



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 8th November 2022 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:15pm.

PRESENT: Cllrs Bennett, Bowler, Harvey, Newbery, Newton, Peacock, Romain, Stride and Voss.

IN ATTENDANCE: Unitary Cllr Zoe Clewer (was present for part of the meeting), PC Pete Jung

7.15PM PUBLIC QUESTION TIME

There were no members of the public present.

PC Jung spoke to briefly introduce himself including his career history. He advised there are currently 4 PC's for the area but this will be going up to 6. He will come to meetings to give updates and advise of any initiatives. Clinics in the area will not be reinstated but can advertise that he will come to monthly PC meetings. PC Jung agreed to drop in on local events held in the parish when he is available.

Crimes in the area include a van broken into on Bowers Hill, a garage break-in and on same night another garage break-in with tools stolen and a Land Rover was stolen from Church Hill. With large number of thefts of power tools from garages the Police are encouraging the use of DNA kits to mark-up tools. Some Police on overtime to flood area this week due to recent spate of burglaries.

Report from Unitary Cllr Zoe Clewer:

- NFNPA Meeting attended and passed on 'Park Life' newspapers & some recent published reports to the Clerk. Agile planning software went live in October, can now be searched, comments added. Freeports vs investment zones were discussed.
- Landford Parish Community Partnership investigating the topic of cycle paths with partners and happy to liaise with Redlynch Parish Council as well.
- Meeting attended with Highways and contractors regarding works carried out on The Ridge, excellent 2hr meeting with eight topics covered.
- NTG meeting attended, discussions included rural crime, ASB, theft at Coop and PSPOs.
- Attended meeting at the Guildhall regarding the new Police building. It was highlighted that if the new Police building is further away, the response times to the South of the County could be longer.
- PCC & Policing meeting last night well attended, informative, wide range of topics covered. Including support for CSW and a rural crime Police operation at the moment.
- Politics & a pint taking place at Kings Head on Thursday evening.
- Wiltshire wide 5 year land supply letter been drafted for circulation. If Parish Council in agreement being asked to email John Glen MP to show support.

22.109 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

There were no absences.

22.110 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests received.

22.111 ADOPTION OF THE MINUTES FOR MEETING HELD ON 11th OCTOBER 2022:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 11th October 2022 as a true record and they were signed by the Chair.



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

22.112 CHAIR'S ANNOUNCEMENTS:

- The PCC meeting was well attended with 43 people present.
- On 4th Nov the local Royal British Legion centenary poppy tribute went well with MP John Glen and local school children in attendance. Thanks to Cllr Bennet for installing the floodlight.
- On 21st Oct the Chair, the Clerk and PCSO Matt Murray put the PSPO stickers up at various locations.
- The Chair report on her attendance at the Friday Lover Repair Café, which is well attended and given her a change to meet people.

22.113 REPRESENTATIVE REPORTS – To receive any Representative reports:

Community Speed Watch – Cllr Bowler

Three speed watch duties were carried out in October with results as follows:

- 310 vehicles recorded with 8 exceeding 35mph and a max speed of 42mph.
- 362 vehicles recorded with 28 exceeding 35mph and a max speed of 46mph.
- 320 vehicles recorded with 27 exceeding 35mph and a max speed of 47mph.

At the meeting with the PCC, he agreed to arrange for a speed check to be carried out on The Ridge next week.

Downton Link – Cllr Bowler

The AGM is being held on 18th November. Arranging outings for some of the clients, free of charge, to local garden centre and to do some Christmas shopping. Still need co-ordinators.

Highways Meeting – Cllr Bowler

Further to Cllr Clewer's report on the meeting, Cllr Bowler informed members that it was agreed gully works would be carried out at certain locations to take away flood water and these works were to be completed by Christmas.

22.114 CLERK'S REPORT:

- Planning Applications – applications from previous meetings The Cottage, Maplewood and Templemans Old Farmhouse approved. No decision for or Ourn. Woodfalls Farm was called in but no further information as yet.
- Email received regarding safety concerns due to encroaching vegetation at Petticoat Lane, Princes Hill and Church Hill from junction with Quavey Rd to Locks Farm. Hedges have now been cut along Princes Hill.
- High Spec has now cleaned the bus shelters
- Cllr Bennett and the Clerk have chosen the Christmas tree.
- Road closure approved for Remembrance Sunday parade
- Road closure notice 9th January 9.30am - 3.30pm BT carrying out underground works on part of Church Hill.
- Traffic survey request has been sent for Vicarage Road.
- Redlynch Playing Fields looking at installing two benches could possibly give the one in storage which was at the top of Kiln Lane, will possibly apply for asset grant for second bench. Clerk will add agenda item to discuss at next month's meeting.

22.115 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

22.116 QUARTERLY BUDGET REVIEW - To receive a review for Qtr 2 (1st July to 30th Sept 22):



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

The Clerk provided the expenditure figures against budget for the second quarter.

22.117 QUARTERLY BANK RECONCILIATION - To receive and approve the bank reconciliation for Qtr 2 (1st July to 30th Sept 2022):

Members **RESOLVED** to approve the quarterly bank reconciliation for 1st July to 30th Sept 2022 and the total bank balance at 30th Sept 2022 of £96,898.71 was noted.

22.118 BUDGET 2023/2024 – To discuss future projects and budget item requirements for the next three years (2023/2024; 2024/2025; 2025/2026) to assist with the setting of the budget and its approval at the December meeting:

Cllr Newbery suggested funding to hold parish celebrations for the King's Coronation in May. Cllr Newton suggested looking at teenage provision such as weekly transport to other venues. Cllr Clewer suggested contacting Karen Linaker to discuss teenage provision ideas further.

22.119 LOVER PLAY AREA – To receive an update on quotations received and to agree the replacement of equipment and new equipment – Cllr Peacock:

Cllr Peacock presented the quotes received from three suppliers and reasons for preferred contractor to carry out works – Redlynch Leisure was the preferred contractor at a cost of £23568.00. Works will include replacement of the swing unit which was highlighted as needing replacement in the last external play inspection and a new piece of multi-play equipment. Works will also include new safety surfacing and re-siting of equipment. Cllr Bennett raised the issue of parking in Lover and the site of the play area being a good location for parking. After a discussion Members **RESOLVED** to proceed with the purchase of the new play equipment. The positioning of the equipment to be agreed at the January meeting allowing Cllr Bennett time to hold talks with interested parties regarding the possible re-siting of the whole play area to create some parking spaces.

22.120 REDLYNCH VILLAGE HALL LEASE – To review the lease and constitution and to agree any amendments – Cllr Newbery:

Cllrs had been provided with the current lease and constitution documentation prior to the meeting together with a document detailing proposed amendments. After a discussion Members **RESOLVED** to retain the existing lease arrangements.

22.121 RIGHTS OF WAY – To receive/discuss the following and agree any actions:

- i. To receive an update on REDL52 – Cllr Clewer:
No further updates at the current time.
- ii. To receive an update on REDL39 – Cllr Romain and the Clerk:
Path has been cleared at the Lode Hill Site end with all the rubbish being removed and concrete blocks placed in the area. Path not cleared at the Muddyford Rd end but Wiltshire Council hope to do this in New Year.
- iii. To discuss any other current issues:
Clerk informed members she had been contacted about a blockage on the Primrose Lane to Slab Lane footpath. Clerk will check and see if the Parish Steward can clear.

22.122 HIGHWAYS – To receive the following and consider any actions:

- i. To receive a report on the recent on site meeting at The Ridge held with Highways – Cllr Bowler:
Cllr Bowler and Cllr Clewer provided reports earlier in the meeting.
 - ii. To receive an update on the works taking place on The Ridge (Council's successful LHFIG 30mph speed awareness application) – Cllr Clewer and the Clerk:
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REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

The works have been rescheduled and are provisionally programmed to take place around 24th November.

- iii. To discuss any other current issues:
Cllr Newton raised issue of road flooding along The Ridge from Springfield Crescent up to Woodfalls Social Club. It was believed the flooding is a result of filled ditches and Cllr Bennett suggested a letter be written to Highways to highlight the issue.

22.123 MAINTENANCE – To receive and consider the following:

- i. To approve a quotation of £567.00 to repaint the telephone box book exchanges – Cllr Bennett:
Members **RESOLVED** to approve the quotation.
- ii. To discuss and approve a health and safety check for cemetery headstones – Cllr Bennett and the Clerk:
Cllr Bennett and the Clerk carried out “topple tests” on headstones which resulted in three being cordoned off for safety reasons. Members **RESOLVED** to obtain quotations for a proper safe and health check to be carried out and subject to works not exceeding £1500 to proceed with necessary actions.
- iii. To discuss any other current issues:
Clerk advised members she had received a call regarding the chain on the allotment gate and a request to have it lengthened to make it easier to close the gate. Cllr Bennett will make necessary alterations.

22.124 PARISH COUNCIL REPRESENTATIVES AND COUNCILLOR RESPONSIBILITIES – To review and agree any changes due to co-option of Cllrs Bowler and Harvey:

Members **RESOLVED** to approve the following changes:

- Redlynch Village Hall Rep: Cllr Harvey
- Downton Link: Cllr Bowler
- Stockman and Woodland Trust: Cllrs Bennett and Newton
- Finance Lead: Cllr Harvey

22.125 CHRISTMAS – To finalise arrangements for this year’s switching on of the Christmas tree lights and to discuss other possible decorations:

Hamptworth Estate has kindly donated a tree again this year. The Clerk has gained agreement from Woodfalls Band and Rev Batchelor to take part again. The event will start at 4.00pm on Sunday 27th November and Members agreed on a parishioner to approach to switch on the lights. It was also agreed to approach the school to ask if they would like to make decorations again and invite them to place them on the tree on the Monday after the official switch on.

The Clerk also suggested placing festive lights in the telephone boxes. Cllr Harvey may have some suitable lighting and it was agreed the Clerk would liaise with him.

22.126 MEMORIAL TREE PLANTING FOR HM QUEEN ELIZABETH II – To discuss and agree the planting of the tree at Bowers Hill (further to minute ref. 22.64 July meeting):

Members **RESOLVED** to plant the tree in memory of HM Queen Elizabeth II and not for Platinum Jubilee. It was agreed that Cllr Newbery, Cllr Romain and the Clerk would form a working party to discuss the arrangements to hold a public tree planting event.

22.127 WARM SPACES – To receive an update from Cllr Newton:

Cllr Newton reported she has been in contact with various organisations in the parish to check on what is already available and also checked what safe guarding and insurance arrangements are in



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

place. Events take place on every day of the week apart from Tuesdays and some of these events have already extended their times. Others may be in agreement to stay open longer but would require more volunteers. As Cllr Newton is still holding discussions it was agreed to put the item back on the December agenda.

22.128 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

22.129 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 13th December 2022 at Redlynch Village Hall starting at 7.15pm.

Members **RESOLVED** to amend the start time from 7.15pm to 7.00pm for all future meetings.

22.130 Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS – PLANNING ENFORCEMENT

The Chair to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on enforcement matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’.

22.131 ENFORCEMENT NOTICE APPEAL – To agree whether or not to make further written representation concerning building works which have taken place without planning permission:

Members **RESOLVED** to make further written representation to confirm the position of the Parish Council on the matter as per its original response.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
PL/2022/07270	Days Farm, Primrose Lane, Woodfalls, SP5 2NA - Demolish existing outbuilding that is no longer safe for use and replace with a six bay cattery with an additional work/storage room. With intention to start a small cat hotel business. Improvement of existing driveway to accommodate off road parking for potential customers	Yes	Members RESOLVED to respond “No Objection - Subject to Condition” with the condition being the application meets the necessary DEFRA requirements for a Cattery Boarding Licence.	31 st October 2022 (extension agreed)
PL/2022/07609	Golden Inn, Morgans Corner, Redlynch, SP5 2HE - Prior Approval Under Part 3 Class M For The Change Of Use Of 2 No. Takeaways To Residential Use To Form 2 Dwellings	Yes	Members RESOLVED to respond “No Comment” as a change in Permitted Development Rights and Change of Use criteria means there are no valid reasons to object. However the Parish Council included the following comments in	26 th October 2022 (extension agreed)



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

			<p>their response “The Parish Council feels very strongly that these changes mean local communities are denied the chance to have their objections taken into account. In many rural villages local facilities are being lost to housing which has a detrimental impact on the community and the revised Permitted Development Rights are allowing this to happen without any local input.</p>	
PL/2022/07612	<p>Sherekhan, Morgans Corner, Redlynch, SP5 2HE - Notification for Prior Approval under Part 3, Class MA to Convert the Former Restaurant into 2no. Flats</p>	Yes	<p>Members RESOLVED to respond “No Comment” as a change in Permitted Development Rights and Change of Use criteria means there are no valid reasons to object. However the Parish Council included the following comments in their response “The Parish Council feels very strongly that these changes mean local communities are denied the chance to have their objections taken into account. In many rural villages local facilities are being lost to housing which has a detrimental impact on the community and the revised Permitted Development Rights are allowing this to happen without any local input.</p>	<p>7th November 2022 (extension agreed)</p>

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Wade Digital Ltd	11.00	2.20	13.20	Website (Sept and Oct)
High Spec	300.00	60.00	360.00	Cleaning of bus shelters
Redlynch Village Hall	20.00	0.00	20.00	Hall hire for Oct
Hills Waste Solutions Ltd	46.90	9.38	56.28	Cemetery (Oct)
Morgan's Vale, Woodfalls	40.00	0.00	40.00	Supply of 2 wreaths



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

and Redlynch Royal British Legion				
Staffing Costs	1689.88	0.00	1689.88	Staffing Costs for Oct