



**REDLYNCH PARISH COUNCIL  
ANNUAL PARISH COUNCIL MEETING AGENDA  
Nicky Ashton Parish Clerk- 01725 513245**

**3<sup>rd</sup> May 2023**

**To all Redlynch Parish Councillors**

**You are summoned to meet on 9<sup>th</sup> May 2023 for the Annual Parish Council Meeting at Redlynch Village Hall starting at 7.00pm for the purpose of transacting the following business.**

**Nicky Ashton  
Parish Clerk**

**7.00PM PUBLIC QUESTION TIME**

**Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. Please be aware that the meeting may be recorded. This section is not part of the formal meeting of the Council.**

**Report from Unitary Cllr Zoe Clewer.**

**AGENDA**

- 23.01 TO ELECT A CHAIRMAN FOR 2023/2024.**
- 23.02 TO ELECT A VICE CHAIRMAN FOR 2023/2024.**
- 23.03 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence.**
- 23.04 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.**
- 23.05 ADOPTION OF THE MINUTES FOR MEETING HELD ON 11<sup>th</sup> APRIL 2023.**
- 23.06 CHAIRMAN'S ANNOUNCEMENTS.**
- 23.07 REPRESENTATIVE REPORTS.**
- 23.08 CLERK'S REPORT.**
- 23.09 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i).**
- 23.10 PRIMROSE LANE – To discuss and agree possible signage options as proposed by Wiltshire Council's Traffic Engineer which would be subject to Wiltshire Council's agreement (as the Highway's authority) and costs.**
- 23.11 PICKET FENCING – To discuss the installation of white picket fencing as you enter the parish from Hampshire border.**
- 23.12 TO CONSIDER AND APPROVE NOMINATIONS FOR PARISH COUNCIL REPRESENTATIVES:**
  - (a) Morgan's Vale Village Hall Committee (1)**
  - (b) Redlynch Village Hall Committee (1)**



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- (c) Chalk Pit Management Committee (3)
- (d) Redlynch Playing Fields Association Committee (2)
- (e) Lover Green Sub-Committee (1)
- (f) South Wiltshire Area Board (2)
- (g) Community Area Transport Group (1)
- (h) Stockman and Woodlands Charitable Trust (1)
- (i) New Forest Consultative Panel (1)
- (j) North West Quadrant of the National Park (1)
- (k) Downton Link (1)
- (l) Neighbourhood Tasking Group (2)

**23.13 TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2023/2024.**

**23.14 TO REVIEW AND APPROVE STANDING ORDERS.**

**23.15 TO REVIEW AND APPROVE FINANCIAL REGULATIONS.**

**23.16 TO REVIEW THE FOLLOWING POLICIES AND TO APPROVE A POLICY REVIEW SCHEDULE:**

- **Data Protection Policy**
- **Privacy Notice**
- **Councillor Contact Privacy Notice**
- **Document Retention and Disposal Policy**
- **Complaints Procedure**
- **Vexatious Complaints Procedure**

**23.17 TO REVIEW AND AGREE THE INSURANCE POLICY RENEWAL AND INSURABLE RISKS FOR 2023/2024.**

**23.18 TO APPROVE MEETING DATES AND VENUES FOR 2023/2024.**

**23.19 TO AGREE THE COUNCIL'S ANNUAL MEMBERSHIP OF WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC), NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC), SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) AND INFORMATION COMMISSIONER'S OFFICE (ICO).**

**23.20 INTERNAL AUDITOR FOR 2023/2024 - To approve Lighter Touch as the Council's Auditor.**

**23.21 HILLS WASTE – To approve Hills Waste as the contractor for 2023/2024.**

**23.22 TO RECEIVE A FINAL BUDGET REPORT FOR 2022/2023.**

**23.23 TO RECEIVE AND APPROVE THE FINAL QUARTER AND YEAR END BANK RECONCILIATIONS FOR 2022/2023.**

**23.24 HEALTH AND WELL BEING GROUP – To discuss and agree attendance at the Health and Well Being meeting being held on 24<sup>th</sup> May.**

**23.25 PLANNING APPLICATION – To ratify the planning application for car parking next to Redlynch Village Hall be submitted in the Parish Council's name.**

**23.26 RIGHTS OF WAY – To receive/discuss the following and consider any actions:**

- i. To receive an update on REDL52.
  - ii. To discuss any other current issues.
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- 23.27 HIGHWAYS** – To receive/discuss the following and consider any actions:
- i. To receive any updates with regards to the requested meeting with Highways and agree any actions.
  - ii. To discuss any other current issues.

**23.28 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii) and to approve a monthly standing order payment in favour of Mr R Bowler to cover the agreed reimbursement of SID electrical costs.

**23.29 DATE AND VENUE OF NEXT MEETING** – Ordinary Parish Council Meeting 13<sup>th</sup> June 2023 at Redlynch Village Hall starting at 7.00pm.

**(i) SCHEDULE OF PLANNING APPLICATIONS**

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	PARISH COUNCIL RESPONSE REQUIRED BY
<a href="#">PL/2023/02975</a>	1 Mitchells Close, Woodfalls, SP5 2LG - Single storey extension	Yes	17 <sup>th</sup> May 2023
<a href="#">23/00498</a>	Sherwood House, Vicarage Road, Lover, SP5 2PE - Detached timber-framed garage	Yes	26 <sup>th</sup> May 2023
<a href="#">PL/2023/03125</a>	Yew Tree Lodge, Morgans Vale Road, Redlynch, SP5 2HY - T1 Yew - crown raise to approximately 4m and to give 2m clearance from property, at appropriate cut points; to give adequate clearance and access on the driveway.	Yes	12 <sup>th</sup> May 2023
<a href="#">PL/2023/02939</a>	5 Forest Edge, Moot Lane, Downton, SP5 3LN - Proposed detached building comprising of double garage, gardens room and home work zone	Yes	18 <sup>th</sup> May 2023

**(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Hills Waste Solutions Ltd	17.38	3.48	20.86	Cemetery waste collection (Mar)
Wade Digital Ltd	11.00	2.20	13.20	Website
Redlynch Village Hall	20.00	0.00	20.00	April Hall Hire
Elan City	172.85	34.57	207.42	Replacement front screen and mounting bar
Running Imp	450.55	90.11	540.66	Coronation Mugs
Baker Ross	68.92	13.79	82.71	Coronation items
Redlynch Leisure Installations Ltd	25000.00	5000.00	30000.00	Replacement of swing set and installation of new play equipment at Lover
Mr R Bowler	10.00	0.00	10.00	April & May SID costs
Staffing Costs	1840.61	0.00	1840.61	Staffing costs for April