



Redlynch Parish Council  
Parish Council Meeting Minutes  
Parish Clerk - 07591 347205

Redlynch Parish Councillors met on 8<sup>th</sup> May 2024 for the Ordinary Parish Council Meeting at Redlynch Village Hall starting at 7.00pm.

**PRESENT:** Cllr Harvey (Chair) Cllr Stride, Cllr Baker-Beall, Cllr Romain and Cllr Peacock

**IN ATTENDANCE:** Unitary Cllr Zoe Clewer (Wiltshire Council and NFNPA) and Clarissa Cranmer (Parish Clerk).

**PUBLIC QUESTION TIME;-**

**Report from Unitary Cllr Zoe Clewer:**

New HRC van and trailer permitting scheme. This provides information on a new Household Recycling Centre van and trailer permitting scheme, which is being introduced in May. Wiltshire Council are seeking views on our draft Statement of **Licensing policy** for 2024-29, The consultation is now open and will run for six weeks.

Plant a **community orchard** to celebrate the coronation of King Charles III 🌳

Fly tipping and flyposting prosecutions. Much gentler approach for community events/lost pets. Expect they are taken down.

Waterside NFNPA meeting. Updating on various projects to do with the Waterside part of the Park. Volunteer event on 29th well attended – Wessex Community Action volunteer has a platform Wiltshire Together <https://wiltshiretogether.org.uk/>.

Reviewed all the roads in the Division to feedback to Highways on the long term maintenance program. Generated lots of MyWilts reports!

LHFIG SID work with contractor to be carried out. Line and sign Grove Lane in progress. Primrose Lane sign in progress.

Ad Hoc gulley day The Close and surrounding roads. Potholes Hamptworth scheduled ~08May24 15Apr24 New House drain cleared. Playgrounds new funding on the way, apply when information published. Road Roundels being refreshed in the Division if they meet the criteria

**Vodafone mast issues via John Glen's office:**

*I've been advised that we estimate the fault will be resolved by the end of the month. The fault appears to have been caused by a water ingress as a result of driving horizontal rain. This has led to an extended delay in deploying the fix, as the team have had to design a cowl that can be retrofitted to the cabinet to prevent this issue going forward. Once this has been fitted, the site can be fixed in full and go live once again.*

*Obviously this length of time without connectivity is far from ideal and we are deeply sorry for the inconvenience caused to your constituents. I have asked the team to provide me with regular updates so that I can keep you/your office updated on progress of the repair.*

*With regards to compensation, if you or a member of your team would like to share with me the details of your constituents who have been affected, I can share these with our customer care team internally to see what can be agreed.*

*Once again, I apologise for the inconvenience caused.*

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**24.17 TO ELECT A CHAIRMAN FOR 2024/205:**

Members **RESOLVED** to elect Cllr Harvey, GP & CR. Cllr Harvey will sign the Declaration of Acceptance of Office of Chair.

**24.18 TO ELECT A VICE CHAIRMAN FOR 2024/205:**

Members **RESOLVED** to elect Cllr Peacock, PS & IH. Cllr Peacock will sign the Declaration of Acceptance of Office of Vice Chair.

**24.19 APOLOGIES FOR ABSENCE** - To receive and accept apologies for absence:

No apologies received.

**24.20 DECLARATIONS OF INTEREST** - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011.

No declarations of interest received.

**24.21 ADOPTION OF THE MINUTES FOR MEETING HELD ON 9<sup>th</sup> April 2024:**

Redlynch Parish Council Members GP & CR **RESOLVED** to **ACCEPT** the minutes for the meeting held on 12<sup>th</sup> March 2024 as a true record.

**24.22 CHAIRMAN'S ANNOUNCEMENTS:**

The Application to record a byway open to all traffic at Morgans Vale Corner and Coundley Court, has been declined, clerk to confirm as still showing on the Wiltshire map.

**24.23 REPRESENTATIVE REPORTS:**

No representative reports.

**24.24 CLERKS REPORT**

Grays cottage planning agreed with conditions.

Discussed the parking at the hospital with Salisbury Reds and Salisbury Hospital who are trialling a hoppa service for staff which will create more parking spaces at the hospital, they are aware that parking is an issue. Chased up Wilsons solicitors - come back to me next week (09/5,) Application submitted for Community asset grant for the close paly area, awaiting a response. Chased up a response form Wiltshire Council for an update on the footpath from St Birinus to MVVH, kerbing and pooling issues. Grove Lane improvements, NAL socket signage are with the contractors. (Approx 8 weeks.) Primrose Lane sign is with contractors who are making signs. (Approx 8 weeks) Spoken to highways regarding the pot holes outside of the Old Inn, the area concerned seems to be not adopted as not on highways map however Wiltshire will take on the responsibility of looking to make this area safer to park. Fence at the back of Woodfalls Methodist church has been repaired with wood slats being replaced as broken. Gullys outside school and parish land opposite have now been cleared. New accounting package Scribe is up and running. Waiting for confirmation from Redlynch Playing fields that we are able to erect both signs for slowing down traffic and not using play equipment after dusk. Vat refund claimed for £668.66. Lover repair café have maintained our notice boards and new signage posters have been placed. Looking for a prayer from Veronica Batchelor as a space at the cemetery. Adverts

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for Annual parish council have been placed around the village and communication groups and facebook. Precept of £25000 received 21/04/2024. Road closures to Lode hill have been advertised on our facebook page and shared. CIL report completed and added to our website.

**24.25 PLANNING APPLICATIONS** – To agree recommendations for the applications as listed in the schedule below (i);

**24.26 TO CONSIDER AND APPROVE NOMINATIONS FOR THE PARISH COUNCIL REPRESENTATIVES.**

Councillors **AGREED** to review the list of responsibilities and agree the next meeting.

**24.27 TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2024/2025.**

Councillors **AGREED** to review the list of responsibilities and agree the next meeting.

**24.28 TO REVIEW AND APPROVE STANDING ORDERS.**

Standing orders and been **ACCEPTED** and **APPROVED**, IH & GP

**24.29 TO REVIEW AND APPROVE FINANCIAL REGULATIONS.**

Financial regulations **ACCEPTED** and **APPROVED**, IH & GP

**24.30 TO REVIEW THE FOLLOWING POLICIES AND TO APPROVE & POLICY REVIEW SCHEDULE;**

- Data Protection Policy
- Privacy Notice
- Document Retention and Disposal policy
- Complaints Procedure
- Vexatious Complaints Procedure

Members **RESOLVED** to approve the policies and the policy review schedule, GP & PS.

**24.31 TO REVIEW & ADOPT THE FOLLOWING POLICIES AND ADD TO REVIEW SCHEDULE:**

Child Protection policy  
Document Retention policy, appendix a

Members **RESOLVED** to **APPROVE** the policies and the policy review schedule, GP & PS.

**24.32 TO REVIEW AND AGREE THE INSURANCE POLICY RENEWAL AND INSURABLE RISKS FOR 2024/2025.**

Members **RESOLVED** to **APPROVE** the insurance policy held with Zurich, policy YLL-2720446933 , GP & CR.

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**24.33 TO APPROVE MEETING DATES AND VENUES FOR 2024/2025.**

Meetings and dates **AGREED** as per schedule and agreed to hold the meetings at Redlynch Village hall as good availability and facilities offered. IH & PS.

**24.34 TO AGREE THE COUNCILS ANNUAL MEMBERSHIP OF WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC) NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC), SOCIETY OF LOCAL COUNCIL CLERKSS (SLCC) AND INFORMATION COMMISSIONERS OFFICE (ICO)**

Members **RESOLVED** to approve the memberships. IH & GP.

**24.35 INTERNAL AUDITORS FOR 2024/2025 – To approve Lighter Touch as the Councils Auditors.**

Members **RESOLVED** to approve the auditors as Lighter Touch. IH & GP

**24.36 HILLS WASTE – To approve Hills Waste as the waste contractor for 2024/2025.**

Members **RESOLVED** to approve Hills as the waste contractor. GP & DBB

**24.37 TO RECEIVE A FINAL BUDGET FOR 2023/2024.**

Members **ACCEPTED** and **APPROVED** the final budget for the year ending 2023/2024. PS & GP

**24.38 TO RECEIVE AND APPROVE THE FINAL QUARTER AND YEAR END BANK RECONCILIATION FOR 2023/2024.**

Members **ACCEPTED** and **APPROVED** the final quarter and year end bank reconciliation for the year ending 2023/2024. GP & IH

**24.39 HIGHWAYS IMPROVEMENT REQUEST**

Members **RESOLVED** to **APPROVE** a request to highways for traffic signs to make people aware there is a play area in the close. GP & PS

**24.40 REQUEST FROM LOVER COMMUNITY TRUST**

Members **RESOLVED** to **APPROVE** the dog show on Lover Green, allowing dogs to access the green for this event. GP & PS

**24.41 NOMANSLAND's READING ROOM & RECREATION GROUND TRANSFER OF LEGAL TITLE**

Members **ACCEPTED** and **APPROVED** the request received for the legal transfer for the Nomansland Reading Rooms and recreation ground and agreed that Dave Bennett could sign the statutory declaration. Signed by the Chairman Ian Harvey and Vice chair Gary Peacock. DBB & GP

**24.42 PLAY EQUIPMENT AT LOVER GREEN.**

Members **ACCEPTED** and **APPROVED** the quotation from Redlynch Leisure for replacing the slide and the roundabout at Lover play area after removing benches at £11607. PS & IH

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**24.43 RESERVATION OF CEMETERY PLOT**

Members **ACCEPTED** and **APPROVED** a request from a parishioner to reserve a plot at the Grove Lane cemetery. It was **AGREED** that we would we consider this on a case by case basis. GP & IH

**24.44 RESPONSE TO MR GRAHAM**

Members **ACCEPTED** and **AGREED** the response to Mr Graham regarding an email received highlighting several unresolved issues. PS & GP

**24.45 MONTHLY PAYMENTS** - To approve the following payments listed in the Schedule below (ii)  
Members **RESOLVED** to **APPROVE** the payments as listed. IH, GP

**24.46 DATE AND VENUE OF NEXT MEETING –**  
**Ordinary Parish Council Meeting 18<sup>th</sup> June 2024 at Woodfalls Methodist Church Hall**  
**starting at 7.00pm.**

With no further business the Chair closed the meeting.

**(i) SCHEDULE OF PLANNING APPLICATIONS**

APPLICATI ON NO.	LOCATION AND APPLICATION DETAILS	ON NFNPA/WC WEBSITE	MEMBERS DECISION	PARISH COUNCIL RESPONSE REQUIRED BY
24/00438F ULL	Proposal Replace existing detached garage flat roof with new pitched roof KILN COTTAGE, KILN LANE, REDLYNCH, SALISBURY, SP5 2HT		Members <b>RESOLVED</b> to <b>APPROVE</b> the application GP & DBB	27 <sup>th</sup> May 2024

**(i) SCHEDULE OF MONTHLY PAYMENTS FOR APPROVAL**

PAYABLE TO	AMOUNT	VAT	TOTAL	DETAIL
Mike Wade Web design	£22.00	£4.40	£26.40	Web design
O2	£39.50	£7.90	£47.40	Mobile phone bill
Community Heartbeat Trust	£330.00	£66.00	£396.00	Annual defib support & Maintenance
Clarissa Cranmer	£6.80		£6.80	Stamps
Josh Love Gardening	£1100.00	£220.00	£1320.00	Grass cutting
Lover repair café	£50.00		£50.00	Repairs to notice boards
Nicky Ashton	£301.37		£301.37	Extra hours
Clarissa Cranmer	£976.39		£976.39	Pay
HMRC	£397.41		£397.41	Tax and NI
Wiltshire Pension	£326.52		£326.52	Pension

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