



Redlynch Parish Council
Parish Council Meeting Minutes
Parish Clerk - 07591 347205

Redlynch Parish Councillors met on 12th March 2024 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7.00pm.

PRESENT: Cllr Harvey (Chair) Cllr Stride, Cllr Baker-Beall and Cllr Romain

IN ATTENDANCE: 5 members of the public, Unitary Cllr Zoe Clewer (Wiltshire Council and NFNPA) and Clarissa Cranmer (Parish Clerk).

PUBLIC QUESTION TIME

A parishioner enquired to the use and maintenance obligations of the Chalk Pitt, it had been noted that some clearance works had been completed and concerns were raised, and seconded from Cllr Baker-Beall with regards to the wildlife and flora in the area as it houses barn owls, bats are rare orchids. It was agreed to look at the lease agreement with the Scouts and ensure that the wildlife is protected.

Report from Unitary Cllr Zoe Clewer:

Residents encouraged to view latest data and have their say by completing the CAJSNA survey.

A new interactive platform that helps people find out what life is like in their community area has been launched by Wiltshire Council.

People can access the short survey until 5 May 2024 at: <https://surveys.wiltshire.gov.uk/s/ad7x4r>

The survey also has a link to the CAJSNA data which is available at:

<https://www.wiltshireintelligence.org.uk/cajsna/>

Cultural Strategy survey, please complete. Wiltshire Council creating a 2024-2030 Cultural Strategy, which is in part funded by Arts Council England, to place culture and creativity at the heart of our economic & social future & we want to hear your views on it 🇬🇧

Details 🇬🇧 <https://orlo.uk/DrA0w>

Successful 'Highways Matters' meeting 22Feb24 at Area Board in Alderbury. Questions and answers will be published on the Area Board pages of WC website.

Potholes on Vicarage Road reported.

23Feb24 Town and Parish Councils Annual report sent to RPC.

23Feb24 Design Guide formally adopted by Wiltshire Council.

NFNPA response to PD consultation on Planning Committee papers link 19Mar24.

Wiltshire Council Youth Councillors appointed email 11Mar24

11Mar24 Nearly any building used by the community can become an Emergency Contact Hub in an emergency, such as the local pub, community hall or church. The scheme is based on communities initially looking after themselves in an emergency. The hub could take on several different roles such as a warm space, food bank or logistics centre, with the assistance of emergency responders as and when required. Communities don't need to have an established group to run the hub, as they can be staffed by any community members as and when the hub is required.

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The Local Resilience Forum (LRF), known publicly as 'Wiltshire and Swindon Prepared' is delivering this scheme. The LRF is a multi-agency group focusing on collaborative preparation, response and recovery for emergencies and major incidents. Some of its key members are Wiltshire Police, Dorset and Wiltshire Fire and Rescue Service, South Western Ambulance Service, Wiltshire Council, Swindon Borough Council, NHS, Environment Agency and local utility companies.

23.213 APOLOGIES FOR ABSENCE - To receive and accept apologies for absence:
Councillor Peacock was unable to attend the meeting due to holiday and Councillor Proudley was away poorly. Apologies **ACCEPTED** , **CR & IH** .

23.214 DECLARATIONS OF INTEREST - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.

No declarations of interest received.

23.215 ADOPTION OF THE MINUTES FOR MEETING HELD ON 6th February 2024:

Redlynch Parish Council Members CR & PS **RESOLVED** to **ACCEPT** the minutes for the meeting held on 6th February 2024 as a true record.

23.216 CHAIRMAN'S ANNOUNCEMENTS:

We need to organise the Annual Parish meeting which will be held in May, possibly at the Methodist Church Hall, maybe a Q&A session, to be investigated.

It was also noted that in the absence of Cllr Peacock we need a second Councillor responsible for the cemetery and to put into place a policy, so procedures are clear and followed correctly.

Redlynch Parish Council do not currently have a safeguarding policy and although we have our meetings in a public domain when play ground checks are completed we need a policy to ensure we fulfil our safeguarding obligations.

A complaint has been received by a Hale Parishioner with regards to the noise and anti social behaviour late at night from the Redlynch Playing fields. They have asked for a sign to deter youths from using the play area late at night. To be investigated.

23.217 REPRESENTATIVE REPORTS:

No representative reports submitted.

23.218 CLERKS REPORT:

Overflowing and blocked drains in Princes Hill have now been cleared.
Planning permission for Redlynch Village Hall creation of a car park – planning application has been withdrawn.

Works to both play areas has now been completed by Redlynch Leisure

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Cil monies received date amount £261.13 received 08/01/24.

Bank account letter sent to close the cemetery account, has now been closed.

Scribe the new accounting package has been set up and the training is to be undertaken.

Fence quote from J Plaskett, has not yet been received, clerk has chased up

Gullies have been cleared by highways, clerk is in contact with them and have chased up as a couple still not done, (requested a further visit) one on the ridge and one outside of MVW church, next visit scheduled 3 to 4 months' time.

Ash trees by the playing fields, Highways have accepted responsibility for them and will inspect and cut back as required.

MVWVH lease, clerk has been in contact with Wilsons solicitors, and they will contact Veronica Batchelor to move process forward.

Dog waste signs in Greens Mead added as requested by a parishioner.

Sampson Coward requested details of Nomansland Deeds for reading room and sports ground, all paperwork relating to these assets passed to the solicitors and in turn Landford Parish Council.

Expression of interest form for the grant funding for the play area at "The Close" has not been reopened yet

Primrose Lane – highway signs, agreed to meet residents to discuss further about signs.

Hedges on Princes Hill have both been cut back.

Great British Spring Clean - from 15th March to 31st March 2024, back for its ninth year. An email has been sent out to previous volunteers and a facebook advert. Map set up to cover the area and set up a litter collection once completed.

Clerk has now completed the ILCA training.

Requested parish steward look at the soil and grass that has grown over a significant portion of the pavement. As we have received a request that this be cleared to bring the pavement back to its proper width. A utility has recently done a bit to access their service hatches and struggled with the overgrowth. Also requested the parish steward look at the drains on RPC land opposite the school as it is blocked and causing flooding.

The parish council has received an invite to Lover Old school who are celebrating the refurbishment, 13th April. RSVP sent.

23.219 PLANNING APPLCATIONS-

- (i) 4 White Cottages, Orchard Road, Redlynch SP5 2JE
Storage Shed to be erected in front of the property. PL/2024/01586

Councillors all **ACCEPTED to support** and approve this application, CR DBB

- (ii) Land adjacent to Springfield, Highfield Lane PL/2024/00814
Erection of two dwellings (resubmission of PL/2022/09496)

Councillors all agreed to **REFUSE to SUPPORT** this planning application, CR DBB

- (iii) Grays Cottage, PRINCES HILL, REDLYNCH, SALISBURY, SP5 2HF

Two-storey rear extension; demolition of existing rear extensions, restoration and refurbishment of listed cottage; removal of render and repair to cob walls.

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Councillors voted on this application as one councillor felt it was overdevelopment against the original footprint. It was **AGREED to SUPPORT** the application noting this comment and accepting the officers decision. PS and CR

- (iv) **NEW HOUSE COTTAGE, MOOR LANE, REDLYNCH, SALISBURY, SP5 2NX**
Extension and internal remodelling

Councillors **AGREED to SUPPORT** this application, DBB , CR

23.220 NORTH WEST QUADRANT ELECTIONS –

AGREED we would not represent a council member as we are short and more qualified applicants. DBB, CR

23.221 LHFIG – HIGHWAYS – GROVE LANE – TO AGREE EXPENDITURE

AGREED all in favour PS, IH expenditure agreed as requested.

23.222 WEB SITE REVIEW -

Councillors have **AGREED** to look at the website and do a comparison against other council websites and enter into discussions with providers to see where we could improve our current website. IH, CR

23.223 REDLYNCH PLAYING FIELDS SIGN –

Art work and costs reviewed and it was **AGREED** to proceed with the sign from Fordingbridge print at a cost of £172 plus VAT. It was suggested and **AGREED** that we should use the CIL bid money to pay for this as it will hopefully encourage traffic to slow down as they enter the village. CR, IH.

23.224 EMAIL SECURITY –

It was suggested that this item on the agenda should be **POSTPONED** until Cllr Proudley was available as he has a greater knowledge in this area and the council would benefit from his input. All **AGREED**

23.225 CHARITABLE REQUEST – LOVER BABY BANK

Previously discussed but unable to reach a quorate due to a declared interest, reviewed and the council decided to not support the request for a charitable donation due to the charity covering a much wider area than just our parish. **DECLINED** – DBB, PS, CR

23.226 RESPONSIBILITY OF DEFIBRILATORS –

Confirmed and **AGREED** that the weekly checks are completed out by representatives from the respective village halls, currently R Bowler at Redlynch Village Hall and G Butler at Morgans Vale & Woodfalls Village Hall. P Stride is the councillor with overall responsibility for any problems to be reported to.

23.227 LAND OPPOSITE MORGANS VALE AND WOODFALLS PRIMARY SCHOOL –

A request was made to reinstate the white lines for the parking spaces, however it was **AGREED to DECLINE** this request as the parking seemed to work currently and this was an unnecessary expenditure for the council without a real benefit. IH, CR

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23.228 LOOSEHANGER BIKE TRACKS –

It was **AGREED** that the council should add the bike tracks to our insurance policy at a cost of £56.00 for the remainder of this year as we know this area is used for such activity. CR, IH
It was discussed that we should look at installing notices confirming, no electric or power vehicles and a “what three words” in case of emergencies. Signs to be investigated.

23.229 MODEL CONTRACT OF EMPLOYMENT

The new contract of employment was **APPROVED** to be used for any future employments. CR, DBB

23.230 ROLES AND REPONSIBILTIES –

AGREED to **POSTPONE** until fully staffed, IH, CR

23.231 MONTHLY PAYMENTS - To approve the following payments listed in the Schedule below (i):

Members **RESOLVED** to **APPROVE** the payments as listed. IH, CR

23.232 DATE AND VENUE OF NEXT MEETING – Ordinary Parish Council Meeting 9th April 2024 at Redlynch Village Hall starting at 7.00pm.

With no further business the Chair closed the meeting.

(i) **SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
02 Phone bill	£39.90	£7.98	£47.88	Phone bill
Wade Design	£22.00	£4.40	£26.40	Web design
Redlynch Village Hall	£20.00		£20.00	Hall hire
Woodfalls Methodist church	£12.50		£12.50	Hall hire
ICO	£35.00		£35.00	Data Protection
HMRC	£547.76		£547.76	Tax & NI
HMRC	£403.55		£403.55	Tax NI
Wiltshire Pension	£1400.32		£1400.32	Pension Oct to Jan
C Cranmer wages February	£954.63		£954.63	Wages
Lover repair café	£20.00		£20.00	Clearing of laptops

Signed by Chair