



## REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

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**Redlynch Parish Councillors met on 14<sup>th</sup> March 2023 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7:00pm.**

**PRESENT:** Cllrs Bennett, Bowler, Harvey, Peacock, Romain (Chair) and Stride.

**IN ATTENDANCE:** 2 members of the public (left after public question time), PC Pete Jung, Unitary Cllr Zoe Clewer (Wiltshire Council and NFNPA) and Mrs Nicky Ashton (Parish Clerk).

### **PUBLIC QUESTION TIME:**

A member of the public spoke to ask if the Parish Council had agreed for works to be carried out which caused damage to his hedge. The Chair informed him, the Parish Council had not agreed any such works.

### **Report from PC Pete Jung:**

The only issue to report for the parish is the theft of a van from The Ridge. PC Harry Murphy will hopefully attend the next meeting.

### **Report from Unitary Cllr Zoe Clewer:**

- The Great British Spring Clean 2023 is 17<sup>th</sup> March to 2<sup>nd</sup> April this year.
- Eco Parish Councils email forwarded by WC to Parish Councils on 27<sup>th</sup> Feb.
- Dog poo bin stickers received from WC and delivered to RPC.
- WC Rights of Way evidence forms re takeaway carpark promoted, 1 returned. Also shared on Facebook.
- Youth Meeting between Karen Linaker, RPC representatives and Cllr Clewer held on 15<sup>th</sup> Feb. Summary document produced with potential courses of action for circulation/discussion.
- Area Board Youth work RSPB/Cameron's Cottage offer, again for RPC discussion and feedback to WC.
- Public Space Protection Order tickets have now arrived with the Police.
- Landford Cycling Group meeting held on 13<sup>th</sup> March between WC and NFNPA Officers and members, minutes to follow to Cllr Bowler as RPC's rep.

### **22.194 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:**

Apologies were received from Cllrs Newton and Voss. Members **RESOLVED** to accept their reasons for absence which were due to work commitments and ill health.

### **22.195 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests:**

There were no declarations of interest or dispensation requests received.

### **22.196 ADOPTION OF THE MINUTES FOR MEETING HELD ON 14<sup>th</sup> FEBRUARY 2023:**

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 14<sup>th</sup> February 2023 as a true record and they were signed by the Chair.

### **22.197 CHAIR'S ANNOUNCEMENTS.**

There were no announcements.

### **22.198 REPRESENTATIVE REPORTS – To receive any Representative reports:**



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### **Downton Link – Cllr Bowler**

There are two co-ordinators who are unfortunately currently out of operation and if anyone can help as a back-up it would be great. No one came forward from the previous canvassing for co-ordinators. Clients are to be taken out for afternoon tea in April.

### **Speed Watch – Cllr Bowler**

Wiltshire SID Data pilot has commenced with 11 parishes participating. The data is being sent to the police who will identify areas where speeding is an issue and will deploy Community Speed Enforcement Officers. The latest data from the SID panel highlighted some high speeds in the middle of the day. Locations have been approved on Grove Lane for speed watch just waiting for volunteers to complete necessary forms. The police have a dedicated Road Safety site on their website: <https://www.wiltshire.police.uk/advice/advice-and-information/rs/road-safety/>

### **Redlynch Village Hall – Cllr Harvey**

A meeting was held last week but at the current time there is no Chair in place. The AGM will take place on 28<sup>th</sup> June at 7.30pm. There will be a rolling Chair until the AGM takes place. A member of the committee has volunteered to act as Treasurer until the AGM. The AGM will need to be advertised in plenty of time to ensure there is enough publicity.

### **Redlynch Playing Fields – Cllr Peacock**

The Committee is talking again about having public toilets and are looking at having changing rooms renovated. Have asked if the PC could help – it was agreed they would need to put a plan together first.

### **Southern Wiltshire Area Board – Clerk**

The PC's grant application for funds to hold a Silent Disco for seniors was approved and also approved was the LHFIF application to replace the Bowers Hill street nameplates.

## **22.199 CLERK'S REPORT:**

- Planning Applications – no decision as yet for applications from previous meeting - McQueen House and The Hollies. No decision as yet for Springfield and Land at Rollington Bungalow. Rowledge has been withdrawn.
- Nomination submitted for Lover Repair Café to BBC Radio Wiltshire Making a Difference Awards.
- There will be a part road closure of Lode Hill, Downton to enable BT to carry out access to equipment in the carriageway and associated works. The closure will be required on 12th April between the hours of 19.00 and 05.00 for 1 night.
- Silent disco date booked – afternoon of Thursday 18th May.
- There have been issues with waste bin being emptied at playing fields, now resolved.
- Parish Council Broadband has been set up.
- Vacancy advertised for Amanda Newbery if no call for election by 16th March we can co-opt.
- Lover and Redlynch Pre-school celebrating 50yrs this year.
- The New Forest Association (Friends of the New Forest) Annual General Meeting To be held at 10.30 am, Saturday 15th April at Minstead Village Hall, Minstead, SO43 7FX.
- Letter has been sent to the Highways Officers requesting a meeting.
- Dorset & Wilts Fire and Rescue Authority, Wiltshire Local Performance & Scrutiny Committee Dates have been released.

## **22.200 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):**

Members agreed the recommendations as detailed in the schedule.

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### 22.201 RIGHTS OF WAY – To receive/discuss the following and consider any actions:

- i. To receive an update on REDL52:  
The necessary fencing materials are on order and the situation continues to be monitored by the Rights of Way Officer
- ii. To discuss any other current issues:  
The Rights of Way Officer has advised works will be carried out on some ash trees on REDL35. He has also stated they are not looking to install gates or blocks on the other end of REDL39 currently, but are reviewing the situation as to whether anything is needed to narrow down the access width. They will be improving the signage at either end including the addition of “no flytipping” signs.

### 22.202 HIGHWAYS – To receive/discuss the following and consider any actions:

- i. Traffic Survey Results for Whiteshoot – to receive the results and agree any actions:  
The results have indicated the area qualifies for Community Speed Watch however potential sites for this activity are extremely limited. It was agreed to check what the timescale is for taking any action after receipt of the results and to also approach the Traffic Engineer to check if there would be any suitable sites for the SID panel.
- ii. To discuss any other current issues:  
Highways Engineer has been out to the parish to check Black Lane due to flooding issues and to check the culvert on Loosehanger. Clerk to make contact to find out results of his site visit.

### 22.203 MAINTENANCE – To receive/discuss the following and consider any actions:

- i. Grass Cutting Contract – to review the quotations received and approve a contractor:  
Item deferred as not all the quotations have been received. An extra ordinary meeting maybe required to approve a contractor.
- ii. To discuss the issue of vehicles driving over the Council owned area of grass in Elmfield Close and to agree any actions:  
Members **RESOLVED** to purchase top soil and grass seed to repair damaged areas and to install signage asking people not to drive on the grass, at a maximum cost of £500.00.
- iii. To discuss and agree clearance works at the cemetery:  
Members **RESOLVED** to carry out clearance works at a maximum cost of £200.00
- iv. To discuss any other issues:  
Cllr Bennett informed members the painting of the telephone boxes had been put on hold due to the weather but should be carried out as soon as conditions improve.

### 22.204 EARMARKED RESERVES FOR 2023/2024 – To carry out a final review of the earmarked reserves:

In addition to the earmarked reserves agreed at the December meeting, members **RESOLVED** to approve further reserves for the purchase of a new laptop of £1000.00 and reserves for potential movement of play equipment and new fencing at Lover of £10000.00.

### 22.205 BUDGET VIREMENTS – To approve any necessary virements:

Members **RESOLVED** to approve virements from the footpath budget of £2500.00 to the staffing budget and £30.00 from the fences and maintenance budget to the Loosehanger site budget heading.

### 22.206 ASSET GRANT – To approve the Asset Grant application received from Redlynch Playing Fields Committee:

Members **RESOLVED** to approve the grant.

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**22.207 KINGS CORONATION** – To receive an update on possible village celebrations for the Kings Coronation and agree any actions:

The Clerk has made enquiries with regards to a possible “picnic in the park” but the playing fields may not be available and Woodfalls Band is not available. There are possibly other events taking place and it was agreed to wait and see what events are advertised and to potentially give funds or purchase items to donate to these events. It was also agreed to contact the primary school to find out if they will be purchasing any commemorative items for pupils.

**22.208 CHALK PIT** – To receive a report on a recent site visit carried out as a result of the letter received from HM Land Registry. To also have a discussion regarding usage of the site and agree any actions:

A site visit carried out by Cllr Bennett and the Clerk established the land referred to in the letter from HM Land Registry is not part of the Chalk Pit. The site does not appear to have had much use and this was confirmed by Downton Scouts. A discussion regarding other possible uses of the site took place and it was agreed to bring forward a Chalk Pit Meeting to review the situation.

**22.209 GREAT BRITISH SPRING CLEAN** – To agree to take part again this year:

Members **RESOLVED** to take part over the weekend of 31<sup>st</sup> March – 2<sup>nd</sup> April. The Clerk will contact previous volunteers to ask if they are willing to take part again.

**22.210 PAY SCALES** – To agree to a review being carried out on the Clerk’s pay scales and any amendments to be agreed at a future meeting:

Members **RESOLVED** to agree to a review and Cllr Harvey will send out the relevant information.

**22.211 ANNUAL PARISH MEETING** – To receive an update with regards to speakers:

SSE has agreed to attend to give a presentation on the Priority Services Register which will take approx. 20mins. It was agreed to also invite the RSPB to give an update on Franchises Lodge and Cameron’s Cottage.

**22.212 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii).

Members **RESOLVED** to approve the payments as listed in the schedule.

**22.213 DATE AND VENUE OF NEXT MEETING** – Annual Parish Meeting 11<sup>th</sup> April 2023 at Redlynch Village Hall starting at 7.00pm followed by an Ordinary Parish Council Meeting at 8.00pm.

With no further business the Chair closed the meeting at 8.54pm.

### (i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
<a href="#">PL/2023/01272</a>	10 Hillcroft, Vale Road, Woodfalls, SP5 2LX - Strip off external skin and rebuild in traditional brick with a cavity. Replace rear elevation back door with bi-fold doors. Addition of a porch area to the	Yes	Members <b>RESOLVED</b> to SUPPORT the application.	21 <sup>st</sup> March 2023



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	front elevation.			
<a href="#">PL/2023/01623</a>	6 Valley Close, Woodfalls, SP5 2LZ - Single storey rear extension	Yes	Members <b>RESOLVED</b> to SUPPORT the application.	5 <sup>th</sup> April 2023

**(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Wade Digital Ltd	11.00	2.20	13.20	Website
Redlynch Village Hall	20.00	0.00	20.00	Hall hire for Feb
Hills Waste Solutions Ltd	33.60	6.72	40.32	Cemetery (Feb)
P Young	150.00	30.00	180.00	Works to bus shelter
BT	71.88	14.37	86.25	Telephone Services
Mr R Bowler	5.00	0.00	5.00	Reimbursement for SID costs (Feb)
Mrs N Ashton	18.00	0.00	18.00	Working from home allowance (March)
Mrs N Ashton	62.78	0.00	62.78	Reimbursement for printer cartridges, stationery and rat bait
Staffing Costs	1826.04	0.00	1826.04	Staffing costs (Feb)