



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Redlynch Parish Councillors met on 13th June 2023 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7.00pm.

PRESENT: Cllrs Bennett, Bowler, Harvey (Chair), Newton, Peacock and Stride.

IN ATTENDANCE: 1 member of the public, Unitary Cllr Zoe Clewer (Wiltshire Council and NFNPA) and Mrs Nicky Ashton (Parish Clerk).

7.00PM PUBLIC QUESTION TIME

There were no questions or statements from the public.

Report from Unitary Cllr Zoe Clewer (report given after agenda item 23.34)

- Pot holes update fivefold increase in reports compared to previous worst year 2013/14 and webinar which one has to register for to get the link. [Pothole Webinar \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/pothole-webinar)
- Blocked gullies reported on Appletree Rd, Orchard, The Close and Morgans Rise Road reported and some pot holes/road defects in those areas. Potholes on Primrose Lane and Slab Lane reported.
- Silent disco Celebrating Age took place on the 18th of May and was terrific fun. Cameron's Cottage visit by 11 young people in Redlynch, the Clerk and I went door knocking with Community First promoting both events in half term, lovely pictures of the young people cooking, enjoying exploring nature and experiencing what Cameron's Cottage has to offer.
- Eyre-Matcham archives auction took place and Wilts Swindon History centre purchased some key items.
- At the recent Area Board meeting [Agenda for Southern Wiltshire Area Board on Thursday 25 May 2023, 7.00 pm | Wiltshire Council](https://www.wiltshire.gov.uk/agenda-for-southern-wiltshire-area-board-on-thursday-25-may-2023-7-00-pm) the Cost of Living was discussed and the Independent Visitor Scheme. The Independent Visitor Scheme needs more volunteers. Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. If anyone is interested, please could they get in contact with IVScheme@Wiltshire.gov.uk for more information on how to apply. There was also a talk by James Holden from www.WiltshireHistory.org regarding History Trust Project.
- A new tree officer has joined the team at Wiltshire Council (GAPS) Trees and woodland in Wiltshire.
- The Draft Local Plan (an update of the Wiltshire Core Strategy) will be published on 3rd of July along with housing allocations. This very important document concerns where and how much development can happen in Wiltshire in the plan period of 15 years.
- Neighbour Hood Tasking Group notes highlight to be aware of scouting out buildings, outbuilding thefts, pushy/aggressive work offers, lots to be on our guard and alert about.
- There is an opportunity to respond to the office of the Police and Crime Commissioner's Rural Crime Survey https://www.surveymonkey.co.uk/r/RuralDC?fbclid=IwAR2cygDFCkwjPITrH-lcbdWcRidVSKCAuSm25R8_KTLiwwhFASTiDOCUKzo
- Solar Together solar panels entering its 2nd round - 700 homes fitted with solar panels as a result of the first scheme.
- New Forest National Park – Public Place Protection Orders coming in to force 1st July on banning the petting of ponies and sources of fire e.g. BBQs, Chinese lanterns etc.

Report from PC Murphy (report given after agenda item 23.42)

PC Murphy apologised for his late attendance which was due to being called to deal with issues at The Close and resulted in an arrest being made. On 5th June reports received of drone flying over gardens in Woodfalls. If it is happening regularly to report it but possibly not malicious. Between 1st and 17th May garden shed was broken into and a Stihl strimmer appears to have been stolen, important to keep sheds secure.

23.30 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

Apologies were received from Cllr Romain. Members **RESOLVED** to accept her reason for absence which was due to being away.

23.31 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011:

Cllr Newton declared a non-pecuniary interest in application for 8 Springfield Crescent.

23.32 ADOPTION OF THE MINUTES FOR MEETING HELD ON 9th MAY 2023:

Redlynch Parish Council Members **RESOLVED** to accept the minutes of the meeting held on 9th May 2023 as a true record and they were signed by the Chair.

23.33 CHAIRMAN'S ANNOUNCEMENTS:

There were no announcements.

23.34 REPRESENTATIVE REPORTS:

Downton Link – Cllr Bowler

94 requests received for transport and all requests were fulfilled. Currently one co-ordinator down and still in need of more drivers.

Speed Watch – Cllr Bowler

The SID panel has been deployed at both Little Woodfalls Drive and St Birinus. Zoom meeting held and the SID panel pilot scheme is now going county wide – speeds over 100 will be taken out of the statistics. So far there has been a visit in January and one in February by the Traffic Enforcement Officer, another visit is needed but with limited resources it is doubtful we will get another visit. At the current time there are four Speed Watch volunteers and with holidays and work commitments it is hard to get out.

New Forest Consultative Panel – Cllr Newton

Operation Mountie – this is a multi-agency approach to try to reduce speed in the New Forest with emphasis being on Roger Penny Way. The approach is to first educate drivers followed by engagement and finally enforcement.

Work is taking place to improve mobile phone coverage in rural areas <https://srn.org.uk/>

The PSPO to prevent BBQs and feeding of animals comes into effect on 1st July. There is currently a higher risk of fire as fewer animals on the forest eating potential fuel.

Tourist buses will be operating from 1st July which link up various parts of the New Forest. If you live in New Forest National Park you are entitled to a concessionary rate however if you are in the Wiltshire area of the park you aren't eligible. Representation needs to be made to the bus company so that those living in the Wiltshire area of the park can also take advantage of the concessionary rate.

Dog walkers in the forest are being asked to ensure their dogs are kept on the lead and if not on the lead to ensure the dog is visible at all times.

There are currently 4000 short term holiday lets in the New Forest and the NFNP would like to know where they are so they can engage with tourists.

Redlynch Playing Fields – Cllr Peacock

New cricket nets which received ECB sponsorship are being installed. Work continues on upgrading the changing rooms including a public toilet – made enquiries to get formal plans done for an upgrade but very expensive. The tennis court needs work but unsure at the moment whether to undertake the work.

Redlynch Village Hall – Cllr Harvey

The AGM takes place on 28th June at 7.00pm and will include information on the proposed car park plans to ensure neighbours are aware before plans are submitted. At the current time the



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

landowner is not prepared to sell any land for parking. A new treasurer has been appointed and Cllr Harvey is now acting as the Chair.

23.35 CLERK'S REPORT:

- Planning Applications – 10 Hillcroft, 6 Valley Close, Hillcrest, 1 Mitchells Close, Shearwood House, Yew Tree Lodge and 5 Forest Edge all approved. The Land at Springfield application in Highfield Lane has been withdrawn and there is no decision yet for the Golden Inn application (takeaways).
- Cameron's Cottage – as already reported by Unitary Cllr Clewer, 11 children attended and from feedback received had lots of fun with campfire cooking and some team building exercises.
- Coronation mugs presented to primary school children with only one mug getting broken!
- Celebrating Age Wiltshire – flyers were distributed and the majority opted for a Singalong event which will take place next month.
- Lover Repair Café is a finalist in the BBC Radio Wiltshire Making a Difference Awards.
- VAT reclaim sent and received for £6181.83.

23.36 PLANNING APPLICATIONS – To agree recommendations for the planning applications as listed in the schedule below (i):

Members agreed the recommendations as detailed in the schedule.

23.37 TO RECEIVE THE FINAL INTERNAL AUDIT REPORT FOR 2022/2023.

The internal audit report for the period December 22 to March 2023 was received. It was noted that the internal auditor carried out a full check on the End of Year documentation for the external audit and confirmed all documentation was correct and the various records and procedures the Council has in place provides an appropriate standard of control.

23.38 SECTION 1 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023 - To approve Section 1 – Annual Governance Statement of the Annual Return for submission to the Parish Council's External Auditors:

Members **RESOLVED** to approve Section 1 – the Annual Governance Statement.

23.39 SECTION 2 OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2023 - To approve Section 2 – Account Statements of the Annual Return and Statement of Variances for 2021/2022 for submission to the Parish Council's External Auditors:

Members **RESOLVED** to approve Section 2 and the Statement of Variances.

23.40 EXERCISE OF PUBLIC RIGHTS – To approve the dates of 19th June to 28th July as the period for the Exercise of Public Rights.

Members **RESOLVED** to approve the dates for the Exercise of Public Rights.

23.41 PICKET FENCE – To discuss the site visit and to agree whether to proceed with obtaining quotations:

As the Hampshire boundary is on the other side of the existing metal fencing any new fencing would have to go on the inside. Redlynch Playing Fields Association has been approached and they do not want to remove the wire fencing. Concerns were also raised that picket fencing may not be as durable as the wire fencing. From looking at the existing fencing when on site an alternative suggestion of signage was put forward. It was felt that signage could have the same effect as the picket fencing in trying to slow down traffic. Members **RESOLVED** to obtain ideas of



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

appropriate signage (such as pictures of children playing or signage with wording only) and costings from Downton Signs.

23.42 MEETING VENUES FOR 2023/2024 – To receive an update regarding meeting venues as raised in the last meeting:

The Clerk informed Members she had contacted Morgan's Vale Village Hall and it is not possible to hold meetings on a Tuesday due to Tuesdays already being booked out. She also contacted the Methodist Church to enquire whether the hall could be used. The small hall is available and so is the larger hall but singers meet in the Church on a Tuesday so it might be noisy. Members **RESOLVED** to book the larger hall for the September meeting as it was felt the small hall was not big enough and to then review venues depending on noise levels.

23.43 PUBLIC PARTICIPATION DOCUMENT – To discuss and approve a document regarding public participation at Council meetings – Cllr Newton:

Cllr Newton talked through the idea of the document which is to facilitate public engagement and make parishioners aware of the different routes available to them to approach the Parish Council such as attending meetings, contacting Cllrs and contacting the Clerk. After discussion it was also agreed to include Cllr Surgeries as another option for public engagement and to include this in the document pointing out that the surgeries would be advertised in the parish magazine. Members **RESOLVED** to approve the document and for it to be added to the website and for copies to be supplied to parishioners attending meetings.

23.44 PARISH PLAN – To discuss and agree the creation of a Parish Plan:

A discussion took place regarding Parish Plans (not to be confused with Neighbourhood Plans) and what should be included and how to involve the community. It was agreed that Cllr Newton would put together a document to present at the next meeting for further discussion.

23.45 ANNUAL PLAY INSPECTION REPORTS – To receive the annual inspections and agree any actions – Cllrs Peacock and Stride:

Both play areas have been certified as Low Risk. Cllr Peacock advised the grass matting underneath the roundabout at Lover is worn and may need to look at replacing it in the near future with wet pour surfacing. The fencing at Lover is also damaged in some areas and he is currently looking at alternative fencing and will obtain quotes. The swings at Redlynch Playing Fields have some corrosion and these parts will need replacing soon. There are fixings missing on some pieces of equipment. As there is a lack of seating in the Lover play area, it would be worth looking at installing benches. Members **RESOLVED** to obtain quotations.

23.46 SPEED AWARENESS – To consider a parishioner suggestion to write to local businesses regarding speed of traffic along The Ridge:

The suggestion is to write to local businesses to point out issues with speeding and ask them to be good neighbours by being considerate about their speed. Concerns were raised that this would involve writing to businesses outside of the parish and whether the amount of work this would involve would be worth the effort as the letters may have no effect. Other concerns raised were who to write to in order to capture everyone and maybe just write to those within the parish as more of a plea to help and this would mean a smaller pool of people to contact.

The Chair opened the floor to allow the parishioner who made the suggestion to comment further. His suggestion was to write to approximately 50 businesses in a 2 ½ mile radius of the parish to ask the staff to be considerate and engage with people who traverse The Ridge. He estimated the costs of doing this would be £150.00.

As no Cllr supported the suggestion no proposal was made and the item was not taken forward.



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

23.47 ASSET GRANT – To approve the asset grant for Morgan’s Vale and Woodfalls Village Hall:

Members **RESOLVED** to approve the grant.

23.48 RIGHTS OF WAY – To receive/discuss the following and consider any actions:
(Please note Rights of Way are the responsibility of landowners and Wiltshire Council)

- i. To receive an update on REDL52 – Unitary Cllr Clewer informed Members that the Right of Way Officer would be visiting the site this week to get the issues resolved.
- ii. To discuss any other current issues – The Clerk reported that at her request the Parish Steward had cleared the footpath from Primrose Lane to Slab Lane due to a parishioner contacting her to state the path was impassable. The footpath from Harthill to the shop was also reported as being overgrown but it is not impassable – the Clerk will monitor and ask the Parish Steward to clear if necessary.

23.49 HIGHWAYS – To receive/discuss the following and consider any actions:
(Please note Highways are the responsibility of Wiltshire Council)

- i. To receive any updates with regards to the requested meeting with Highways and agree any further actions:
Due to unforeseen circumstances the meeting has been postponed. Members **RESOLVED** to send a letter to the Area Manager of Highways South and the Head of Local Highways to point out the 25mm minimum kerb height requirement and to make reference to Wiltshire Council’s own documents regarding highway flooding and gullies. It was agreed the Clerk would circulate the letter to Cllrs before sending.
- ii. Primrose Lane – to receive an update regarding actions agreed at last meeting:
The Clerk has spoken to the Traffic Engineer and a LHFIG application will need to be submitted with the request for signage and the scheme will then be considered and costs calculated.
- iii. Pedestrian Crossing Point – To discuss a parishioner request regarding a crossing point on The Ridge:
The suggestion of a crossing point was discussed and it was agreed to look at three possible areas and to approach Highways to have an exploratory site meeting.
- iv. To discuss any other current issues:
There were no other issues.

23.50 ALLOTMENT GREEN BIN – To agree to pay for a green bin at the allotment again this year:

Members **RESOLVED** to agree to pay for a bin.

23.51 WILTSHIRE BUS REVIEW STAKEHOLDER SURVEY – To agree to respond to the survey:

It was agreed to respond to the survey and Cllrs to submit responses to the Clerk for her to complete the survey.

23.52 NFNPA NORTHWEST QUADRANT PARISH REPRESENTATIVE ELECTIONS – To vote for a parish representative:

Members **RESOLVED** to vote for candidate 2 on the nomination paper.

23.53 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (ii):

Members **RESOLVED** to approve the payments as listed.

23.54 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 11th July 2023 at Redlynch Village Hall starting at 7.00pm.



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

23.55 Part 2 – CONFIDENTIAL INFORMATION – EXEMPT MATTERS – STAFFING

The Chair to propose the following resolution – ‘That in view of the confidential nature of the business about to be transacted on staffing matters, it is advisable in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’.

23.56 CLERK’S PAYSACLE – As per minute ref: 22.210 to approve any amendments to the Clerk’s pay scale – Cllr Harvey.

Members **RESOLVED** to approve an amendment to the pay scale and back date it to April.

With no further business the Chair closed the meeting at 9.48pm.

(i) SCHEDULE OF PLANNING APPLICATIONS

APPLICATION NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
23/00274	Staddles Ivy Cottage, Church Hill, Lover, SP5 2HS - Single storey side extension; erection of detached outbuilding; access alterations hardstanding (AMENDED DESCRIPTION & PLANS)	Yes	Members RESOLVED to SUPPORT the application. (Option 1 - Support but would accept the decision reached by the National Park Authority's Officers under their delegated powers).	9 th June 2023 (extension requested)
PL/2023/04227	8 Springfield Crescent, Woodfalls, SP5 2LS - Erect dwelling (footprint, position and height to match previous approval). Remove dormer over ensuite and replace with rooflight. Replace flat roof dormers with pitched roofs. Create covered entrance porch. Amend internal layout and make changes to ground floor windows.	Yes	Members RESOLVED to recommend Refusal as it was felt the application still represents over development and there are still parking concerns.	5 th July 2023

(ii) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Hills Waste Solutions Ltd	45.76	9.15	54.91	Cemetery waste collection (Apr)
Wade Digital Ltd	11.00	2.20	13.20	Website
Redlynch Village Hall	20.00	0.00	20.00	May Hall Hire
A M Kennedy	275.00	0.00	275.00	Blackout curtains (Coronation expenses)
Wiltshire Association of Local Councils	847.06	169.41	1016.47	Annual Membership
BT	113.12	22.62	135.74	Telephone/broadband



REDLYNCH PARISH COUNCIL PARISH COUNCIL MEETING MINUTES

				including activation and delivery
Luke Westbrook	752.00	0.00	752.00	Painting of telephone boxes and maintenance works to Woodfalls bus shelter
Mr R Bowler	5.00	0.00	5.00	June SID costs
Wiltshire Council	1586.00	0.00	1586.00	Works to The Ridge (roundels, signage, village entry gates)
Zurich Insurance	1106.79	0.00	1106.79	Annual Insurance
Lightatouch	171.67	0.00	171.67	Internal audit
Pound Arts	260.00	0.00	260.00	Silent Disco (Grant Secured)
Morgan's Vale and Woodfalls Village Hall	30.00	0.00	30.00	Hall Hire for Disco (Grant Secured)
Play Inspection Company	170.00	34.00	204.00	Annual play inspections
Pennon Water Services	22.28	0.00	22.28	Allotment water
Mrs J Baker	79.14	0.00	79.14	Reimbursement for Coronation expenses
Staffing Costs	1840.61	0.00	1840.61	Staffing costs for May