Render; remove existing render	Yes	Members RESOLVED to SUPPORT the application as compliant with policies DP2, SP17, and DP18 (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers).	19 th July 2022
PL/2022/04692	3 Castle Woods, Redlynch, SP5 2PY – Removal of two Ash trees and cutting back of Silver Birch tree.	Yes	Members RESOLVED to SUPPORT the application.	12 th July 2022
PL/2022/03730	Templemans Old Farm House, Langford Lane, Redlynch, SP5 2JS - Installation of Solar Panels to existing outbuilding.	Yes	Members RESOLVED to SUPPORT the application.	20 th July 2022

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Post Office Counters Ltd	22.52	0.00	22.52	Water bill for allotments
The Play Inspection Company	170.00	34.00	204.00	Annual play inspections
Zurich Insurance	1070.31	0.00	1070.31	Annual insurance
Redlynch Village Hall	1000.00	0.00	1000.00	Asset Grant
Morgan's Vale and Woodfalls Village Hall	737.40	0.00	737.40	Asset Grant
Hills Waste Solutions Ltd	45.38	49.08	54.46	Cemetery (June)
A Newbery	170.82	0.00	170.82	Reimbursement for Jubilee event expenses (bunting)
V Batchelor	119.50	0.00	119.50	Reimbursement for Jubilee event expenses (commemorative books)
Wade Digital Ltd	11.00	2.20	13.20	Website
Wade Digital Ltd	52.50	10.50	63.00	Temporary homepage (Operation London Bridge)



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Village Hall	20.00	0.00	20.00	June Hall Hire
Mrs N Ashton	54.00	0.00	54.00	Working from home allowance Apr-Jun
Staffing Costs	1689.88	0.00	1689.88	Staffing costs for June