



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 13th December 2022 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:00pm.

PRESENT: Cllrs Bennett, Bowler, Harvey, Newbury, Newton, Peacock, Romain (Chair), Stride and Voss.

IN ATTENDANCE: PC Jung (in attendance for the public question time), Unitary Cllr Zoe Clewer (arrived at 7.51pm) and Mrs Nicky Ashton (Parish Clerk).

PUBLIC QUESTION TIME

PC Jung reported a second attempted theft from a vehicle on Bowers Hill and an incident of ASB at a property in Orchard Rd. He attended a Streetwatch scheme meeting in Downton; they are proceeding with the scheme and are currently looking for volunteers. Anyone interested in volunteering should get in touch with Kate Darbyshire (Wilts Council-Resident Engagement Senior Officer). The next NTG will be held on 18th January at Downton Memorial Hall.

Report from Unitary Cllr Zoe Clewer:

- Wiltshire Council is now offering battery recycling.
- A fly tipping campaign has been launched and there have been some successful prosecutions.
- Improvements are being made to the MyWilts App.
- Wiltshire Wellbeing Hub is there for anyone who requires some cost-of-living information, advice and signposting. You can call Mon to Thurs 9am to 5pm and Fri from 9am to 4pm on 0300 003 4576 or email wellbeinghub@wiltshire.gov.uk
- Area Board is encouraging Parish Council's to allocate funds in their budgets for youth provision.

22.132 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:

There were no absences.

22.133 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:

There were no declarations of interest or dispensation requests received.

22.134 ADOPTION OF THE MINUTES FOR MEETING HELD ON 8th NOVEMBER 2022:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 8th November 2022 as a true record and they were signed by the Chair.

22.135 CHAIR'S ANNOUNCEMENTS:

Cllr Romain thanked both the volunteers for their help with putting up the Christmas tree and the 50+ people who attended the switching on of the lights which was very successful.

22.136 REPRESENTATIVE REPORTS – To receive any Representative reports:

North West Quadrant Meeting – Cllrs Newton and Bowler

The following topics were discussed:

- Dog walking in the forest – safe walking and fouling being issues. Rangers are out to explain to dog walkers why they shouldn't allow dogs to foul, will send us some information to put on website.



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- Hampshire Minerals and Waste Plan Consultation – need for significant increase in sites, there is current consultation [Hampshire Minerals and Waste Plan - Partial Update | Hampshire County Council \(hants.gov.uk\)](#)
- Solent Freeport – Includes NFNPA with Redlynch and Lover being in the outer zone of the Freeport. An issue of Freeports for NFNPA is possible need for additional housing. <https://www.newforestnpa.gov.uk/news/statement-re-solent-freeports-response-to-investment-zones/>
- PSPO Consultation – looking at PSPO for the lighting of fires in the New Forest (including BBQs) and the feeding and petting of ponies and other stock. [Public Spaces Protection Orders consultation - New Forest District Council](#)
- Pound Bottom – the recent media story regarding Pound Bottom was raised and Steve Avery clarified that the NFNPA had only received a general enquiry and no formal pre-application advice has been sought.
- Deer culling has taken place in the forest with further culling scheduled due to the high numbers and damage they cause to the environment and other wildlife.
- Pine Martens – a study has been taking place which has evidenced Pine Martens being in the forest. Volunteers are required to look at footage to help with the study.

Lover Green – Cllr Voss

A new Lover Green Framework document has been drawn up which needs to be agreed by Lover Community Trust. Updates on activity at the Green will be placed in the Parish Magazine.

Stockman and Woodlands Trust – Cllr Bennett

Cllr Newton has now been appointed to the committee together with a resident from Downton. It has been agreed to deliver flowers again to those who have suffered a family bereavement during the year.

Redlynch Village Hall – Cllr Newbery

The Chair has resigned and the AGM has been scheduled for Wednesday 8th February when hopefully a new Chair will be appointed. Two new bank signatories have been agreed. The Repair Café has offered to do any works to the hall should they notice any issues. Finances are all under control with the financial year running from May to April.

Community Speedwatch – Cllr Bowler

Duties were carried out on the mornings of 17th and 24th November with maximum speeds of 45mph and 46mph respectively being recorded. The SID panel recorded 12 speeds over 60mph with two of these being recorded at 1.00pm and 12.30pm. The last set of results was an improvement and this is since the speed signage works have been carried out on The Ridge.

Downton Link – Cllr Bowler

The Christmas outings have all taken place and all went well. There is still a need for more co-ordinators.

Landford Cycling Meeting – Cllr Bowler

The meeting was held to discuss safer cycling routes and to look for suitable off road tracks. Some of the routes discussed link up with those in Redlynch Parish and the New Forest.

22.137 CLERK'S REPORT:

- Planning Applications – no decision as yet for Days Farm and Highways are asking for more information regarding parking provision; Golden Inn – Prior Approval granted but decision notice states takeaways closed; Sherekhan – Prior Approval Granted; still no decision for Ourn and Woodfalls Farm application has been withdrawn by the applicant.
- The memorial tree for the Queen has now been planted at Bowers Hill.
- Clerk attended the meeting with MP John Glen and the issue of permitted development was raised.



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- Clerk attended a meeting of the Wiltshire Branch of the SLCC.
- Celebrating Age initiative comes to Downton on the 15th December, the event is for most isolated and lonely older people in the community.
- Road Closures - Goggs Lane, 16th - 19th January 07.00 - 19.00 for surface dressing works <https://one.network/?tm=GB130814544>
- Part closure of Morgan's Vale Rd didn't take place today due to weather conditions and will most likely take place in the New Year.
- The RBL poppies have been placed in the Council's storage area at Morgan's Vale Hall.
- There has been contact with the Woodfalls Inn regarding the defibrillator located at the pub. Clerk has confirmed it is not owned by the Parish Council but was owned and installed by the pub. Confirmed the Parish Council has installed two defibrillators in the parish and stated it would be beneficial to the parish if the defibrillator at the pub was retained. Clerk reported that she also enquired about the escaping water outside the pub which is flooding the pavement.

22.138 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

22.139 LOVER PLAY AREA – To receive an update on meeting held regarding parking and to agree any further actions – Cllr Bennett:

Cllr Bennett reported on a meeting he attended with representatives from Lover Community Trust, Lover Green, the Church and Lover Repair Café to discuss possibility of creating parking at the play area site on Lover Green. A request was made for the decision to be delayed and for the installation of the newly purchased equipment to be put back to March. Cllr Bennett put forward this proposal for consideration.

As a safety issue was highlighted in the last play inspection report, concerns were raised about delaying the works and not wanting children to forego access to the play area due to potentially unsafe equipment. The Lease for Lover Green was also raised as any amendments would need a legal agreement and could potentially delay the installation further.

Members **RESOLVED** not to delay the installation to March (Cllr Bennett requested his objection be noted in the minutes) but were open to the possibility of the play area being moved in the future subject to the necessary legal amendments to the Lease being agreed.

22.140 BUDGET 2023/2024, 2024/2025, 2025/2026

- i. To consider and agree the budget and precept requirement for 2023/2024 and budget requirement for 2024/2025, 2025/2026:

The Clerk presented the budget and precept requirement for 2023/2024 and future budget requirements. Members **RESOLVED** to approve the budget of £51907 for 2023/2024 and approved a 0% increase in precept resulting in a precept requirement of £46942.41 meaning the annual charge for Band D will remain at £38.84.

- ii. To review the Risk Assessment as part of the budget discussions:

No issues were identified which could impact budget requirements.

- iii. To review the earmarked reserves and agree any allocations for 2023/2024:

Members **RESOLVED** to earmark reserves in principle for the Kings Coronation celebrations, further NAL sockets for the shared SID, future parish decorations (including further Christmas lighting), future asset maintenance, play equipment, youth provision and



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the potential re-siting of the Lover Play Area. Earmarked reserves will be reviewed again in the March meeting prior to the end of the financial year.

22.141 INTERNAL AUDIT – To receive a verbal report on the half yearly internal audit – Cllr Voss and the Clerk.

The Internal Auditor's written report has been received and circulated to all Cllrs. Cllr Voss confirmed he and the Clerk met with the Internal Auditor and no major issues were identified during the half yearly audit review.

22.142 RIGHTS OF WAY – To receive/discuss the following and agree any actions:

- i. To discuss and agree to submit an application for a new public right of way by the takeaways at Morgan's Vale:
Members **RESOLVED** to submit an application.
- ii. To discuss any other current issues:
Cllr Clewer reported that there are currently no further updates for REDL52.

22.143 HIGHWAYS – To receive the following and consider any actions:

- i. To receive an update on the works taking place on The Ridge (Council's successful LHFIG 30mph speed awareness application) – Cllr Bowler and the Clerk:
Cllr Bowler reported that both he and the Clerk checked the agreed works and all the requested signage has been completed (which includes the installation of the village entry gates).
- ii. To receive a report on works taking place to gullies on The Ridge:
Cllr Bowler and the Clerk checked all gullies on The Ridge from Morgan's Vale Village Hall to Slab Lane with all requiring some clearance works and have therefore been reported to Wiltshire Council. Wiltshire Council has checked gullies for the other section of The Ridge to the county border and clearance works were also identified for a number of gullies.
- iii. To consider submitting a LHFIG application to replace the missing Bowers Hill road signs:
Members **RESOLVED** to submit an application.
- iv. To discuss any other current issues:
Remedial works to the road resurfacing drainage issues have taken place on the agreed sections of The Ridge which are being queried by Cllr Bowler as not as expected.

22.144 MAINTENANCE – To receive and consider the following:

- i. To review quotations received for tree works at Lover Green and approve a contractor to carry out the works:
As it was not possible to carry out a direct comparison of the quotes Members **RESOLVED** to request the Clerk seek further figures for removal of trees and to then appoint a contractor subject to a maximum expenditure of £2200.
- ii. To review quotations received for a health and safety check of cemetery headstones and approve a contractor to carry out the works:
Members **RESOLVED** to approve the quotation from Lockerley Stone at a cost of £350.00.
- iii. To discuss any other current issues.
No other issues were discussed.

22.145 BOWERS HILL BENCH – To discuss and agree placing the bench at Redlynch Playing Fields:

Members **RESOLVED** to donate the bench to the Playing Fields Association on the understanding they would need to collect it and install it themselves.

22.146 WARM SPACES – To receive an update from Cllr Newton and to discuss any further actions:



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There were no significant updates regarding local groups however the churches are now formally registered as warm spaces. The Co-Op are offering match funding for local community groups offering warm spaces up to £3000.00. As reported at last month's meeting events are taking place in the community on every day of the week apart from Tuesday.

22.147 YOUTH PROVISION – To discuss further ideas for youth provision and to receive a report from Cllr Clewer:

As a result of the last Council meeting when youth provision was mentioned, Cllr Clewer approached Wiltshire Council's Strategic Engagement & Partnerships Manager for Southern Wiltshire (Karen Linaker) to discuss potential ideas. A suggestion has been made to hold a meeting in the New Year with representatives from the Parish Council to discuss further. Members **RESOLVED** to approve a meeting between Wiltshire Council officers and Cllr Newton, Cllr Romain and the Clerk dependent on suitable dates.

22.148 SILENT DISCO – To discuss and agree any actions regarding a proposed silent disco for over 60s in the parish:

Karen Linaker has been in contact to enquire whether the Parish Council or another local group would be interested in hosting a silent disco for the over 60s. A Downton Parish Councillor who is also a local creative facilitator is offering to deliver some silent discos in the new year and the Area Board has some earmarked funding to facilitate these. The suggestion is to hold the event at Morgan's Vale Village Hall in March.

Members agreed in principle subject to finding sufficient volunteers and it was agreed for the Clerk to contact local groups.

22.149 COUNCILLOR REPRESENTATIVE FOR RPFA – To agree a replacement representative for Redlynch Playing Fields Association:

Cllr Voss is stepping down as a representative and Members **RESOLVED** to appoint Cllr Romain as his replacement.

22.150 ASSET GRANT – To approve a grant of £211.82 for Lover Green to complete the improvement works to the green:

Members **RESOLVED** to approve the grant.

22.151 5YR LAND SUPPLY – To agree to write to our Local MP concerning the Government's use of the 5 Year Housing Land Supply target:

Members agreed for a letter to be sent from the Chair to request the 5 Year Housing Supply figure be removed from all planning procedures to ensure that all planning approvals are in line with the policies that have the approval of local residents and Wiltshire Council.

22.152 NOMANSLAND READING ROOM – To discuss emails received from Landford PC regarding ownership of the Reading Room and from Wiltshire Council and agree any actions:

Landford Parish Council has been in contact to state the transfer of the Reading Room, as part of the 2017 Community Governance Review, was not carried out correctly by Wiltshire Council and are requesting Redlynch Parish Council complete necessary Land Registry forms to transfer ownership.

The Clerk reported she had been in contact with both Land Registry and Wiltshire Council and Wiltshire Council has confirmed the transfer was carried out correctly with Landford Parish Council being the legal owners of the Reading Room. The registration of that transfer with HM Land Registry is a separate legal process from the transfer itself and is not part of the Community



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Governance process. Wiltshire Council has stated that as land registration is in the interests of the party receiving the assets and protects their interests then normally the responsibility for entering those details on that central register would be on that party.

Members **RESOLVED** to make an offer to Landford Parish Council of the Clerk assisting them in the form filling to register the asset with Land Registry (subject to max. no. of 2hrs) but no financial assistance would be provided with any registration fees.

22.153 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed in the schedule.

22.154 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 10th January 2022 at Redlynch Village Hall starting at 7.00pm.

22.155 Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS – STAFFING

The Chair to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on enforcement matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’.

22.156 NATIONAL SALARY AWARD – To approve the salary award and backdated payments for the Clerk in accordance with both the National Association of Local Council’s document EO2-22 and Employment Contract for the period from 1st April 2022 to 31st March 2023.

Members **RESOLVED** to approve the salary award and backdated payments and it was agreed to carry out a review of the Clerk’s salary at a future meeting.

With no further business the Chair closed the meeting at 9.25pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

| APPLICATION NO. | LOCATION AND APPLICATION DETAILS | ON NFNPA/WC WEBSITE | MEMBERS DECISION | PARISH COUNCIL RESPONSE REQUIRED BY |
|-------------------------------|---|---------------------|---|---|
| 22/00697 | The Old Bakery, Harthill Drove, Redlynch, SP5 2HR - Solar panel installation on flat roof | Yes | Members RESOLVED to select Option 5 (We are happy to accept the decision reached by the National Park Authority’s Officers under their delegated powers. | 12 th December 2022 (extension agreed) |
| PL/2022/08968 | Kestrels, Morgans Vale Road, Redlynch, SP5 2HY - Tree T2, Yew tree. Total crown reduction of 20% to give clearance to power lines and the property. | Yes | Members RESOLVED to Support the application. | 16 th December 2022 |
| 22/00846 | Rollington Bungalow, Princes Close, Redlynch, SP5 2HQ - Single storey extension; outbuilding (demolition of existing garage) | Yes | Members RESOLVED to SUPPORT the application (Option | 30 th December 2022 |



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| | | | 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers). | |
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(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

| PAYABLE TO | AMOUNT | VAT | TOTAL | DETAIL |
|----------------------------|---------|-------|---------|---------------------------------------|
| Wade Digital Ltd | 11.00 | 2.20 | 13.20 | Website |
| BT | 71.88 | 14.37 | 86.25 | Phone |
| Redlynch Village Hall | 20.00 | 0.00 | 20.00 | Hall hire for Nov |
| Hills Waste Solutions Ltd | 49.18 | 9.84 | 59.02 | Cemetery (Nov) |
| Newbourne Farm | 160.00 | 32.00 | 192.00 | Lover Green Asset Grant |
| Tree Menders Ltd | 412.50 | 82.50 | 495.00 | Lover Green Asset Grant |
| Jewsons | 215.68 | 43.14 | 258.82 | Lover Green Asset Grant |
| Lover Repair Cafe | 46.00 | 0.00 | 46.00 | Works to telephone box book exchanges |
| Landford Trees | 80.23 | 16.05 | 96.28 | Tree for Bowers Hill |
| DM Payroll Services Ltd | 60.00 | 0.00 | 60.00 | Payroll services Oct 22 – Mar 23 |
| Woodfalls Methodist Church | 25.00 | 0.00 | 25.00 | Hall Hire for PCC meeting |
| Lightatouch | 343.33 | 0.00 | 343.33 | Internal audit April - Nov |
| Staffing Costs | 1689.88 | 0.00 | 1689.88 | Staffing Costs for Nov |