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REGULATIONS IN RESPECT OF INTERMENTS AND ERECTION OF MEMORIALS IN THE GROVE LANE LAWN CEMETERY

These regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other appropriate laws or statutes currently in force.

The Council reserves the right to amend these regulations and to deal with any circumstances or contingency not provided for in the regulations as necessary. Users of the cemetery are also referred to the Terms of Use displayed at the Cemetery.

Interpretation of terms:

‘The Cemetery’ means the Cemetery maintained by the Parish Council known as ‘The Grove Lane Lawn Cemetery’.

‘The Parish Clerk’ means the person for the time being holding the office by that designation under the Parish Council, hereinafter known as the Clerk with respect to the Cemetery, and any person who shall be acting for him at the Cemetery in his absence.

‘Grave’ means a burial place formed in the ground by excavation and without any internal walls of brickwork or stonework or any other artificial lining. All graves shall be allocated a number according to the Cemetery plan.

‘Cremation Plot’ means a place formed in the ground by excavation for the purpose of interring ashes and their containers. Such a place shall measure not more than 2 feet by 2 feet. All plots shall be allocated a number according to the Cemetery plan.

Regulations

1. **Private Work.** No private work shall be undertaken by Visitors to the Cemetery other than general grave or plot tidying. No employee of the Parish Council is to be engaged to execute any private work in the Cemetery.
2. **Exclusion or Removal of Persons from the Cemetery.** The Parish Council may, at any time, remove or exclude any person from the Cemetery who shall be guilty of any breach of the regulations being in force at that time.
3. **Re-opening of Graves.** No grave or plot may be re-opened without the written consent of the descendants and/or the Ministry of Justice, of the deceased or his/her personal representative, or in the absence of the above, The Parish Clerk. The descendants will be responsible for any incurred fees.
4. **Times of Notice of Interment.** Notice of interment shall be given to the Clerk at least 7 clear working days in advance of the day of interment, excluding public holidays. This regulation shall not apply upon production of a medical certificate stating that an early interment is necessary or when exceptional religious reasons exist.
5. **Fees and Charges for Interment.** The fees and charges payable to the Parish Council in respect of interments in the Cemetery, grave and plot spaces, or memorials, or otherwise in connection with the Cemetery, shall be those detailed in the Table of Fees and Charges; the Parish Council reserves the right to amend these fees at their discretion. The Table of Fees applies to all residents of the Parish or those recently resident. Alternative fees and charges are payable by all other persons and are shown in the Table of Fees. All fees and charges shall be paid in advance to the Clerk.
6. **Selection of Graves and Plots.** Pre-purchase of graves or plots is not permitted with effect from the date of publication of these regulations. Graves and plots will be allocated in sequence unless exceptional circumstances apply when the decision of the Clerk on behalf of the Parish Council shall be final.

7. **Arrival of Funerals at the Cemetery.** The time of any proposed interment shall first be arranged by the Funeral Director and the Clerk to the Parish Council. The time agreed shall be that at which the funeral is to be at the Cemetery. Interments can take place at any reasonable time and day as agreed between the family/representative and the Parish Clerk but not on public holidays unless exceptional circumstances apply.
8. **Graves and plots allocated subject to these Regulations.** All graves and cremation plots shall be allocated subject to the regulations currently relating to the Cemetery.
9. **Digging of Graves and Cremation Plots.** All graves and plots shall be dug and reinstated under arrangements made by the deceased's representatives. Protective boards should be laid on tarmac paths to prevent damage from diggers. Shoring is required at all times due to the nature of the soil structure. Open graves shall be protected by a secured lockable cover and barrier fencing displaying warning notice. The Funeral Director is responsible for temporary marker bearing the name of the deceased. Surplus spoil is to be removed from the Cemetery by the grave digger and no spoil is to be deposited on an adjacent grave or plot at any time. Graves are to be re-turfed at the conclusion of the interment. The Funeral Director to ensure the grave digger has necessary licence to remove and transport waste soil on the highway and safe disposal of same. If sub-contractor labour to be used the Funeral Director is responsible for checking his paperwork is in order. Funeral Directors please instruct gravediggers to pay particular attention to the backfilling of grave after interment to prevent early sinking.
10. **Interment in Graves.** In all graves there shall be at least 3 feet of earth between the surface of the ground and the top of the coffin and no coffin shall be buried in a grave in which an interment has already taken place unless the coffin containing the body is effectively separated from any coffin already placed and remaining in the grave by a layer of earth not less than 6 inches in thickness and no human remains interred therein shall be disturbed. The minimum depths for plots are to be 5 feet for single depth and 6ft 6ins for double depth. Coffins shall be made of suitable biodegradable materials and no metal or other non-biodegradable coffins, caskets or containers will be allowed. At the time of interment the grave is to be marked by a white cross bearing the name of the deceased.
11. **Interment of Ashes.** In all cremation plots there shall be at least one foot of earth between the surface of the ground and the ashes or top of the top container and each plot may be of a depth suitable for the interment of up to eight sets of ashes. At the time of interment the cremation plot is to be marked by a white cross bearing the name of the deceased.
12. **Interment of Ashes in a Grave.** Up to eight sets of ashes may be interred in an existing grave provided that the original grave was sufficiently deep to allow the separations required.
13. **Certificate of Disposal.** A legal certificate, or the Registry of Death, or in the case of an inquest the Coroner's Order, shall be delivered to the Clerk within a reasonable time of the interment taking place. A certificate of cremation shall be delivered to the Clerk in the case of cremated human remains.
14. **Death from Infectious Diseases.** In all cases of death from infectious diseases the body shall be taken directly from the hearse to the grave.
15. **Coffins of Still Born Children.** No body shall be received unless decently covered and placed in a coffin of wood with the name of the deceased child or that of its parents indelibly affixed.
16. **Graves Enclosure.** The family or representatives of the deceased of any grave or cremation plot shall, when erecting a memorial, place such memorial in the position determined by the Parish Council. Memorials shall be kept in good repair by the family or representatives of the deceased. Memorial maintenance work shall only be undertaken by suitably qualified masons and to the satisfaction of the Parish Council. No form of grave enclosure is allowed and this includes railings, chains of any description and glass wreath cases.
17. **Regulations for the Erection of Memorials.** Memorials can only be erected upon issue of the necessary permit from the Parish Council. Any such work shall only be carried out by an approved stonemason. Regulations for the erection of memorials are at Annex A and shall be complied with by all memorial masons executing work on memorials. It is the responsibility of the grave purchaser to ensure the grave is levelled after the appropriate time; this must be completed prior to a monument being erected.
18. **Maintenance of Memorials.** It is the responsibility of the family or representatives of the deceased to maintain memorials in a safe condition. In the event that a memorial is considered unsafe by the Parish Council it is the responsibility of the family or representatives of the deceased to carry out appropriate maintenance. Any such work shall only be carried out by an approved stonemason. The Parish Council reserves the right to refix, realign or remove any memorial immediately and without prior consultation as may be required.

19. **Seats.** Families may apply to the Clerk for the erection of a seat in memory of the deceased. The design and location shall be determined by the Clerk on behalf of the Parish Council and all purchase, design and maintenance costs, shall be met by the family. Once installed, ownership of the seat shall pass to the Parish Council.
20. **Tributes.** Only floral tributes may be placed on the base of the headstone and no tributes of any description to be placed on the grass (non-floral tributes are not permitted). Christmas wreaths are to be removed by the end of January. The Parish Council reserves the right to remove earlier in adverse weather conditions.

By Order of Redlynch Parish Council
May 2016

REGULATIONS FOR THE ERECTION OF MEMORIALS AND FOR WORK TO BE CARRIED OUT ON AN EXISTING MEMORIAL IN GROVE LANE LAWN CEMETERY

1. Memorials may only be erected upon issue of the necessary permit from the Parish Council for the grave or plot concerned. Any work carried out on an existing memorial will also require a Parish Council permit for the grave or plot concerned.
2. All new memorials and memorial maintenance work shall only be undertaken by suitably qualified masons and to the satisfaction of the Parish Council.
3. All memorials shall be erected and remain at the sole risk of the owner. A sketch of each proposed memorial giving full details and dimensions, together with the owner's consent, is to be submitted to the Parish Council on the application form supplied by the Clerk. No memorial shall be removed or altered without the written consent of the Clerk except as otherwise provided (for example on Health and Safety reasons).
4. All memorials are to be of natural or reconstituted stone and no soft stone shall be allowed in the construction of any memorial. All monumental work shall be finished prior to the erection of any memorial, excepting the execution of a second inscription for which permission must be obtained. No memorial of any design shall exceed 3 feet in height.
5. Memorial masons and others, prior to fixing memorials, shall furnish themselves with all appropriate tools and necessary appliances and comply with any regulations issued by the Parish Council.
6. Memorial masons and others employed on any kind of work in connection with memorials in the Cemetery are to remove all spare soil and leave the ground clean after completing their work and each grave is to be re-turfed to an acceptable standard. Memorial masons will be held responsible for any damage caused by them either on the ground or to the memorials erected thereon.
7. All memorials and any parts or part thereof which has to rest in or upon the ground, or upon any brick, stone or other foundations, shall be fairly squared and bedded off. The Parish Council reserves the right to reject applications for memorials with stones of uneven thickness or with corners knocked.
8. The top surface of every foundation stone shall be at least 2ins below the level of the highest point of the surrounding turf.
9. No work shall be undertaken during an interment or on Public Holidays.
10. The erection of memorials will not be allowed during unsuitable weather or whilst the ground is in an unfit state.
11. No rails, chains of any description, or glass wreath cases shall be allowed as part of any memorial.
12. For cremation plots, the minimum thickness of a memorial up to 20ins high shall be 2ins deep.
13. Second bases shall be securely fastened to the bottom by dowels or other approved methods.
14. The memorial mason shall mark the reverse of the memorial in the lower right corner with the plot number in letters no higher than 2 inches. The memorial mason may also inscribe the name of the company on the reverse of the memorial in the lower left corner in letters no higher than 2 inches.
15. Any memorial temporarily removed when a grave is opened for an interment shall be placed and fixed within four months from the date of re-opening of the grave.
16. All memorials shall be fixed according to BS8415 and the relevant Codes of Practice or Guidance that are fully compliant with this standard. All memorial masons undertaking work in the Cemetery shall be suitably qualified and licensed through BRAMM or the RQMF.