



## REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

**Redlynch Parish Councillors met on 11<sup>th</sup> October 2022 for the Ordinary Parish Council Meeting at Redlynch Village Hall at 7:15pm.**

**PRESENT:** Cllrs Bennett, Newbury, Newton, Peacock, Romain (Chair), Stride and Voss.

**IN ATTENDANCE:** 8 members of the public, PCSO Matt Murray, Unitary Cllr Zoe Clewer and Nicky Ashton (Parish Clerk).

### **PUBLIC QUESTION TIME**

Due to a few members of the public wishing to speak the Chair, with members agreement, extended the public session time to 25 minutes.

The Chair welcomed PCSO Matt Murray and invited him to give a report.

### **Report from PCSO Matt Murray**

- Anti-social behaviour has decreased and there has been more interaction with youths. There have been 6 reports of ASB in the last two months with previous level of reports being in the region of 50-60. In the Bemerton Heath area the reports are in the region of 70-80.
- Week long operation dealing with County Lines has taken place.
- There has been a vehicle theft from Lover.
- Two warrants recently executed in Amesbury and Winterslow for suspected car thefts. This resulted in 5 stolen vehicles being recovered.
- Collaboration work continues with colleagues in both Hampshire and Dorset.
- Currently covering Downton, Redlynch, Landford, Nomansland and Wilton.
- Stickers for the PSPO need to go up before tickets can be issued for any anti-social behaviour in the area.

The Chairman of Lover Community Trust spoke to thank the Council for putting car parking in Lover on the agenda. He referred to the report already circulated to Cllrs regarding parking issues in Lover. He suggested leadership comes from the Council to hold an open meeting to discuss the issue, from which hopefully solutions will emerge. He raised his concerns that once the Old School Building is up and running the situation will get worse.

A resident from the Grove Lane/Sandy Lane area raised concerns about speeding in the area. Another resident from the area also raised concerns and reiterated issues with speeding.

A parishioner raised concerns about the Skylark development and the privacy issue for those living in Springfield Crescent.

### **Report from Unitary Cllr Zoe Clewer**

- Wiltshire Council is building on its very successful Parish Stewards scheme by investing £233,000 each year for the next three years into a new two-person team with improved equipment.
- School Places - applications can now be submitted online at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) until the national deadline dates of 31 October 2022 for secondary schools and 15 January 2023 for primary schools and infant to junior transfer.
- Cost of Living, Warm Spaces mapping email sent to the Council for distribution and Cost of Living Wessex Community Action also sent which contains lots of advice pages [Wessex Community Action Cost of Living Briefing - 10th October 2020 \(mailchi.mp\) https://mailchi.mp/6675e50d0057/welcome-to-wessex-community-actions-newsletter-26th-january-14215703?e=3b1cea7363](https://mailchi.mp/6675e50d0057/welcome-to-wessex-community-actions-newsletter-26th-january-14215703?e=3b1cea7363)



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### AGENDA

**22.86 APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence:

There were no absences.

**22.87 DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests.

**22.88 ADOPTION OF THE MINUTES FOR MEETING HELD ON 24<sup>th</sup> AUGUST 2022:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 24th August 2022 as a true record and they were signed by the Chair.

**22.89 COUNCILLOR VACANCIES** - To receive applications from Mr Ray Bowler and Mr Ian Harvey for Councillor vacancies (to fill casual vacancy from May elections and casual vacancy from January 2022) and to approve their co-option:

Both applicants were given the opportunity to speak about their applications with questions being put forward by Cllr Bennett and Cllr Newton.

Members **RESOLVED** to approve the co-options of both Mr Bowler and Mr Harvey. After signing their Declaration of Acceptance of Office of Councillor they were invited to leave the public gallery and join the meeting.

**22.90 CHAIR'S ANNOUNCEMENTS:**

There were no announcements.

**22.91 REPRESENTATIVE REPORTS** – To receive any Representative reports:

Cllr Newton informed Members she was unable to attend the New Forest Consultative Panel and North West Quadrant meetings due to having Covid.

**Redlynch Playing Fields Association – Cllrs Peacock and Voss**

The accounts are currently being finalised with no issues raised.

**Downton Link – Cllr Bowler**

Cllr Bowler is member of the Downton Link committee and reported that they are still looking for more co-ordinators. The AGM is due to take place in November.

**Streetwatch – Clerk**

The Clerk attended part of the recent Downton Streetwatch meeting, the initiative is being taken forward and the next step is to recruit volunteers.

**22.92 CLERKS REPORT:**

- Planning Applications – applications from previous meetings 8 Springfield Crescent , Cerdic Heights, Highdean, Rosslyn and Two Hoots all approved. No decision as yet for Templemans Old Farmhouse, Maplewood or Ourn. Woodfalls Farm was called in but no further information as yet.
- Bin collections from the Redlynch Playing Fields play area have begun and the contract paperwork has been completed with Idverde.



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- The Green bin has been ordered for the allotments.
- Open meeting with Wiltshire Police and Crime Commissioner has been confirmed for 7th November.
- High Spec has confirmed the bus shelters will be cleaned by the end of this month and the price will remain the same.
- The Clerk has contacted Lockerley Stone to ask if they would clean Bowers Hill War Memorial before Remembrance Sunday.
- The Public Protection Manager has confirmed she will be providing stickers for us to place around the parish confirming the PSPO is in place.
- Parishioner contacted Clerk regarding litter along Appletree Road and also the hedge encroaching on the pavement. Clerk contacted Streetscene who arranged for a litter pick and for the hedge to be cut back.
- Parishioner contacted Clerk regarding a block drain which they had reported via the MyWilts app but were directed back to the Parish Council. Clerk arranged for Parish Steward to carry out clearance works.
- Clerk reported being copied into a complaint letter to the Chief Executive of Wiltshire Council regarding ongoing access issues for a resident in Lodge Drove.
- Poppies at Bowers Hill – Clerk reminded members there will be poppies placed on netting draped from the tree at Bowers Hill for Remembrance this year.

**22.93 PLANNING APPLICATIONS** – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

**22.94 OPEN MEETING REQUEST FROM LOVER COMMUNITY TRUST** – To discuss and agree a request received from Lover Community Trust for the Parish Council to hold an open meeting regarding event parking in Lover:

Members **RESOLVED** to turn down the request for the Parish Council to hold an open meeting. As there is no residential parking issue and issues arise when events are held, it was felt that a meeting shouldn't be led by the Council but by the organisations in the area. However, the Parish Council would support the community if they wish to hold a meeting and a representative from the Council could attend.

**22.95 ANNUAL RETURN FOR 2021/22** – To receive a report on the completion of the external audit:

The audit of the Annual Return for 2020/2021 has now been completed by PKF Littlejohn. On the basis of their review of the annual return, the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern.

**22.96 SAAA 2022 OPT-OUT COMMUNICATION** – To agree to continue as part of the SAAA sector led auditor appointment regime for external auditors:

Members **RESOLVED** to continue to Opt In to the External Audit Contract.

**22.97 COMMUNITY SPEED WATCH AND SID** – To receive reports on the following and agree any actions:

- To receive a report on recent speed watch activity:

Cllr Bowler informed members that since September, four duties have been carried out, three at St Birinus and one at Little Woodfalls Drive. Vehicles travelling under 35mph are not recorded. Results for the duties were as follows:

- 280 cars recorded with 18 exceeding the limit and a max speed of 44mph recorded.



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- 310 cars recorded with 23 exceeding the limit and a max speed of 43mph recorded.
- 240 cars recorded with 11 exceeding the limit and a max speed of 43mph recorded.
- 273 cars recorded with 36 exceeding the limit and a max speed of 44mph recorded.

- ii. To receive the most recent Speed Indicator Device (SID) results:

The maximum speed recorded for the latest set of SID results was 73mph. The SID goes up for a two week period and is currently in spy mode.

- iii. To receive an update on the Wiltshire SID Data Sharing Pilot:

The Clerk reported that there are currently 18 SID's within the pilot. A system is being developed to collate the information from all the devices. There is one Speed Enforcement Officer in the county with a further two now being recruited and undergoing training. There are also two Road Safety Officers who are supporting Community Speed Watch (CSW). It is hoped that both the Speed Enforcement Officers and Road Safety Officers will be provided with SID and CSW data so they are aware which areas have highest speeding incidents.

- iv. To review the SID Risk Assessment and to agree a change to timings for installation:

Members **RESOLVED** to amend the Risk Assessment timings to allow installations to take place from 9am onwards.

### 22.98 RIGHTS OF WAY – To receive/discuss the following and agree any actions:

- i. To receive an update on REDL52:

Cllr Clewer reported that letters have been sent to property owners to realign the fence and to cut back the hedge on either side of the footpath.

- ii. To discuss the issue raised by a parishioner regarding motorbike use on REDL27:

Cllr Clewer and the Clerk carried out a site visit and a possible solution would be the installation of some form of gate/barrier system similar to those on the path from Vicarage Park to The Ridge. After a discussion regarding suitability of a gate/barrier, it was agreed to monitor the situation before taking any action.

- iii. To receive an update on REDL25 from Cllr Romain:

Cllr Romain reported the path is very overgrown and she would be happy to walk again to check if the situation has changed. If the path is still overgrown it was agreed that a letter should be sent to the landowners asking for action to be taken.

- iv. To receive an update on REDL39:

The clearance works are due to take place in the next couple of weeks. Concerns were raised that once the path is cleared fly tipping will commence again. Cllr Bennett suggested placing suitable gates at either end to prevent vehicle access. It was agreed for the Clerk to contact the Rights of Way Officer and Traffic Engineer to ask if gates could be installed and if a LHF1G application could be submitted for the works.

In the interim period Cllr Bowler suggested placing concrete blocks at either end to again prevent vehicle access and it was agreed to obtain prices for suitable blocks.



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- v. To discuss any other current issues.

No other issues were raised.

### 22.99 HIGHWAYS – To receive the following and consider any actions:

- i. To receive an update on the works taking place on The Ridge (Council's successful LHFIG 30mph speed awareness application):

The Clerk informed members the Traffic Engineer is awaiting an update from Ringway for when works are scheduled to take place. Unfortunately, other jobs have overrun which has had a knock on effect.

A query was raised regarding the cats eyes on The Ridge and the Clerk will contact the Traffic Engineer to find out what is happening.

- ii. To receive the results of the Grove Lane Traffic Survey and to agree any actions:

The traffic survey resulted in the Grove Lane area being eligible for Community Speed Watch. Members **RESOLVED** to approach members of the community in the locality to enquire whether they would be willing to form a Speed Watch team.

- iii. To agree to a traffic survey request for Vicarage Rd:

A parishioner has raised concerns about traffic speeds along Vicarage Road and in particular the blind bend at the Black Lane junction. Members **RESOLVED** to agree to a request for a traffic survey for this area.

- iv. To receive an update on planned Highways works in the parish:

Works have been carried out to the pavement in Greens Meade and there will possibly be works to Tinneys Close but this has not yet been confirmed.

- v. To discuss any other current issues.

No other issues were raised.

### 22.100 MAINTENANCE – To receive and consider the following:

- i. To approve a quotation of £185.00 to replace the front and rear fascia board to the Woodfalls bus stop:

Members **RESOLVED** to approve the quotation.

- ii. To approve works to the Harthill bus shelter to reinstall the guttering which has come off:

Members **RESOLVED** to approve a quotation of £150.00 to complete the works.

- iii. To approve replacement of posts at Bower Hill site and to alter the entrance to the site to allow wheelchair access:

Members **RESOLVED** to approve the replacement of three posts at a cost of £40 each and to alter the entrance.

- iv. To discuss any other current issues:



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No other issues were raised.

**22.101 ASSET GRANT** – To approve the asset grant application received from Lover Green:

Members **RESOLVED** to approve the grant for £788.20 exc. Vat for maintenance works to the Green.

**22.102 LOVER PLAY AREA** – To receive an update on quotations received and to agree replacement of equipment and new equipment:

Cllr Peacock gave an update on the quotations received and the types of new equipment being considered such as a new swing set due to the current set needing to be replaced and possibly a new multi-play piece of equipment. To accommodate new equipment the existing toadstools would need to be relocated and would also be given a clean. As part of the project quotes are also being obtained to replace the existing fencing. A firm proposal of works has not yet been finalised and once agreed this will be presented at the November meeting for agreement.

**22.103 REMEMBRANCE SUNDAY PARADE** – To approve the Risk Assessment, to agree purchase of wreaths and to agree Cllrs to lay the wreaths:

Members **RESOLVED** to approve the Risk Assessment and purchase of two wreaths. It was agreed that Cllrs Bowler and Romain would lay the wreaths this year.

**22.104 CHRISTMAS** – To discuss and agree arrangements for this year's Christmas tree and other decorations.

The Clerk informed members she is still waiting for confirmation from Hamptworth Estate as to whether or not we will be able to have a tree this year. It was agreed to contact both Longford Estate and Wilton Estate if a tree cannot be supplied by Hamptworth. It was agreed to hold the switching on of the lights on Sunday 27<sup>th</sup> November. Cllr Newton suggested different decorations this year such as the hearts used in Lover. It was agreed to make a decision on whom to ask to switch on the lights at the November meeting.

**22.105 WARM SPACES** – To discuss an email received regarding provision of warm spaces for parishioners facing hardship in the coming months due to the cost of living crisis:

A discussion took place regarding what the Parish Council could do to assist and how spaces could best be provided. Cllr Newton offered to approach organisations in the parish already holding events such as those holding regular coffee mornings to discuss if sessions could be extended. Cllr Bowler pointed out that Downton Link might be able to assist with transporting those wishing to attend any warm spaces events.

**22.106 CIVILITY AND RESPECT PLEDGE** – To agree to sign up to the NALC pledge:

Members **RESOLVED** to sign up to the pledge.

**22.107 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

**22.108 DATE AND VENUE OF NEXT MEETING** – Ordinary Parish Council Meeting 8<sup>th</sup> November 2022 at Redlynch Village Hall starting at 7.15pm.

With no further business the Chair closed the meeting at 9.49pm.

**(i) SCHEDULE OF PLANNING APPLICATIONS**

APPLICATION	LOCATION AND	ON	PARISH	MEMBERS DECISION
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NO.	APPLICATION DETAILS	NFNPA/WC WEBSITE	COUNCIL RESPONSE REQUIRED BY	
<a href="#">22/00579</a>	The Cottage, Quavey Road, Redlynch, SP5 2HH - Installation of a garage door to an existing car port	Yes	22 <sup>nd</sup> September 2022	Members <b>RESOLVED</b> to SUPPORT the application (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers).
<a href="#">PL/2022/07270</a>	Days Farm, Primrose Lane, Woodfalls, SP5 2NA - Demolish existing outbuilding that is no longer safe for use and replace with a six bay cattery with an additional work/storage room. With intention to start a small cat hotel business. Improvement of existing driveway to accommodate off road parking for potential customers	Yes	31 <sup>st</sup> October 2022	It was agreed to defer a decision on this application until the November meeting due to the planning officer seeking further information from the applicant.
<a href="#">PL/2022/07609</a>	Golden Inn, Morgans Corner, Redlynch, SP5 2HE - Prior Approval Under Part 3 Class M For The Change Of Use Of 2 No. Takeaways To Residential Use To Form 2 Dwellings	Yes	26 <sup>th</sup> October 2022	It was agreed to defer a decision on this application until the November meeting due to a further application being received for the same building. Both applications will be discussed at the November meeting.

### (ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Wade Digital Ltd	22.00	4.40	26.40	Website (Sept and Oct)
DM Payroll Services	60.00	0.00	60.00	Payroll services for first half of 2022/2023
Redlynch Village Hall	20.00	0.00	20.00	Hall hire for Aug
BT	71.88	14.37	86.25	Telephone Services
PKF	300.00	60.00	360.00	External audit fees
Hills Waste Solutions Ltd	33.60	6.72	40.32	Cemetery (Aug)
Hills Waste Solutions Ltd	88.48	17.70	106.18	Cemetery (Sept – 2 collections)
ASG Landscaping Ltd	557.45	111.49	668.94	Cemetery grass cutting
ASG Landscaping Ltd	516.90	103.37	620.27	Parish grass cutting
Mrs N Ashton	119.18	0.00	119.18	Reimbursement for stationery, printer cartridges, flowers, green bin and black armbands.



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Mrs N Ashton	54.00	0.00	54.00	Working from home allowance Jul-Sept
Staffing Costs	1689.88	0.00	1689.88	Staffing Costs for Aug
Staffing Costs	1689.88	0.00	1689.88	Staffing Costs for Sept